

**TOWN OF WESTPORT  
PARK COMMITTEE MEETING**  
Kennedy Administration Building  
Community Meeting Room  
5387 Mary Lake Road  
Waunakee, WI 53597

**Minutes**—June 7, 2023 6:00 p.m.

Present: Amy Freidig, Mick Holm, Michelle Wing Absent: Deanna Loewenhagen, Ben Buss  
Also Present: Jessica Duffrin, Julie Trotter

Meeting called to order 6:02 p.m. May minutes approved by motion by Holm, 2<sup>nd</sup> Wing.

**Town Park Center:**

Committee reviewed a proposal from Gerber Leisure Products submitted to the town on 5/31/2023, presented by Jessica Duffrin. The proposal includes play equipment and shade for the play area, which would be slightly expanded. Play surfacing would be wood chips.

Wing made a motion to recommend the proposal to the Town Board for approval, with the suggestion that Town staff cut costs where applicable by doing work in-house. Installation would be for spring 2024. 2<sup>nd</sup> by Holm. Motion passed unanimously.

The existing shelter doors are being kept open for the season. Shelter doors have been kept shut in the past because of concerns from Town staff about the potential for bird nesting and vandalism. The committee found the open shelter to make the park area much more inviting.

**Mary Lake Park:** Broken rocker has been removed and the hole filled with small rocks but no surfacing. Duffrin thought the replacement piece had been received by the Town from BCI Burke, but the Town needs to find someone to install it.

**Trees:** Freidig reported on trees as the committee walked around the town center fields edging Hwy M and the conservancy. Planting of swamp-friendly trees around soccer game fields will happen in June. Committee discussed potential Woodland bike path trees near the DNR land. Potential problems are branches overhanging the road and path and roots buckling the pavement. Species selection would be critical, as well as consultation with an urban forester for appropriate trees. For 2024, the committee suggested more shade planting for spectators at the soccer fields. Would like to begin creating a tree-lined alley toward the beginning of the conservancy path, planting an additional row of trees just north of the cement/play area. The committee would like to know about the use of the extra, undesignated field west of the play structure. Is this only used for tournaments? Could it have a better use? The committee would like to begin planting trees on the edges of field.

Motion to adjourn by Holm, 2<sup>nd</sup> Wing. Committee adjourned at 7:15 p.m.

Minutes recorded and submitted by Wing.