

Fire Commission Meeting (Virtual Meeting Via Zoom)

Middleton Fire District

City of Middleton, Town of Middleton, Town of Springfield, Town of Westport

Thursday, July 16th, 2020

6:00 PM

Commission Members Present: Ken Sipsma, Julie Brunette, Dan Dresen, Luke Fuszard, Brent Renteria-Packham

Commission Members Absent: None

Officers Present Chief Aaron Harris, Assistant Chief Gary Gillitzer, Battalion Chief Brad Subera, Battalion Chief Kevin Wood, Captain Brandon King

Others Present: Mary Roessler

The meeting was called to order by Sipsma at 6:07 p.m.

1. Approval of the June 18th Minutes

- Motion made by Brunette and seconded by Renteria-Packham to approve the June 18th Minutes. Motion passed by roll call vote 5 to 0.

2. Public Comments on Matters Not on Agenda

- None.

3. Quarterly Inspection Report

- Subera reported that Weber continues to work on and update pre-plans.
- Subera noted that Reigel has done six new tank inspections, nine re-inspections and one site removal. Reigel also completed the annual tank inspections which included 44 tanks at 20 sites and 6 follow ups. Reigel is also working on continuing education and contract renewal with the State of Wisconsin.

4. Quarterly Education Report

- Subera reported that education events have been limited due to COVID-19, but the MIFD did participate in 13 mobile celebrations (including: graduations, birthdays, retirements, etc.)
- Battalion Chief Wood noted that three porch parades were held on July 4th and reached approximately 100 people.

5. Personnel/Operation Report

- Harris noted:
 - MIFD personnel count remains the same at 107 Associates (91 Firefighters, 15 Rehab Technicians, and 1 Fire Corps).
 - There were 52 incidents since the last meeting.
 - Harris showed photos of some recent incidents/activities:
 - 4th of July parades
 - Honor Flight parade
 - Injured deer rescue
 - Duckling rescue from culvert
 - Grass fire at conservancy
 - Staffed Station 1 due to "United We Stand" event.
 - Wiske and Porter continue heading up COVID-19 Task Force and making sure our personnel are properly trained.
 - Drone search of 10 year old Baraboo girl.

- Drone search in Conservancy last night into this morning for missing 71 year old woman.
- ISO Audit went well, but won't get results for 3 – 6 months. This rating affects insurance rates.
- Sidewalk will be installed in front of Station 1 as there will be a cross walk put in at the intersection so pedestrians can safely cross.

6. COVID-19 Responses. Discussion/Action

- Harris reported that Porter ordered masks for all personnel and they have been distributed. The protocol will be to wear masks at all times unless locked in an office. Currently Harris noted we have enough supplies and remain within the budget.

7. Donated Outdoor Structure. Discussion/Action

- Harris reported that the installation process is continuing with site work. The gazebo was not able to be salvaged so instead it was imploded and used in a training exercise.

8. Station 1 Dedication Plaque

- Harris noted he has been working with a fire department in Virginia that has a plaque similar to what we want. Cost estimates will be known at the next meeting. Once Harris receives a draft of the plaque, he will forward via email to Commissioners.

9. 2021 Budget

- Dresen was wondering about pushing this to September 2020. Harris noted that the City of Middleton Budget kick off meeting is next Wednesday. It was decided to leave this item on the next agenda.

10. Approval of Monthly Bills. Discussion/Action

- Motion made by Renteria-Packham and seconded by Dresen to approve the July bills. Motion passed unanimously.

11. Correspondence/Communication Update

- None.

12. Proposal of Future Agenda Items

- COVID-19 Responses. Discussion/Action
- Station 1 Dedication Plaque
- 2021 Budget

13. Motion to Adjourn

- Motion made by Renteria-Packham and seconded by Fuszard to adjourn the meeting. Motion passed. Meeting adjourned at 6:39 p.m.

July 16th, 2020 Minutes submitted by Mary Roessler.



Mary Roessler
Secretary
Approved 8/20/2020