

***MINUTES***  
***MIDDLETON/WESTPORT JOINT ZONING COMMITTEE***  
***THURSDAY MARCH 26, 2015 6:00 pm***

**PRESENT:** Ron Bowen, Town of Westport; Duane Barmore, Ed Elskamp and Cindy Zellers, City of Middleton

**ABSENT:** Brad Robinson and John Van Dinter, Town of Westport;

**ALSO PRESENT:** Tom Wilson, Mark Opitz

Chair Barmore called the meeting to order at 6:00 p.m.

**1. Approve Minutes of 1-22-15**

Moved by Zellers, seconded by Elskamp, to approve the minutes of 1-22-15. Motion carried 4-0.

**2. Election of New Chair**

In keeping with the custom of rotating the position between the two communities, Elskamp nominated Bowen to serve as chair. There were no other nominations, so Elskamp moved, Zellers seconded, to elect Bowen to serve as chair. Motion carried 4-0.

**3. Proposed Annexation – The Community of Bishops Bay, The Back Nine, Phase III (0.5136 ac) (Annex 218)**

Moved by Barmore, seconded by Zellers, to accept the Middleton Plan Commission recommendation and to recommend that the Common Council approve the annexation. Motion carried 4-0.

**4. Proposed Community of Bishops Bay Monument Sign (PC 2362)**

Developer Terrence Wall described the proposed monument sign and landscaping plan, noting that spotlights installed behind plants would focus light on the sign, which is to be located in the northeast corner of the intersection of Highway Q and Bishops Bay Parkway. He said that there would be no other sign at this entrance to the development other than the temporary sign in the southeast corner advertising the Parade of Homes. He added that he may at some point propose the addition of a water feature in front of the sign.

Bowen asked whether there is a plan to have a “family of signs” throughout the development. Wall provided an overview of other sign types, and noted that he envisions a similar gateway monument sign in two or three other major community entrances.

Moved by Zellers, seconded by Barmore, to accept the Middleton Plan Commission recommendation, and to request that staff work with the developer to ensure that the spotlight uplighting doesn’t spill beyond the edges of the sign. Motion carried 4-0.

**5. Adjourn**

Moved by Barmore, seconded by Zellers, to adjourn, and the meeting ended at 6:07 p.m. Motion carried 4-0.

MARK OPITZ