

TOWN OF WESTPORT

PLAN COMMISSION - August 9, 2010

The regular monthly meeting of the Plan Commission was called to order at 7:02 p.m. in the Community Meeting Room of the Bernard J. Kennedy Administration Building by Van Dinter. Members present: Clark, Robinson, Trotter and Van Dinter. Members absent: Bowen, Grosskopf, and Manering. Also attending were: Terry Enge, Ken Sipsma, Bill von Rutenberg, Brian Smith, and Tom Wilson.

No one was present to comment on matters not on the agenda. The minutes of the July 12, 2010 regular meeting were approved as presented on a motion by Robinson, second Trotter.

Enge reported on the work of the Park Committee. No one was present to report on the work of the Historic Preservation Committee.

After a presentation by Wilson and additional comments by Brian Smith from the Waunakee Community School District, the Design Review for the WCSD Entrance Sign at School Drive and CTH Q was approved as presented on a motion by Trotter, second Clark, conditioned on limiting the timing of message changes and scrolling in accordance with the Waunakee sign code with no flashing messages, referring the matter to the JPC for their review and that any additional comments the JPC members have being incorporated as approval conditions, and that the District shall provide a planting plan to the Town for the sign base that is acceptable to the Village Engineer, Town Administrator and Clark prior to the start of construction.

The Plan Commission recommended to the Board that it proceed with involvement in the HUD Sustainable Communities Planning Grant by CARPC, on a motion by Robinson, second Trotter, and Van Dinter appointed Trotter as the Town representative to any committee organized for the group with Robinson as his alternate.

Van Dinter and Wilson reported on items before the Waunakee/Westport Joint Planning Committee and Middleton/Westport Joint Zoning Committee.

For Miscellaneous Matters or Forthcoming Events raised, Clark asked questions and made points about the Mill Road construction which the Administrator will check on or have corrected.

Motion to adjourn by Trotter, second Robinson. The meeting adjourned at 7:31 p.m.

Tom Wilson, Acting Secretary
Attorney/Administrator/Clerk-Treasurer