

TOWN OF WESTPORT

PLAN COMMISSION -November 13, 2023

The regular monthly meeting of the Plan Commission was called to order at 6:00 pm Monday, November 13, 2023, in the Community Room of the Bernard J. Kennedy Administration Building by Chair John Cuccia. Members present: Cuccia, Crowell, Freidig, Kennedy, Moore, Tande, and Trotter. Members absent: none. Others present: Dean Grosskopf, Tom and Bev Kennedy, Neal Werner, Ann Allen, Corrin Maier, Bill Kennedy, Kathy and Tim Lange, Bernie Kennedy, and David Kennedy,

Grosskopf confirmed that the meeting met the Open Meeting requirements.

There was no Public Comment on Matters not on the agenda.

The minutes of the 10/9/2023 meeting were approved on a motion by Trotter, second Freidig.

Corrin Maier appeared to request a rezone from County R-1A to Village R-1, to reduce their rear yard setback to accommodate an addition to their home at 6105 River Road. After a neighbor's concerns were considered, a thorough discussion followed, and questions were raised; a recommendation to the Waunakee Westport Joint Plan Commission and the Town Board to rezone the property to Village R-1, was approved with restrictions that there be no further land division, and that the existing front yard and side yard setbacks be maintained as required under County R-1A zoning, and that only the rear yard setback be reduced from 50 feet to 40 feet to accommodate the home's addition; on a motion by Kennedy, second Trotter with Freidig dissenting.

Grosskopf gave a brief introduction on the CSM/Rezone from A-3 to A-1, for Kennedys' land, north of Kennedy Drive. The Chair then called a public hearing on the CSM to order at 6:20 p.m. and closed the hearing at 6:21 p.m. after calling for comments three times without reply. After a brief discussion and questions were answered, the CSM was recommended for approval to the Waunakee Westport Joint Plan Commission and the Town Board with conditions and restrictions as recommended by Staff, including no further land division, no annexation without Town approval, connection to water and sewer is required when available, and dedication of land is required, sufficient to maintain a 66 foot right away on Kennedy Drive; on a motion by Trotter, second Tande, with Kennedy abstaining. Finally, Resolution 23-13 recommending an amendment to the Village of Waunakee – Town of Westport Joint Comprehensive Plan to coincide with this change in planned use, was adopted on a motion by Cuccia, second Tande, with Kennedy abstaining. Chair Cuccia thanked the Kennedy family for their careful use of the family land in the Town of Westport.

Freidig reported that the Park Committee did not meet, and likely will not meet again until Spring 2024. Grosskopf reported that the Town was successful in obtaining a grant to survey the Town's parkland trees, and thus allow the Town to obtain future grants to assist in the acquisition of additional trees well into the future. Moore reported on the work of the Historic Preservation Commission and Grosskopf reported on upcoming items before the Waunakee Westport Joint Plan Commission and the Middleton Westport Joint Zoning Commission.

Grosskopf also reported under Miscellaneous Matters, that the Town was successful in gaining Dane County's top recommendation to the State for a Grant to assist with the improvement of Westport Road. This could be a project for 2025.

A motion to adjourn was approved on a motion by Crowell, second Tande.

The meeting was adjourned at 6:39 PM.

Respectfully Submitted,
Dean A. Grosskopf and Cynthia Kennedy, Secretary