

MINUTES
MIDDLETON/WESTPORT JOINT ZONING COMMITTEE

MONDAY MAY 7, 2018 6:00 pm

Town of Westport Community Meeting Room, 5387 Mary Lake Road, Westport, WI

PRESENT: Dean Grosskopf, Ken Sipsma and Cyndi Kennedy, Town of Westport; Kurt Paulsen and Leif Hubbard, City of Middleton

ABSENT: Dennis Dorn, City of Middleton

ALSO PRESENT: Tom Wilson, Terrence Wall, Jeremy Frommelt, John Davis, Bob Davis, and John Seamon

1. **Call to Order**

Vice Chair Grosskopf called the meeting to order at 6:01 p.m.

2. **Approve Minutes of 3/28/18**

Moved by Paulsen, seconded by Sipsma, to approve the minutes of 3/28/18 as presented. Motion carried 5-0.

3. **Final Specific Implementation Plan (SIP) and Design Review, including Traffic Impact Analysis Report, Signage, Landscaping, and Outbuildings - Bob Davis/Inspire Early Childhood Learning Center, 5821 Oncken Rd. (Town of Westport) (PC 2532)**

After a presentation by Wilson and discussion, the remaining four SIP and Design Review matters were approved with conditions and restrictions as approved by the Town Plan Commission and presented in its April 9, 2018, draft meeting minutes, with a revision to the action on the proposed access improvements section to remove the clause “for safety of the driveway” on the fourth line of the second page of the draft minutes, on a motion by Sipsma, second Paulsen. Motion carried 5-0.

4. **Specific Implementation Plan (SIP) Modification - Masters Apartment Building, 3rd Building Moved to the South, 5251 Bishops Bay Pkwy., Parking moved adjacent to the Clubhouse (PC 2470)**

After an introduction by Wilson, a brief presentation by Terrence Wall, and discussion, the SIP modification as presented was recommended for approval as recommended by City Staff in the May 7, 2018 memo from Eileen Kelly presented to the Committee at the meeting, on a motion by Sipsma, second Kennedy. Motion carried 5-0.

5. **Adjourn**

Moved by Paulsen, seconded by Sipsma, to adjourn. Motion carried 5-0, and the meeting adjourned at 6:26 p.m.

Thomas Wilson, Acting Secretary
Westport Attorney/Administrator/Clerk-Treasurer