

**TOWN OF WESTPORT
HISTORIC PRESERVATION COMMISSION**

Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Waunakee, WI 53597

MINUTES – June 6, 2019, 6:00 pm

Members present: Joe Pichette, Janette Hermanson, Mimi Bloch, Michelle Wing. Members absent: Ray Mejia

Public present: None

Meeting called to order at 6:00 p.m.

Motion by Janette to approve minutes for June 6th, 2019 with one spelling correction noted. Mimi seconded the motion with members present voting in approval.

NEW BUSINESS

Joe discussed the resignation of Ray Mejia from the Town of Westport Historic Preservation Commission, effective August 2019. All members would like to thank Ray for the many years of service to the Town as well as being the last remaining original member of the HPC. The HPC discussed the possibility of an oral interview with Ray to discuss the many years of service and history of the PC. Joe mentioned the need to have a new secretary and commission chairperson. The members of the commission were not sure if this was something the Town Board would select or if it would be selected by the members of the HPC. Joe will discuss this with Tom Wilson and the Planning Commission for clarification. Determining a new secretary and commission chairperson will be on the agenda for the July meeting.

Review of the HPC agenda items, was discussed at length. After discussion it was decided by unanimous vote to not take any action on the items for the HPC resource consultant until further evaluation of past work and items presented by the HPC resource consultant. The members decided with new members it was best to take a step back and determine what exactly are the priorities. During this review process, it was discussed at length who has the files, oral history and past work completed by the HPC. Michelle offered to meet with town staff and begin the process of organizing past work and determining what exactly has been documented and stored with the town. Mimi asked if Ray would be able to offer his files to the HPC and assist the HPC with the past HPC history, notes reports etc.

Future Ella Wheeler Wilcox (EWW) Park Development , Jannette will call Dane County and discuss status of the site.

Discussed the Speaker Series at the Senior Center for the fall event. After discussion of the changes within the HPC it was decided by unanimous vote to not participate this fall with the senior center but plan to return with a speaker/conversations in the spring of 2020.

Joe discussed signage for the Military Road/Indian Trail. All members voted unanimously to do more research on sign location and to request from the Town feedback on what is desired for the signage. Joe will discuss with the Planning commission for more direction.

The next meeting of the HPC will be on July 11th 2019, as the first Thursday of the month falls on the 4th of July.

Janette moved to adjourn, Mimi seconded with all in favor. Meeting adjourned at 7:15 p.m.

Respectfully submitted by: Joe Pichette