

TOWN OF WESTPORT

TOWN BOARD - Monday, April 1, 2024

The regular semi-monthly meeting of the Town Board was called to order at 6:00 PM by Chair Cuccia in the Community Meeting Room of the Bernard J. Kennedy Administration Building/Town Hall. Members Present: Cuccia, Manering, Pichette, Trotter, and Werner. Members Absent: None. Also present: Dean Grosskopf and Taylor Brengel.

Grosskopf confirmed that this meeting conforms with open Meetings Law.

There was no public comment on matters not on the agenda.

The minutes of the March 18, 2024, regular Board meeting were approved on a motion by Werner, second Trotter.

The Final Plat suitable for recording for phase 7 of the Community of Bishops Bay was introduced by Taylor Brengel highlighting minor changes from the originally approved “final” plat that was approved on 12/4/2023. After a discussion, and questions were answered, the plat was re-affirmed on a motion by Pichette, second Trotter.

Cuccia introduced his recommendations for Commission and Committee appointments for the term following the election to be held April 2. After a discussion and questions were answered, the appointments made by Chair Cuccia were confirmed by the Board on a motion by Manering, second Werner.

Grosskopf reported on items before the plan commissions and committees, as well as the Waunakee Area EMS. Cuccia updated the Board on Waunakee Fire. The Audit Committee recommended payment of the bills as presented by Grosskopf.

For Administrative Matters Grosskopf asked for the Board’s advice relative to converting all remaining light fixtures in the Administrative Building and the Maintenance Building to direct wired LED bulbs and fixtures. The Board while generally in favor, asked that some additional research be done, and a competitive bid be obtained prior to moving forward.

Pichette asked under Miscellaneous Matters for the Board’s opinion relative to Commission Zoom meetings, and how the Chair might allow comments from the public outside of a Public Hearing. Cuccia and Grosskopf speaking from experience indicated that Zoom meetings should be strongly discouraged and not include public comments unless it is a Public Hearing. In the case of in-person meetings that are not Public Hearings, public comments, while normally not allowed, may be entertained by the Chair under rules established by the Chair, depending on the circumstances. This approach was discussed and was agreeable to the members of the Board.

Current bills were paid as presented by Grosskopf and recommended by the Audit Committee, on a motion by Cuccia, second Trotter.

Motion to adjourn by Manering, second Werner.

The meeting was adjourned at 7:58 PM.

Dean A. Grosskopf
Administrator/Clerk-Treasurer