

**TOWN OF WESTPORT**  
**Joint Parks and Park Committee Meeting**  
Kennedy Administration Building  
Community Meeting Room  
5387 Mary Lake Road  
Waunakee, WI 53597

MINUTES – October 5, 2016 at 5:45PM

Members present: Mark & Julie Trotter, Mick Holm, Michelle Wing, Terry Enge, Sheldon Schall

Absent: Dave O'Malley

Also in attendance: Tom Wilson, John Van Dinter, Andrew Bremer, members from the Village of Waunakee.

Meeting convened at 5:45PM in the Village Center Conference Room.

Andrew from MSA went through the various handouts for the Comprehensive Outdoor Recreation Plan 2017-2022 (CORP) and addressed various questions regarding the handouts. Village and Town representatives were directed to meet separately to discuss new park facilities information.

Committees broke into individual Park committees for further discussion at 5:25PM.

MINUTES – October 5, 2016 at 6:30PM

Members present: Mark & Julie Trotter, Mick Holm, Michelle Wing, Terry Enge, Sheldon Schall,

Absent: Dave O'Malley

Also in attendance: Tom Wilson, John Van Dinter, Andrew Bremer.

Meeting convened at 6:30PM in the Village Center Conference Room.

September meeting minutes were approved on a motion by Trotter. Second by Holm. Michelle mentioned that the parks budget is incorrectly stated at \$10,000. Correction in minutes to be shown at \$20,000 as noted by Tom Wilson. Minutes approved.

The committee made changes to the Recommendations handout as follows:

1. Wing noted that the verbiage on **Page 66** should be revised to eliminate the date to upgrade play equipment at Christina Park. Discussion to leave the date in as stated in document.
2. Steeplechase note should be removed.
3. Noted that fixed signage comment is to repair signage. Jackson Landing requires new signage. Determined to remove note on signs.
4. Noted that sand area in Village Center has recently been improved by Barry. Note to consider redoing sand area to remain in document.
5. Parks Committee to review Town and Village Proposed Parks.

6. B, D, E, U, V, F are not included in the Westport parks.
7. Note I - Kennedy property noted at 105 total acres. Trail link should be included. 5 acres of park should be allocated. Active items include
  - a. Soccer Fields (no)
  - b. Tennis courts (no)
  - c. Baseball softball fields – note proximity of Daleo Fields (no)
  - d. Larger playground (yes)
  - e. Open play field (yes)
  - f. Wing stressed emphasis on Westport Park key imperatives including trees, open play field, play equipment. Maintain Westport Park look – natural with trees with active park. The document should mandate lots of trees/shade spaces.
8. Note J – DNR Property
  - a. Group confirmed recommendations.
9. Note K – Jackson Landing West
  - a. Group agreed with noted recommendations.
  - b. Wilson to review status of purchase.
10. Note L – Maintain in long term comprehensive plan.
11. Note O – Noted that property is already purchased by Holy Wisdom for conservancy.
12. Note M, N, Question for Andrew.
  - a. M is on the north side of Reynolds. Reynolds property is shown as park space in property.
  - b. N is owned Trenton Court (ravine with lift station)
  - c. S is adjacent to the portion already deeded to Westport.
13. Note P – Communities of Bishops Bay – 12 acres of park to be dedicated – jointly planned with Middleton. Tom stated that Terrence Wall will make a proposal that will come to park committee for review. Sam Jacobsen family may provide a memorial donation. Partially inactive park with joint maintenance. Wilson stated that a typical agreement includes that developers maintain park for a stated number of years. Committee agreed to add language to keep Westport Park look – natural with trees with active park. Statement should include no more than 25% of any one tree and cannot be classified as invasive species. Plant native species only. This language should also be included in the CORP language in Chapter 5 of the comprehensive plan.
14. Note Q – Note that future park will be developed in conjunction with the City of Middleton.
15. Note U & V - Revise to Waunakee jurisdiction.
16. Note A – Group agrees with nature based outdoor recreation area.
17. Note E – Revise to Waunakee jurisdiction.
18. Note F – Revise to Waunakee jurisdiction.
19. Note H – Bolz & Saddlebrook. Separate out with line and color to delineate the Saddlebrook & Bolz properties. Saddlebrook is under Dane County, Bolz is under Westport jurisdiction.
20. Clarified that note that 37 is skating pond and 38 is open 5 acres. Discussed adding trail stop, bench, and shelter. picnic table to Note 38.
21. Discussion trail map markups as communicated to Bremer in the meeting.

Future agenda item to discuss draft maintenance plan as forwarded by Schall. Wing suggested

that Miller & Associates representative review proposed equipment on-site at Mary Lake Park prior to order to confirm that the equipment will work in the area.

Meeting adjourned at 8:00PM per motion by Wing. 2<sup>nd</sup> by Schall.