TOWN OF WESTPORT

REGULAR PLAN COMMISSION MEETING

Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

AGENDA - March 9, 2020 7:00 p.m.

This meeting is being noticed as a possible gathering of a quorum of the Westport Town Board due to the possible attendance of Supervisors not appointed to the Commission. Supervisors may discuss items on this agenda, or gather information on these items, but no action will be taken on these items as the Town Board.

- Call to Order
- 2. Public Comment on Matters Not On the Agenda
- 3. Approve Minutes
- 4. Rezone (County R-1 to Village R-1), Adjust Rear Setback for Home Addition, Budeau, 6091 Imperial Drive, Discussion/Recommendation
- 5. Land Division (Create One Additional Residential Lot), Napralla, 5531 Sunset Trail, Discussion/Recommendation
- 6. Design Review, Construct 8 Condominium Units, Premier Builders, Adrian Circle, Discussion/Action
- 7. Park Committee Report/Items for Action
- 8. Historic Preservation Commission Report/Items for Action
- 9. Waunakee/Westport Joint Planning Committee Report/Items for Action
- 10. Middleton/Westport Joint Zoning Committee Report/Items for Action
- 11. Miscellaneous Matters/Forthcoming Events
- 12. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

TOWN OF WESTPORT

PLAN COMMISSION - February 10, 2020

The regular monthly meeting of the Plan Commission was called to order at 7:05 p.m. in the Community Meeting Room of the Bernard J. Kennedy Administration Building by Chair Grosskopf. Members present: Bruskewitz, Cuccia, Grosskopf, Kennedy, Manering, Ohm, and Pichette. Members absent: None. Also attending: Brenda and Jim Budeau, Tina and Gary Napralla, and Tom Wilson.

No one was present For Public Comment on Matters not on the Agenda. The minutes of the December 9, 2019 regular meeting were approved as presented on a motion by Pichette, second Cuccia.

An Initial Consultation, Rezone (County R-1 to Village R-1), Adjust Rear Setback for Home Addition, Budeau, 6091 Imperial Drive, was then held. After a brief presentation by Wilson and questions of the Budeaus, the Commissioners advised of concerns and general support for the concept.

Pichette recused himself at this time and left the meeting room.

An Initial Consultation, Land Division and Rezone (Create One Additional Residential Lot), Napralla, 5531 Sunset Trail, was then held. After a brief presentation by Wilson and questions of the Naprallas, the Commissioners advised of concerns and general support for the concept, with passing on that no rezoning appears needed in this situation.

Pichette returned to the meeting room at this time.

Wilson reported that the Park Committee will not meet until March. Pichette reported on the work of the Historic Preservation Commission.

Wilson and Grosskopf reported on items before the Waunakee/Westport Joint Planning Committee and the Middleton/Westport Joint Zoning Committee.

For Miscellaneous Matters or Forthcoming Events raised, Cuccia raised issues with noise in the areas under the Design Guidelines and the consensus of the Commission was for the Design Guidelines group to work on the item and present back to the Commission.

Motion to adjourn by Bruskewitz, second Manering. The meeting adjourned at 7:55 p.m.

Mary Manering, Secretary

AGENDA ITEM #4:

Rezone (County R-1 to Village R-1), Adjust Rear Setback for Home Addition, Budeau, 6091 Imperial Drive, Discussion/Recommendation



PLAN COMMISSION APPLICATION

	PROJECT ADDRESS / NAME: 6091 Imperial Sr / Jim Budeau
	APPLICANT: Jim Budeau
Ī	DDRESS: 6091 /MARKIA AC . Warn 100 121 53595
Ī	HONE: 608 609 4644 BMAIL: budeauj@gmail.com
	WNER: Jim Budeau
	HONE: 608 609 4644 Dr. Waunakee W1 53597 EMAIL: Budray Quail com
	roject Description: Home addition to rear (west side) of OUR house. Proposed addition would exceed 50' set back, when we would exceed 50' set back, when applicant Signature:
	EFFC. (CUFCV ALL TIVAT ADDIVO
	FEES: (CHECK ALL THAT APPLY) ESCROW DEPOSIT:
	SITE PLAN REZONE CONDITIONAL USE PERMIT CERTIFIED SURVEY MAP PRELIMINARY PLAT FINAL PLAT GDP/SIP APPROVAL S145 An escrow deposit is required in actor dance with the Development Application Agreement. Agreement. Escrow Fee Paid: DATE: FEE WAIVED BY: FEE WAIVED BY:

Application for Rezoning

Applicants: Jim and Brenda Budeau

Property Address: 6091 Imperial Drive, Waunakee, WI 53597

Subdivision: River View Garden Estates

Date: 1/15/20

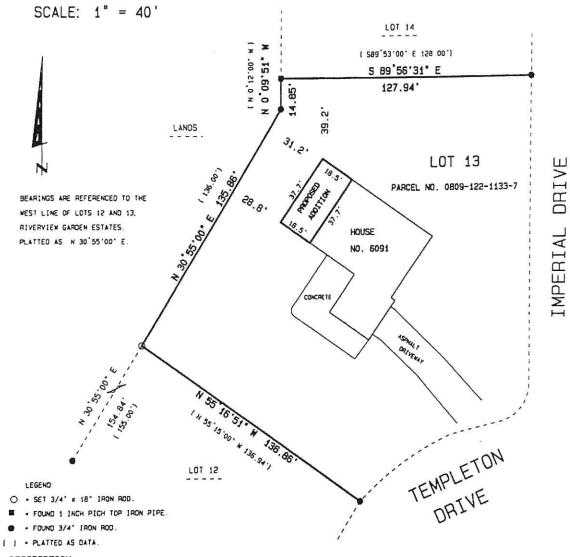
To: Westport Plan Committee and Westport/Waunakee Joint Plan Commission.

We are applying for the rezoning of our property for a desired 18'x37' addition to the back of our house. Our desired addition would be to extend the back portion (west side face) of our home approximately 18'. The current back face of our house to the back property line is approximately 50' (see provided Plat of Survey). Our desired addition would put the new back face of our house approximately 30' to the back property line.

The following are several reasons for this proposed addition versus the other options we have considered while consulting with a couple builders, such as adding a second level or a side wing. Doing the expansion to the back portion of our house would maintain the current look of the single level ranch style home versus adding a wing or second level which would dramatically change the look of the house. Expanding the back of the house would be much less costly versus adding a second level. In addition, we would very much like to keep our home as a single level due to the very windy conditions that occur frequently at our property. Lastly, expanding the back of our house would result in the least alteration of the view of our house and around our house for our neighbors versus adding a wing or second level. We have spoke with all our surrounding neighbors in regards to our desired addition of going past the 50' setback line to the approximate 30' line. We did not receive any objections during our conversations. We did advise all our neighbors they would be officially notified by the village and have the opportunity object at that time if they desired. At this time we feel confident that while there may be some questions, none of our neighbors will object to our proposed addition. Thank you for your time and consideration!

Sincerely, Jim and Brenda

PLAT OF SURVEY



DESCRIPTION:

SURVEY OF THE NORTH, SOUTH AND WEST LINES OF LOT 13. RIVERVIEW GARDEN ESTATES, LOCATED IN THE NE 1/4 OF THE NN 1/4 OF SECTION 12, TBN, R9E, TOWN OF WESTPORT, DANE COUNTY, WISCONSIN.

> SURVEYED FOR JIN BUDEAU 5091 IMPERIAL DRIVE WAUNAKEE, WI 53597

NOTES:

The disturbance of a survey stake by anyone is in violation of Section 236.32 of Wisconsin Statutes. Wetlands if present have not been delineated. This survey is subject to any and all easements and agreements both recorded and unrecorded.

SURVEYOR'S CERTIFICATE:

I, Kevin M. Radel, Wisconsin Registered Land Surveyor S-1852, do hereby certify that by the order of those listed hereon, I have surveyed, monumented and mapped the above described lands.

I do further certify that this is a true and correct representation of the boundaries of the lands surveyed, including any features shown hereon, and that I have fully complied with the Administrative Code No. 7.01 in surveying and mapping the same to the best of my knowledge and belief.

Kevin M. Radel

Registered Land Surveyor S-1852 Dated: JAN. 3, 2020



PREPARED BY

ARROW Land Surveying

A Division of Radel and Associates, Inc. 109 Kingston Way Waunakee, WI 53597 Tel: (608) 849-8116

Job No. 20R-02



Town of Westport GIS

DISCLAIMER: The Town of Westport does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

of SCALE: 1 = 188'

Town of Westport

5387 Mary Lake Road Waunakee, WI 53597 (608) 849-4372

Print Date:

1/29/2020

AFFIDAVIT OF MAILING OF PUBLIC HEARING NOTICE

STATE OF WISCONSIN)					
COUNTY OF DANE)	SS.				
JESSICA FREY, being f	first duly sworn on oath, deposes and says:				
1. I am a resident of the Town of Westport, Dane Co	Dane County, Wisconsin and am the Town Executive Assistant to unty, Wisconsin.				
 I make this affidavit in connection with the Budeau Rezone request of 6091 Imperial Drive, Waunakee, WI. 					
3. On 14 th day of Fe map to each of the attached:	ebruary, 2020, I duly mailed one copy of the Rezone Notice and				
	TOWN OF WESTPORT				
	Jessica Frey, Executive Assistant				
Subscribed and sworn to before n	ne				
this 17 day of Fc 5	2020.				
Notary Public, State of Wisconsin My commission expires: 8/	13/22				

OPSAHL REV TR, ALAN M & MA... 6087 VALLEY BROOK DR WAUNAKEE, WI 53597 ROCHELLE MARIE ZWIEG 6077 TEMPLETON DR WAUNAKEE, WI 53597

DAVID F BRAUCH 6084 IMPERIAL DR WAUNAKEE, WI 53597 RYAN R SOLVERSON FLORA D SOLVERSON 4887 KIRKWOOD WAUNAKEE, WI 53597

JON M ACKER JENNIFER A SCHMITT 6107 IMPERIAL DR WAUNAKEE, WI 53597

SEAN G BARNICK SUZANNE K BOYER 6092 IMPERIAL DR WAUNAKEE, WI 53597

PATRICK VINCENT MCSHERRY VICTORIA A MCSHERRY 4891 KIRKWOOD DR WAUNAKEE, WI 53597

KOSTER FARM LLC 6078 RIVER RD WAUNAKEE, WI 53597

MATTHEW P KOEHLER KRISTA M DAHL-KOEHLER 6075 IMPERIAL DR WAUNAKEE, WI 53597

MARTIN V TIMMINS 6079 VALLEYBROOK RD WAUNAKEE, WI 53597

BRENTEN KUZNACIC SAMANTHA KUZNACIC PO BOX 43 SUN PRAIRIE, WI 53590

RHONDA K JANKOWSKI 6083 VALLEYBROOK DR WAUNAKEE, WI 53597

MELISSA RATACZAK 6104 IMPERIAL DR WAUNAKEE, WI 53597 BRIAN M CARLSON MICHELLE L CARLSON 6080 TEMPLETON DR WAUNAKEE, WI 53597

KEITH J CLEMENS KATHRYN M CLEMENS 6101 IMPERIAL DR WAUNAKEE, WI 53597 DAVID C MOLLER ALICE M BISCO 4889 KIRKWOOD DR WAUNAKEE, WI 53597

CHARLES H MELVIN 6074 TEMPLETON DR WAUNAKEE, WI 53597 JIMMIE BUDEAU BRENDA DAVENPORT 6091 IMPERIAL DR WAUNAKEE, WI 53597

DIANE K SCOTT 6110 IMPERIAL DR WAUNAKEE, WI 53597 WEITEN REV LIVING TR, GARY ... 6098 IMPERIAL DR WAUNAKEE, WI 53597



Village of Waunakee and Town of Westport NOTICE OF PUBLIC HEARING

Joint Plan Commission (JPC)

NOTICE IS HEREBY GIVEN that the Joint Plan Commission of the Village of Waunakee and the Town of Westport will hold a public hearing on Tuesday, March 10, 2020, at 6:00 p.m. at the Kennedy Administration Building, Community Meeting Room, 5387 Mary Lake Road, Town of Westport, Wisconsin, for the purpose of receiving comments on:

- A request by Kilkenny Farms West, LLC, to rezone one lot to C-1 Commercial for a Convenience Store, at the northwest corner of CTH Q/Century Avenue and Peaceful Valley Parkway, Village of Waunakee.
- A request by Jim Budeau, to rezone from County R-1 to Village R-1, 6091 Imperial Drive, Town of Westport

Documents will be available for review at the Waunakee Village Hall, Westport Town Hall, and on Village of Waunakee and Town of Westport websites. Questions or comments about these items may be directed to Town Attorney/Administrator/Clerk-Treasurer Tom Wilson or Village Engineering Office Manager Tracy Meinholz. Copies may be obtained once the copying fee is paid.

Any interested person or his/her agent will be heard at this Public Hearing.

Dated: February 13, 2020.

Tracy Meinholz, Joint Plan Commission Secretary

Published: The Waunakee Tribune, February 27, 2020



Town of Westport GIS

DISCLAIMER: The Town of Westport does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.



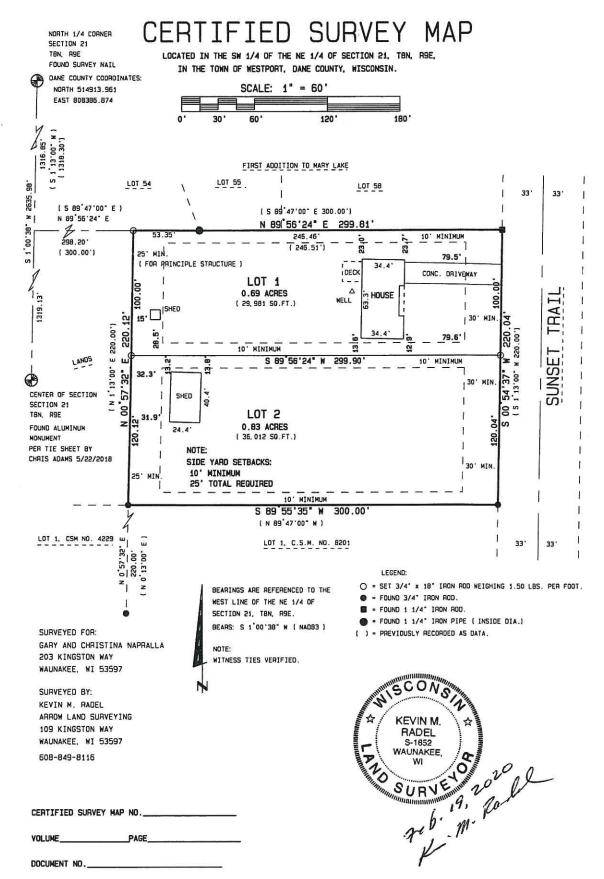
SCALE: 1 = 125'

Town of Westport 5387 Mary Lake Road Waunakee, WI 53597 (608) 849-4372

Print Date: 2/13/2020

AGENDA ITEM #5:

Land Division and Rezone (Create One Additional Residential Lot), Napralla, 5531 Sunset Trail, Discussion/Action



CERTIFIED SURVEY MAP

SURVEYOR'S CERTIFICATE:

I, Kevin M. Radel, Registered Land Surveyor, hereby certify that in full compliance with the provisions of Chapter 236.34 Wisconsin Statutes, the subdivision regulations of the Town of Westport, and by the direction of the owners listed hereon, I have surveyed, divided and mapped a correct representation of the exterior boundaries of the land surveyed and the division of that land, being part of the SW ¼ of the NE ¼ of Section 21, T8N, R9E, Town of Westport, Dane County, Wisconsin, being further described as follows:

Part of the SW ¼ of the NE ¼ of Section 21, T8N, R9E, in the Town of Westport, Dane County, Wisconsin, being further described as follows:

Commencing at the North ¼ corner of said Section 21; thence S1°00'38"W 1316.85 feet along the west line of the NE ¼ of said Section 21; thence N89°56'24"E 298.20 feet along the south line of lots 53, 54, 55 and 58 and their extensions thereof, First Addition to Mary Lake, to the point of beginning.

Thence continue along said south line N89°56'24"E 299.81 feet to the west line of Sunset Trail; thence S00°54'37"W 220.04 feet along said west line to the northeast corner of Lot 1, Certified Survey Map No. 8201; thence S89°55'35"W 300.00 feet along the north line of said Lot 1, to the southwest corner of said Lot 1; thence N00°57'32"E 220.12 feet to the point of beginning.

Contains: This parcel contains 1.51 acres or 65,993 sq.ft. of land.

Date 7-6. 19 2020

Kevin M. Radel

Registered Land Surveyor S-1852



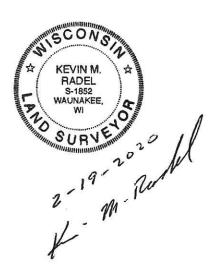
NOTES:

This survey is subject to easements and agreements both recorded and unrecorded, if any.

All lots on this C.S.M. shall connect to the municipal water utility should the service ever extend to the property and connect to the existing sanitary sewer, both at the owner's expense and without challenge.

CERTIFIED SURVEY MAP

OWNER'S CERTIFICATE:	
As owners, we hereby certify that we have cau represented on this Certified Survey Map. We Westport and the Village of Waunakee for app	sed the land described on this Certified Survey Map to be surveyed, divided and mapped as also certify that this certified survey map is required by and must be submitted to the Township of roval.
Gary E. Napralla	
Christina M. Napralla	
STATE OF WISCONSIN) County of Dane)	
Personally came before me thisday of who executed the foregoing instrument and ack	, 2020, Gary E. Napralla and Christina M. Napralla to me well known to be the personowledge the same.
Notary public Wisconsin	
My commission expires	



CERTIFIED SURVEY MAP

TOWN BOARD RESOLUTION: Resolved that this Certified Survey Map has been acknowledged and approved by the Town Board of the Town of Westport on this					
day of, 2020). *				
Thomas G. Wilson Town Clerk					
VIII LACE OF WALINA VET ADDROVA					
VILLAGE OF WAUNAKEE APPROVAL: Resolved that this Certified Survey Map in the Town on thisday of	of Westport is hereby acknowledged and approved by the Village of Waunakee . 2020.				
Caltlin Stene Village Clerk					
Y mage clerk					
	s				
Received for recording thisday ofo'clockM. and recorded in Volumeof	, 2020 at				
	- Daily County Contined Salite Strong Con Pages				
	THE SCON STATE				
Kristi Chlebowski Dane County Register of Deeds					
	KEVIN M. AMERICAN S-1852				
	WAUNAKEE, WAUNAK				
8	SUDVE THE ONLY				
DOCUMENT NO.	WAUNAKEE, WI OF THE PROPERTY O				
CERTIFIED SURVEY MAP NO	- 14 Por				

11/11/11

Dear Town of Westport Resident,

Our names are Christina and Gary Napralla and we are purchasing the home located at 5531 Sunset Trail. Our purchase agreement on the home is contingent upon splitting the additional lot with the existing home (1 ½ acres). We intend to build a new home on the vacant lot and move my wife's aging parents into the existing ranch home.

We are reaching out to the neighborhood to be completely transparent in our goals as suggested by the Town of Westport planning commission and well as the Joint planning commission. We met with the commissioners on February 10, 2020 and February 11, 2020 and achieved full support from both committees

The home we intend to build will a 2 story 2500 square foot house that meets all of the setback requirements and respects the consistency of the neighborhood. We welcome any feedback from the neighborhood and ask for your signature and approval to further the process at the next meeting. I have enclosed a self-addressed stamped envelope and ask that you mail it back to us. Your signature, either in support of our goals and even denials with an explanation will be shared with the township so we can be as transparent to the committees as possible.

Thank you,

Christina and Gary

Please mail your response to Christina or Gary Napralla

203 Kingston Way, Waunakee Wl. 53597.

Feel free to call 608 212 1857 for any further questions.

My wife Cindy Kennedy and I support your plan.

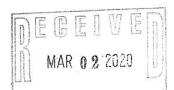
John Janzen and Cindy Kennedy,

5505 Sunset Trl.

Wannakee, WI 53597

2/12/2020





Our names are Christina and Gary Napralla and we are purchasing the home located at 5531 Sunset Trail. Our purchase agreement on the home is contingent upon splitting the additional lot with the existing home (1 ½ acres). We intend to build a new home on the vacant lot and move my wife's aging parents into the existing ranch home.

We are reaching out to the neighborhood to be completely transparent in our goals as suggested by the Town of Westport planning commission and well as the Joint planning commission. We met with the commissioners on February 10, 2020 and February 11, 2020 and achieved full support from both committees

The home we intend to build will a 2 story 2500 square foot house that meets all of the setback requirements and respects the consistency of the neighborhood. We welcome any feedback from the neighborhood and ask for your signature and approval to further the process at the next meeting. I have enclosed a self-addressed stamped envelope and ask that you mail it back to us. Your signature, either in support of our goals and even denials with an explanation will be shared with the township so we can be as transparent to the committees as possible.

Thank you,

Christina and Gary

Please mail your response to Christina or Gary Napralla

203 Kingston Way, Waunakee Wl. 53597.

WALLACEE, 53597

608.347.9884

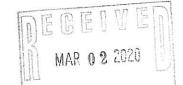
Feel free to call 608 212 1857 for any further questions.

We are in full support of rezoning reguest. As a family who is currently providing Alzheimer's disease cave giving in our home, we commend you for taking the steps provide covergiving support for your pavents.

Boul Luck with your reguest!

Den Dickers Musser Tel





Our names are Christina and Gary Napralla and we are purchasing the home located at 5531 Sunset Trail. Our purchase agreement on the home is contingent upon splitting the additional lot with the existing home (1 ½ acres). We intend to build a new home on the vacant lot and move my wife's aging parents into the existing ranch home.

We are reaching out to the neighborhood to be completely transparent in our goals as suggested by the Town of Westport planning commission and well as the Joint planning commission. We met with the commissioners on February 10, 2020 and February 11, 2020 and achieved full support from both committees

The home we intend to build will a 2 story 2500 square foot house that meets all of the setback requirements and respects the consistency of the neighborhood. We welcome any feedback from the neighborhood and ask for your signature and approval to further the process at the next meeting. I have enclosed a self-addressed stamped envelope and ask that you mail it back to us. Your signature, either in support of our goals and even denials with an explanation will be shared with the township so we can be as transparent to the committees as possible.

Thank you,

Christina and Gary

Please mail your response to Christina or Gary Napralla

203 Kingston Way, Waunakee Wl. 53597.

Feel free to call 608 212 1857 for any further questions.

WE Support the Above Proposal.

May Raemisch

Dave Roemisch

Source Sunser TR

WALLAMARER, WZ

53597

AGENDA ITEM #6:

Design Review, Construct 8 Condominium Units, Premier Builders, Adrian Circle, Discussion/Action

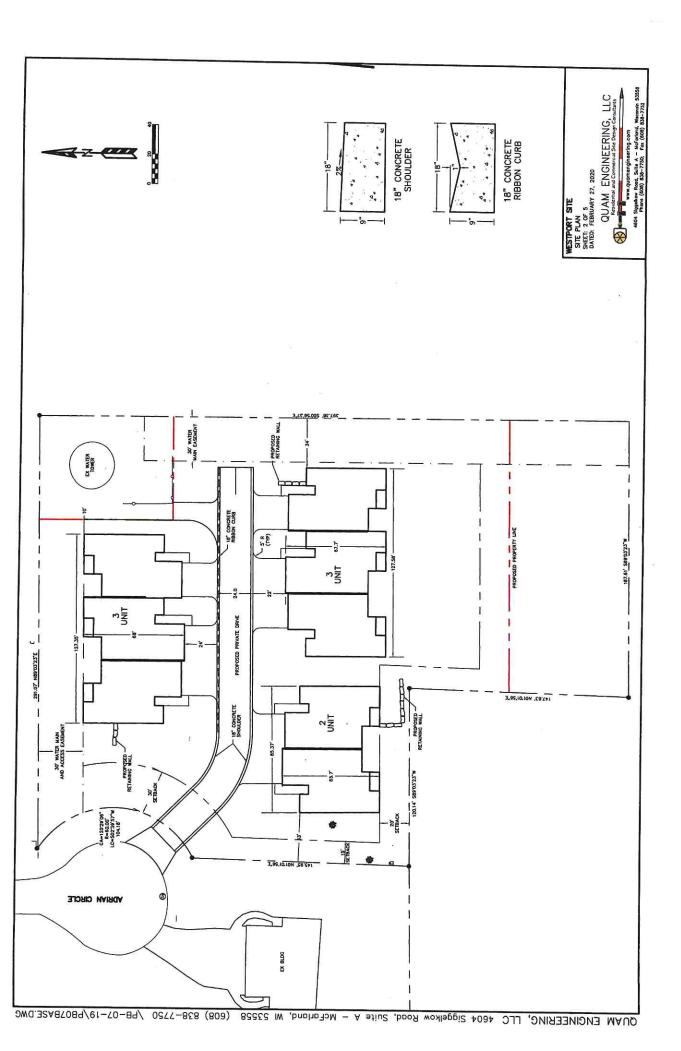
Architectural Review Form

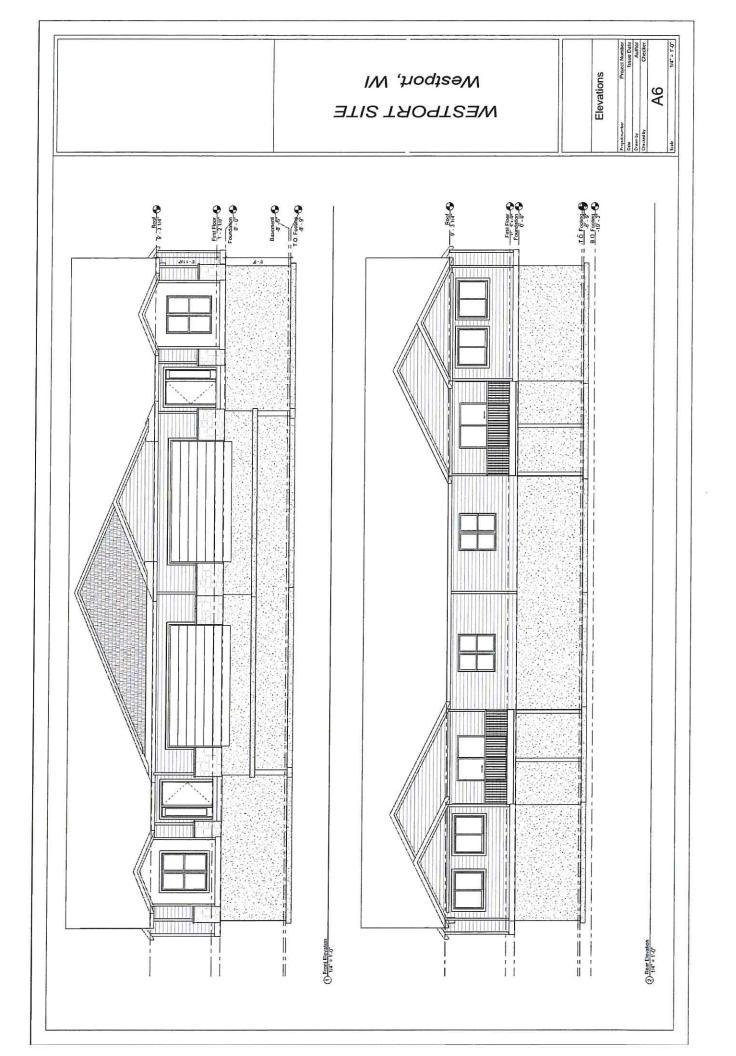
"Color Selections" Approval

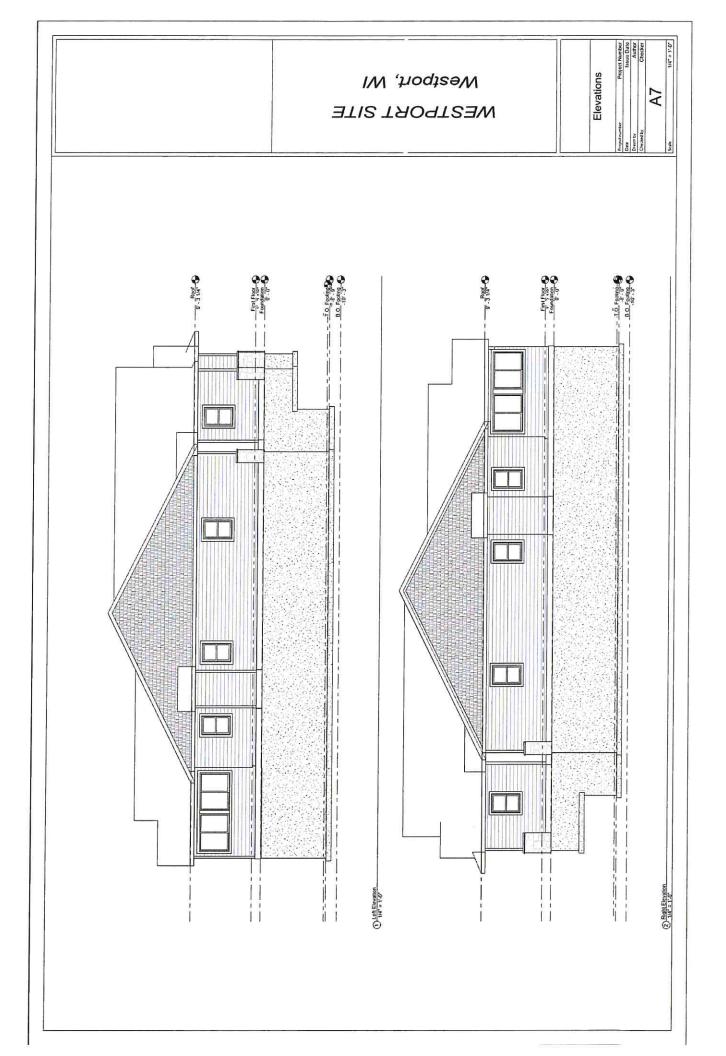
The Covenants & Deed Restrictions require you to submit the following details for approval by our Architectural Review Committee prior to beginning construction of your home. Any changes made after initial approval must be resubmitted. Please have samples of siding, roofing, brick, etc. Approximate response time is three (3) weeks so please plan accordingly.

· Valley Addition)

	e) Montondon, Monticello, Hanover	
440	e if applicable) Field of Dreams Additio	n -
NAME Premier Builders	LOT#	1
ADDRESS 102 Holiday Drive Wa	illyakee '	
PHONE # (hm)	wk) (fax)	
BLDR NAME (F	ph) (fax)	
<u>Two</u> complete sets of House Plans sho colors used for the following:	owing all exterior detail, materials mfg., style, type and spe	cific
EXTERIOR SIDING WITT: Deep U	vater Unit 2: Silver Unit	+3: Seapor
shakes to match all Si		—— =
EXTERIOR BRICK OR STONE CONCEPTE		(814)
EXTERIOR WOOD TRIM COLOR White	. 1 D	
(Includes fascia, wood wrap color, and win	ndow wxap.)	
soffit alum: white		
GUTTERS/DOWN SPOUTS Quem : 1	white	
FRONT ENTRANCE DOOR FI BUSIA	SS: Painted	
SHUTTERS MA		
WINDOW COLOR White		
ROOF SWINGLES: OUL (Dimensional shingles required.) OVERHEAD GARAGE DOOR 1/2 1/2 1/2 1/2	ns coming black	
(Encouraging a very close match to siding co	olor or paint to match siding.)	
As Lot Owner, I/we agree to have my/our house submitted. The building and property will mainted	e built according to the plans and information herein ain conformance with the Covenants and Deed Restrictions	s.
Lot Owner's Signature	Date	
Arch Rev Committee Member : Lisa Mur	rray 608-712-0776 Date	







First Floor Plan Westport, WI A **MESTPORT SITE** 10.44 892 (6/8)

