TOWN OF WESTPORT

REGULAR PLAN COMMISSION MEETING

Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

AGENDA - Monday, August 8, 2022, 7:00 p.m.

This meeting is being noticed as a possible gathering of a quorum of the Westport Town Board due to the possible attendance of Supervisors not appointed to the Commission. Supervisors may discuss items on this agenda or gather information on these items, but no action will be taken on these items by the Town Board.

- 1. Call to Order
- 2. Public Comment on Matters Not on the Agenda
- 3. Approve Minutes of the 6/13/22 Meeting
- 4. Initial Consultation, Brightwork Auto Sales, 113 and CTH M
- 5. CUP, Storage Shed, Kaltenberg, 6188 CTH I (Waunakee ETZ)

Discussion/Action

- 6. Design Review, Webcrafters Building Renovation, 5487 Bluebill Park Drive (Waunakee ETZ)
- 7. Sign System Proposals, Discussion/Action
- 8. Park Committee Report/Items for Action
- 9. Historic Preservation Commission Report/Items for Action
- 10. Waunakee/Westport Joint Planning Committee Report/Items for Action
- 11. Middleton/Westport Joint Zoning Committee Report/Items for Action
- 12. Miscellaneous Matters/Forthcoming Events
- 13. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

TOWN OF WESTPORT

PLAN COMMISSION – June 13, 2022

The regular monthly meeting of the Plan Commission was called to order at 7:01 p.m. in the Community Meeting Room of the Bernard J. Kennedy Administration Building by Chair Sipsma. Members present: Cuccia, Freidig, Kennedy, Moore, Ohm, Sipsma, and Tande.

Members absent: None. Also attending: Wade Wyse, Jeff Ruedebusch, Tom Kennedy, Nicholas Pine, Kevin Matthews, Bill Kennedy, Roberta Baumann, and Dean Grosskopf

After an explanation of the position of Secretary of the Plan Commission by Grosskopf, Chair Sipsma asked that any volunteers contact Grosskopf before the July meeting.

For Public Comment on Matters not on the agenda, none were brought forward.

The minutes of the May 9, 2022, regular meeting were approved as presented on a motion by, Cuccia, second Kennedy.

Following an introduction by Grosskopf to Rezone R1 to SFR, Pine, 4959 Easy Street (Town Zoning), and a brief explanation of the requested change by Mr. Pine, the Chair called a public hearing on the rezone to order at 7:14 p.m. and closed the hearing at 7:15 p.m. after calling for comments three times without reply. After a brief discussion, the rezone was recommended for approval as presented on a motion Kennedy, second Cuccia.

Grosskopf introduced and explained a proposed Town Code of Ordinances Amendment, Land Development Practices Related to Stormwater Protection [Sections 10-1-3(d)] and Create Section 10-2-26] The Chair then called a public hearing on the ordinance amendment to order at 7:21 p.m. and closed the hearing at 7:22 p.m. after calling for comments three times without reply. After a brief discussion and questions were answered, a recommendation that the Town Board adopt Ordinance Amendment 22-01 was approved on a motion by Cuccia, second Moore.

After a brief introduction by Grosskopf, a presentation for an Initial Consultation, Rezone and Land Division C2 to SFR (Single Family Residential) of a portion of the former Webcrafters property was made by Ruedebusch Development & Construction, on Kennedy Drive (Waunakee ETZ). The Commission recognized that the area was planned for residential development and the zoning required may be better for the existing neighborhood. The developers were also advised of the Commission's concerns. Density is an issue, as well as traffic, emergency access, the proximity to the adjoining wetlands, stormwater management and retention, and screening of the created lots from the Kennedy Road traffic. Additional neighborhood concerns regarding the Kennedy Road reconfiguration, trail connectivity, and other thoughts were also raised. Since this was a preliminary consultation, no action was required.

Freidig reported on the work of the Park Committee and Moore reported on the work of the Historic Preservation Commission.

Grosskopf reported on the work of the Waunakee/Westport Joint Planning Commission and Middleton/Westport Joint Zoning Commission.

No Miscellaneous Matters or Forthcoming Events were raised,

Motion to adjourn by Freidig, second Moore. The meeting adjourned at 8:34 PM.

Dean A. Grosskopf Acting Secretary

<u>Item # 4</u>

Initial Consultation, Brightwork Auto Sales, 113 and CTH M

From: Cale Anderson <info@brightworkauto.com>

Sent: Wednesday, July 6, 2022 1:45 PM

To: Robert Anderson

 banderson@townofwestport.org>

Subject: Brightwork Auto Sublot Addition

Hi Robert,

My name is Cale Anderson. I came into the office a few weeks ago to talk about adding a sublot to my current dealership, Brightwork Auto.

The sublot would be located in the field located at the corner of M & 113 currently rented by The Boathouse of Madison. I was able to attain a lease from my father as it was permitted in his current one. I know when we talked you said to get some photos to show the locations of the vehicles and how the storage field currently looks as it does have boats and trailers in it. I have attached a file that has three photos, one of the current field with some drawings and locations of boats and trailers, the second one is how the storage field has looked in the past. With boats for sale located around and other storage spots. The third is a photo of the office trailer that is located in the field and that I will be using. I know you said you would take a look at these before submitting, also is there anything else I need to fill out before submitting?

Thanks, Cale



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Town of Westport 5387 Mary Lake Road Waunakee, WI 53597 (608) 849-4372

Print Date: 7/7/2022

Current Storage Field

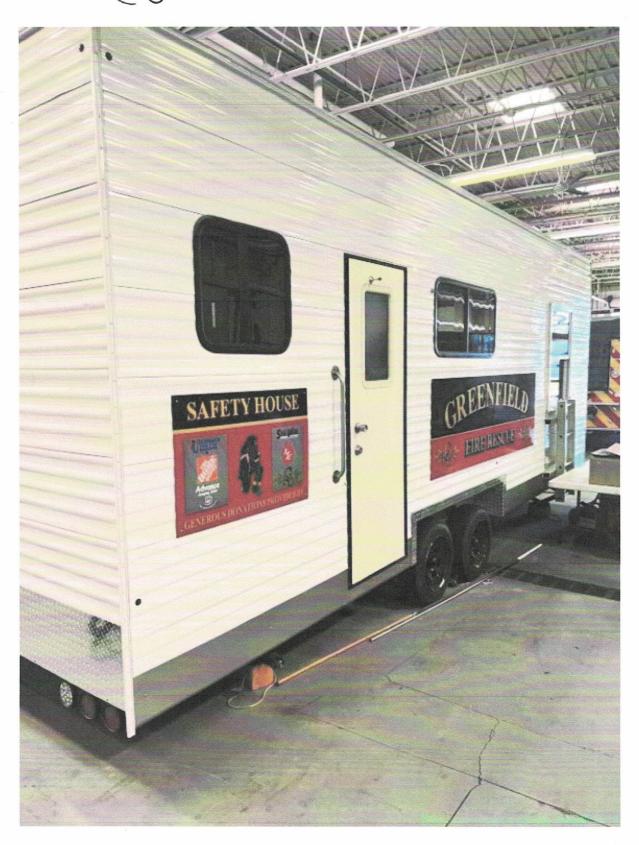


Maximum of 6 Automobiles

Field Storage History



Photo of Office Trailer (Signs have been removed)



<u>Item # 5</u>

CUP, Storage Shed, Kaltenberg, 6188 CTH I (Waunakee ETZ)

MC Z Kalterberrof Kaltenberg I am looking at Building a out building at My Home. I am Working with Cleary buildings. 36' by 56'



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Town of Westport 5387 Mary Lake Road Waunakee, WI 53597 (608) 849-4372

Print Date: 7/5/2022



Village of Waunakee and Town of Westport NOTICE OF PUBLIC HEARING

Joint Plan Commission (JPC)

NOTICE IS HEREBY GIVEN that the Joint Plan Commission of the Village of Waunakee and the Town of Westport will hold a public hearing on Tuesday, August 9, 2022, at Waunakee Village Hall, 500 W. Main Street, for the purpose of receiving comments on:

1) A request by Richard Kaltenberg for a Conditional Use Permit to allow an accessory structure exceeding the 800 square foot limit, 6188 County Road I, Town of Westport

Documents will be available for review at the Waunakee Village Hall, Westport Town Hall, and on Village of Waunakee and Town of Westport websites. Copies of the proposed amendments and applications may be reviewed by contacting the Village or Town Hall during normal business hours. Copies may be obtained once the copying fee is paid.

Any interested person or his/her agent will be heard at this Public Hearing.

Dated: July 14, 2022.

Tracy Meinholz, Joint Plan Commission Secretary

Published: The Waunakee Tribune, July 22, 2022

The Waunakee Tribune, July 29, 2022

Kaltenberg - 6188 CTY Trunk I - Site Plan

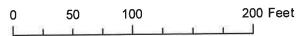


May 4, 2022

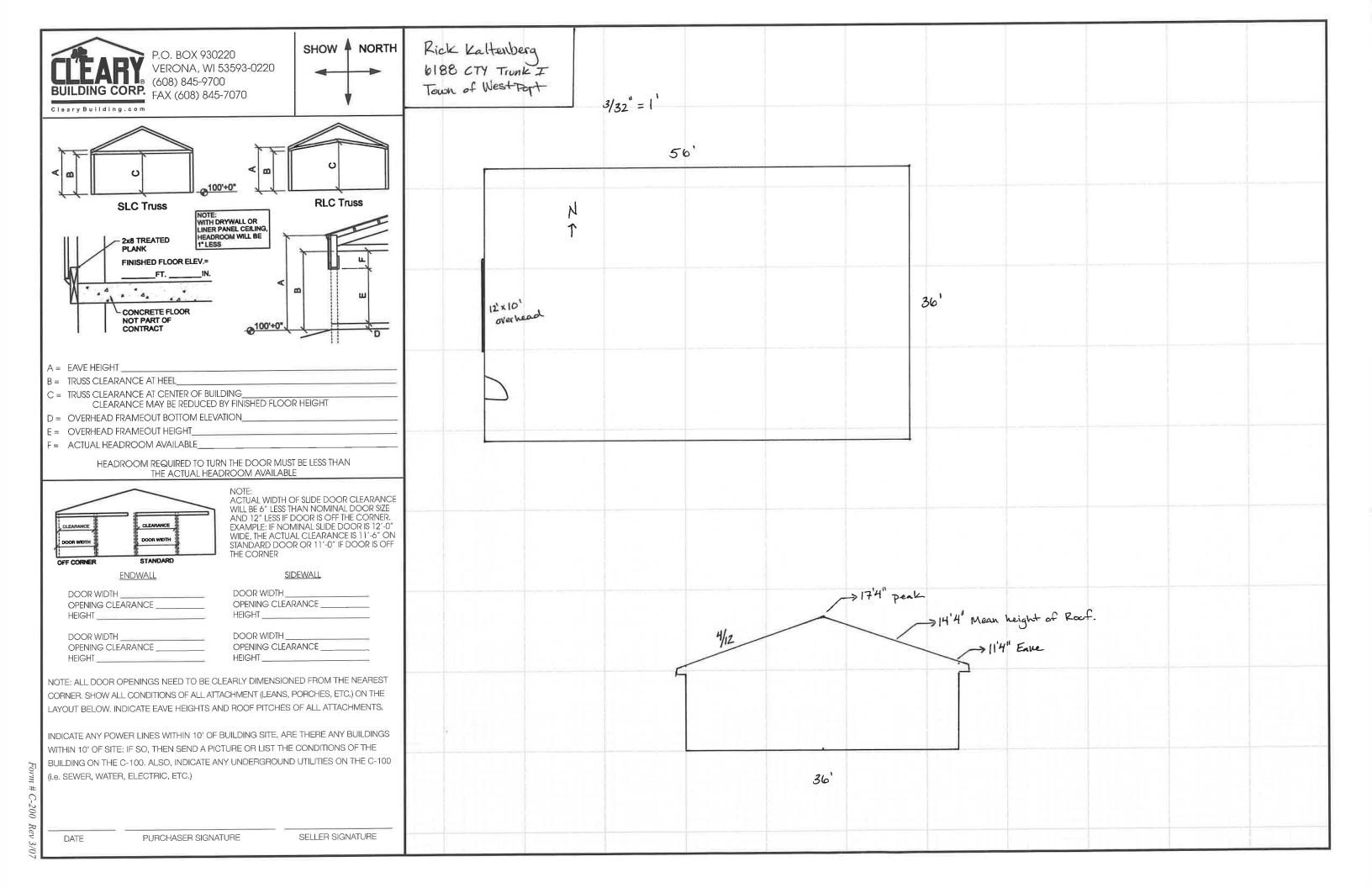
Dane County Mask

Dane County Mask

Parcels

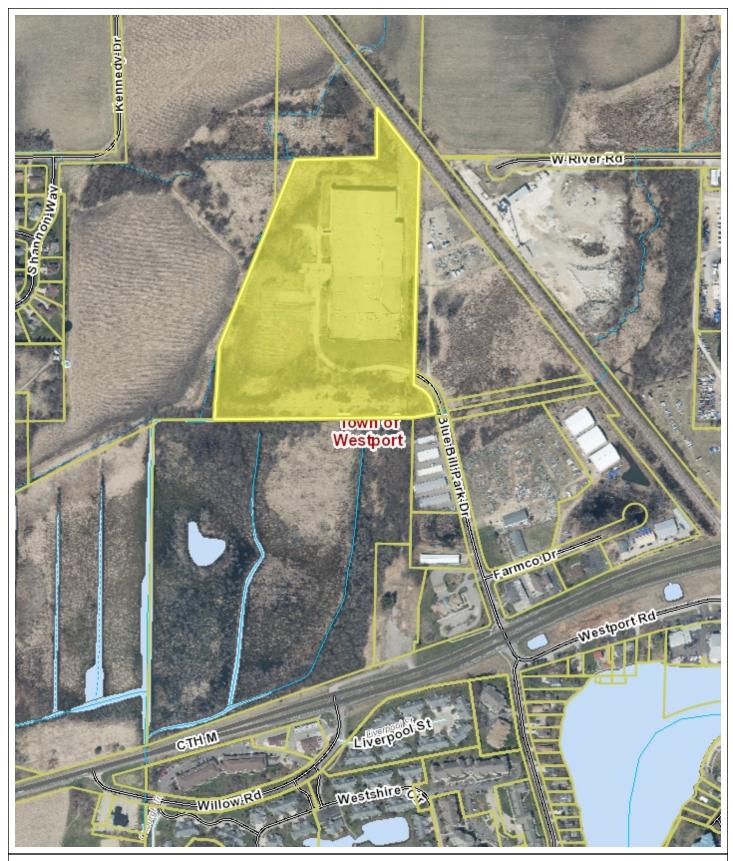






<u>Item # 6</u>

Design Review, Webcrafters Building Renovation, 5487 Bluebill Park Drive (Waunakee ETZ)



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Town of Westport 5387 Mary Lake Road Waunakee, WI 53597 (608) 849-4372

Print Date: 8/1/2022



RDC-Webcrafters Building Renovation

5487 BLUEBILL PARK DRIVE WESTPORT, WI



07/18/2022 PROJECT NUMBER: 722304-00

ABBREVIATIONS PROJECT TEAM time & materials Architect/Engineer construction plastic laminate temperature

schedule

square foot

stainless steel

coefficient

steel

STN stone STNB stone base STRUCT structure

sound transmission

SCHED scheduled

on center

OF/OI owner furnished,

OH DR overhead door

outside diameter

owner furnished,

owner installed

vendor installed

opposite hand

contractor installed

water closet

wall covering

wood base

wood veneer

water heater

wall protection

window treatment

extruded polystyrene

female filler fire alarm insulation interior PLYWD plywood TEMP management acoustical temporary ceiling tile ADDL additional ADDM addendum ADJ adjustable PNL panel PREFAB prefabricated fluid-applied construction manager terrazzo fabric file cabinet concrete masonry unit terrazzo base PREFIN prefinished top of finished floor cleanout column floor drain tackboard above finished concrete fire extinguisher corridor top of beam fire extinguisher above finished carpet cabinet lavatory partition top of concrete top of joist ceramic tile live load topography quarry tile cold water floor top of slab quarry tile base floor mat material quantity transom ALT alternate ALUM aluminum finished opening quartz typical maximum APPD approved APT apartment demolition MECH mechanical unless noted otherwise fireplace resilient base department manufacturer acoustical panel drinking fountain reflected ceiling plan diameter minimum roof drain vertical decorative panel minute reinforcing steel bars VF/CI vendor furnished, miscellaneous door frame movement joint reference contractor installed BB baseboard BLDG building BLT borrowed lite refrigerator resilient flooring vendor furnished, detail masonry opening downspout mop sink owner installed galvanized grab bar dishwasher revision vendor furnished BLW below room finish schedule vendor installed drawing base plate general contractor rough opening veneer bottom of verify in field east bottom of steel not applicable exterior insulation not in contract grade, grading grout & finish system sanitary catch basin, elevation sealed concrete nominal construction bulletin expansion joint solid core without no scale

hose bibb

hollow core

hollow metal

horizontal

height hour

HORIZ

HSKP HGT

OWNER / GENERAL CONTRACTOR RUEDEBUSCH DEVELOPMENT & CONSTRUCTION

4605 Dovetail Drive Madison, WI 53704 PHONE: (608) 249-2012

PROJECT CONTACT: Jeff Ruedebusch DIRECT PHONE: (608) 249-2032 EMAIL ADDRESS: jeff@ruedebusch.com www.ruedebusch.com/

ARCHITECTURAL

309 West Johnson Street, Suite 202 Madison, WI 53703 PHONE: 608.442.5350 **EMAIL ADDRESS:**

EPPSTEIN UHEN ARCHITECTS, INC.

PROJECT CONTACT: Colleen O'Meara, Project Manager DIRECT PHONE: (608) 442-6687 ColleenO@eua.com www.eua.com

CIVIL **WYSER ENGINEERING**

www.wyserengineering.com

300 East Front Street PROJECT CONTACT: Wade Wyse, P.E. (608) 437-1980 Mount Horeb, WI 53572 DIRECT PHONE: EMAIL ADDRESS: wade.wyse@wyserengineering.com PHONE: (608) 437-1980

SYMBOL LEGEND

board equal

existing

existing to remain

ETR EXIST EXT

contractor installed CF/OI contractor furnished, ELEV

CF/VI contractor furnished,

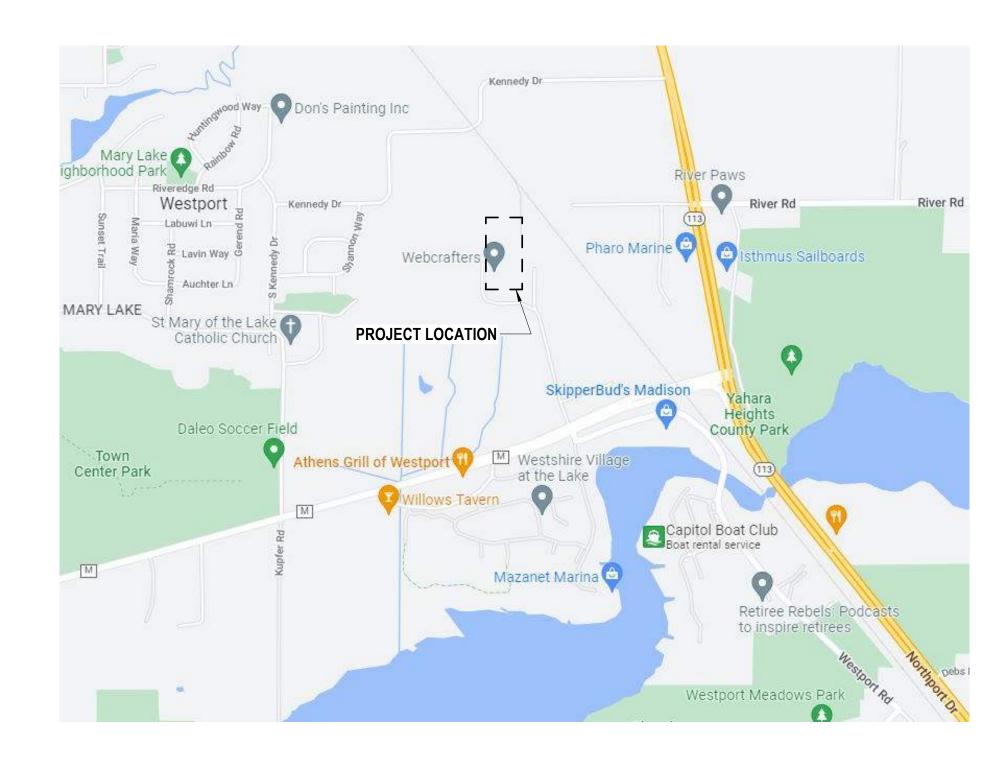
CIP cast-in-place
CNTR counter
CL centerline
CLG ceiling

<u>CALLOUTS</u>		TAG	<u>ss</u>	<u>GRAPHICS</u>
TITLE -	VIEW NUMBER VIEW NAME	XXX	PARTITION TYPE	NORTH ARROW
1/2" = 1'-0"	VIEW SCALE	000	DOOR	PLAN TRUE
4		(000-00)	KEYNOTE	DIMENSION REFERENCES
Level 0'-0"	ELEVATION DATUM	000	FURNITURE	EQ EQ EQ 5'-0" 4'-0"
SIM 00 SIM 00 A000		000	EQUIPMENT	TO OBJECT CENTER TO OBJECT FACE OR OTHER GEOMETRY
	BUILDING SECTIONS	XX 000	WINDOW	CONSTRUCTION PHASES
SIM	OTHER	000 W" x H" x D"	CASEWORK	
A000 A2 A2	SECTIONS	FLOOR BASE		EXISTING DEMOLITION NEW
₹ 4000-000 ₹ ₹ A000 ₹	ELEVATIONS	WALL REMARKS	FINISH PLAN	GRID AND GRID IDENTIFICATION NEW EXISTING
A4 A4 000		TYPE HEIGHT	CEILING	B B
A000	DETAILS	NAME 0000	ROOM	A A
(/				$\begin{array}{ccc} (1) & (2) & (1) & (2) \end{array}$

STRUCTURAL PIERCE ENGINEERS

PROJECT CONTACT: 222 West Washington Ave, Suite 650 Jonathan Hoeltke, P.E Madison, WI 53703 DIRECT PHONE: (608) 729-1420 jhoeltke@pierceengineers.com PHONE: (608) 256-7304 www.pierceengineers.com

VICINITY MAP



SHEET INDEX

GENERAL G000 INDEX G101 LIFE SAFETY PLANS

CIVIL C101 COMMERCIAL SITE PLAN

C200 GRADING & EROSION CONTROL PLAN C300 UTILITY PLAN

ARCHITECTURAL

A101 1ST FLOOR OVERALL PLAN A101N 1ST FLOOR PLAN NORTH A101S 1ST FLOOR PLAN SOUTH A102 MEZZANINE OVERALL PLAN

A200 EXTERIOR ELEVATIONS A201 ENLARGED EXTERIOR ELEVATIONS

A900 BUILDING PERSPECTIVE VIEWS

PROJECT INFORMATION

RDC-Webcrafters **Building Renovation**

milwaukee | madison | green bay | denver | atlanta

5487 BLUEBILL PARK DRIVE WESTPORT, WI

ISSUANCE AND REVISIONS

DATE DESCRIPTION
07/18/2022 DESIGN REVIEW SUBMITTAL

KEY PLAN

SHEET INFORMATION

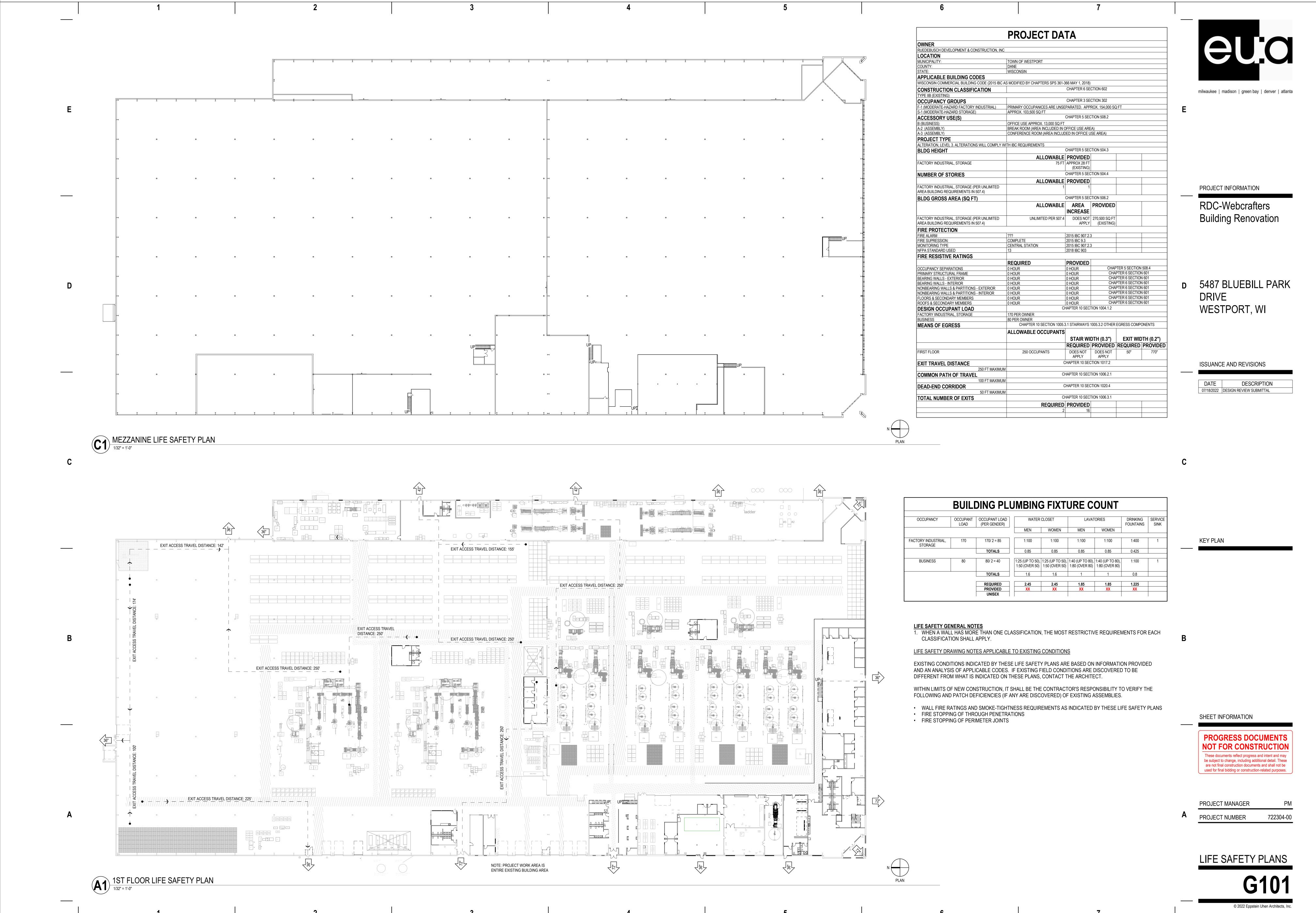
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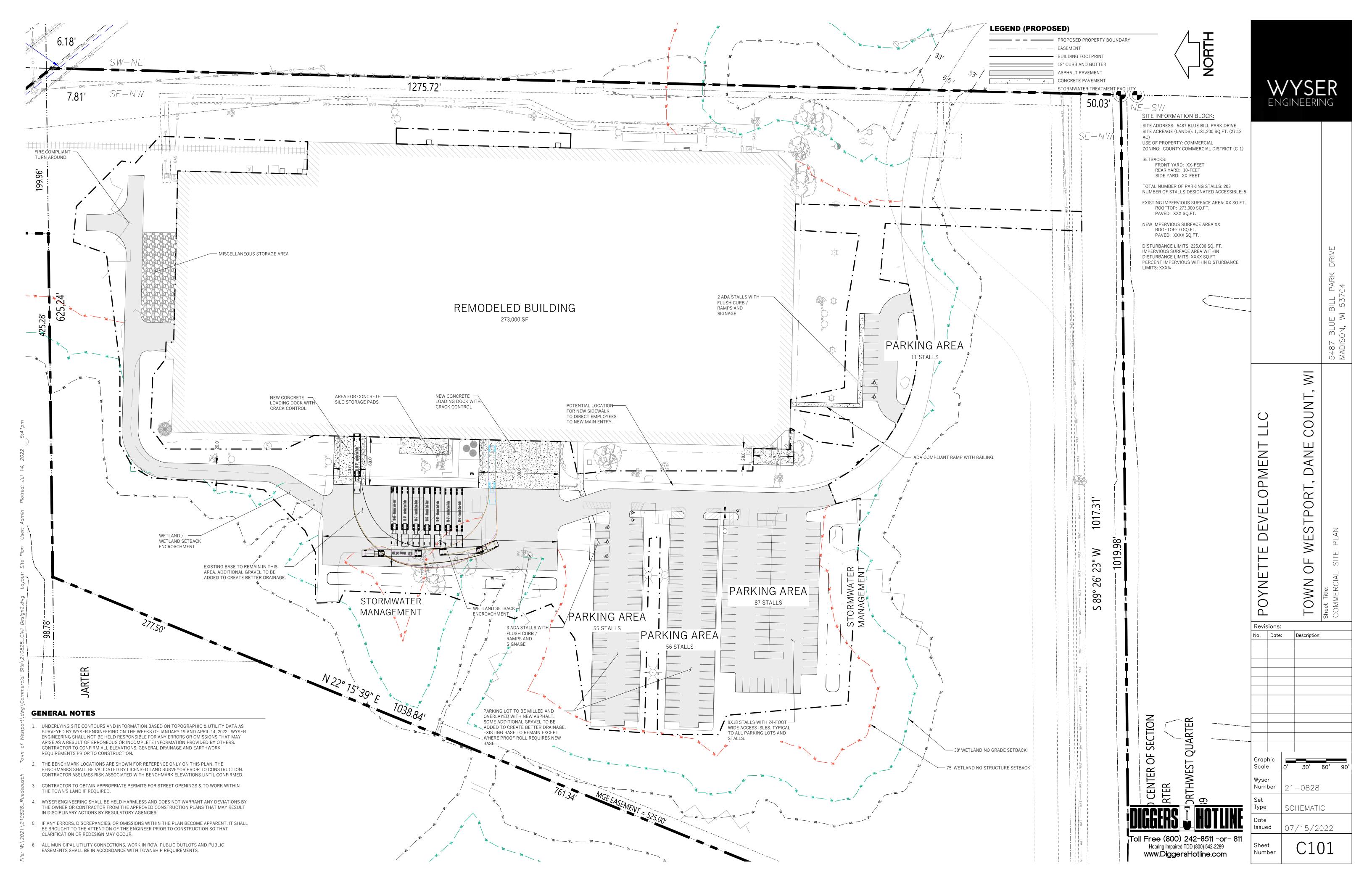
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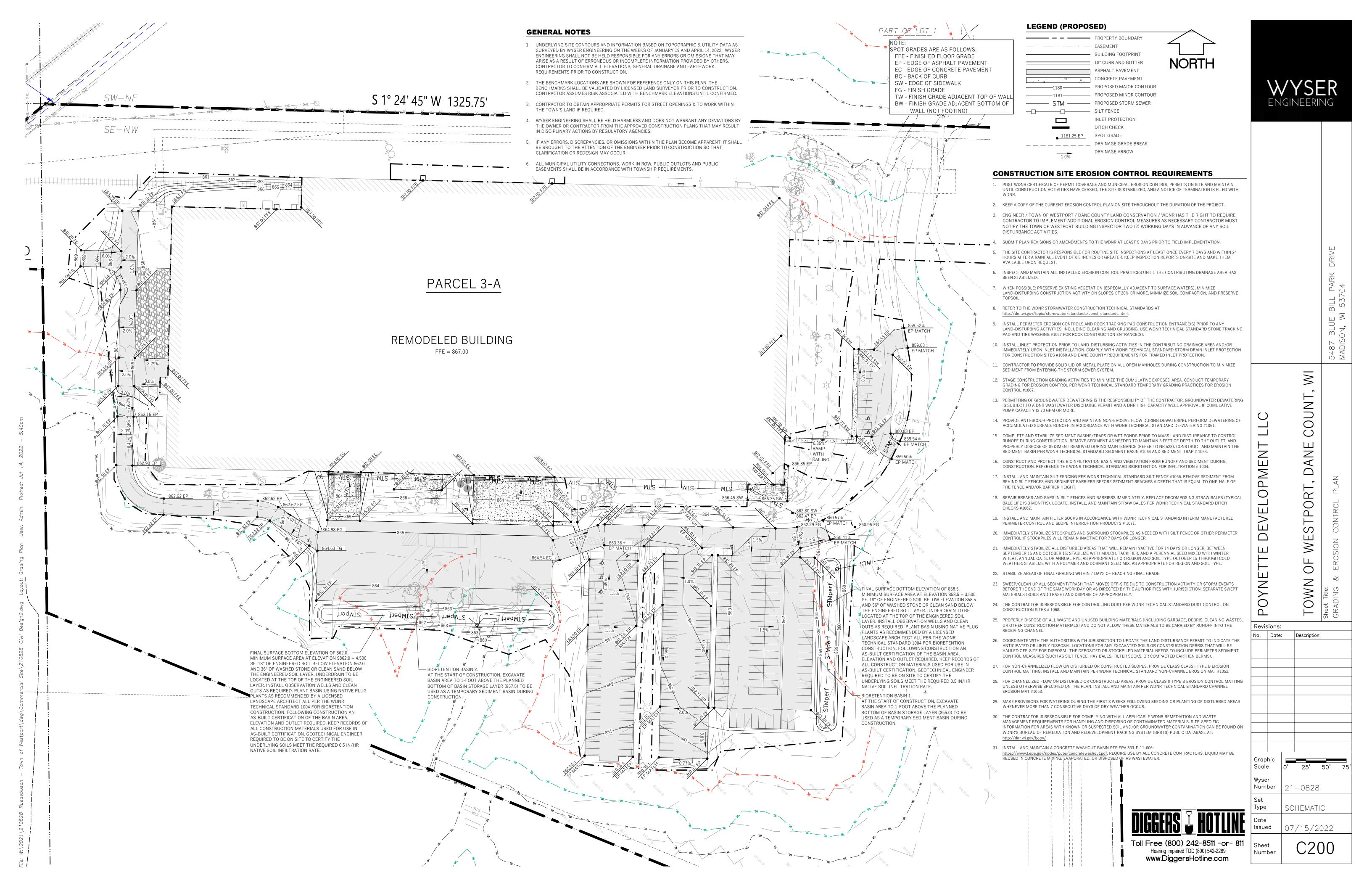
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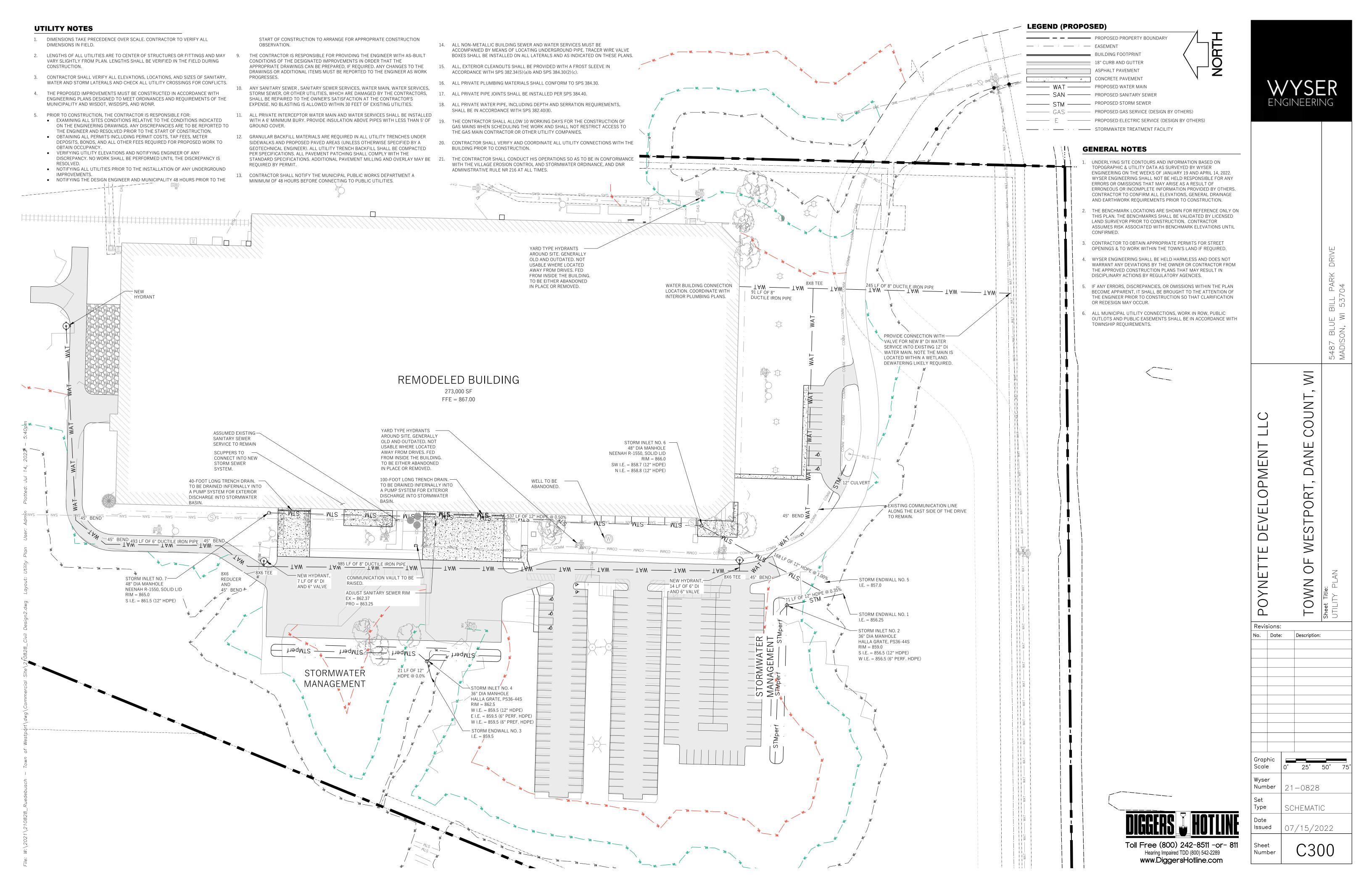
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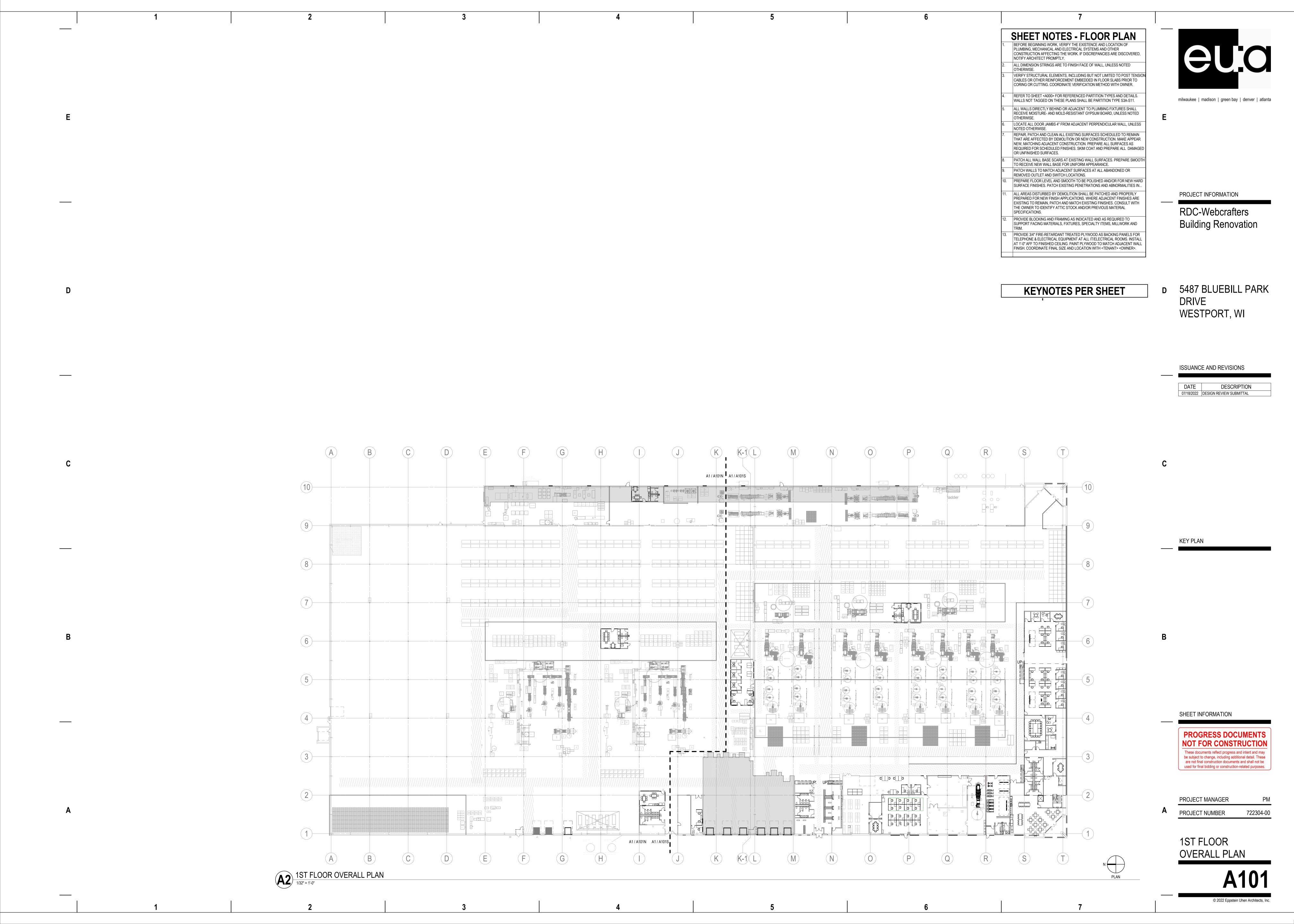
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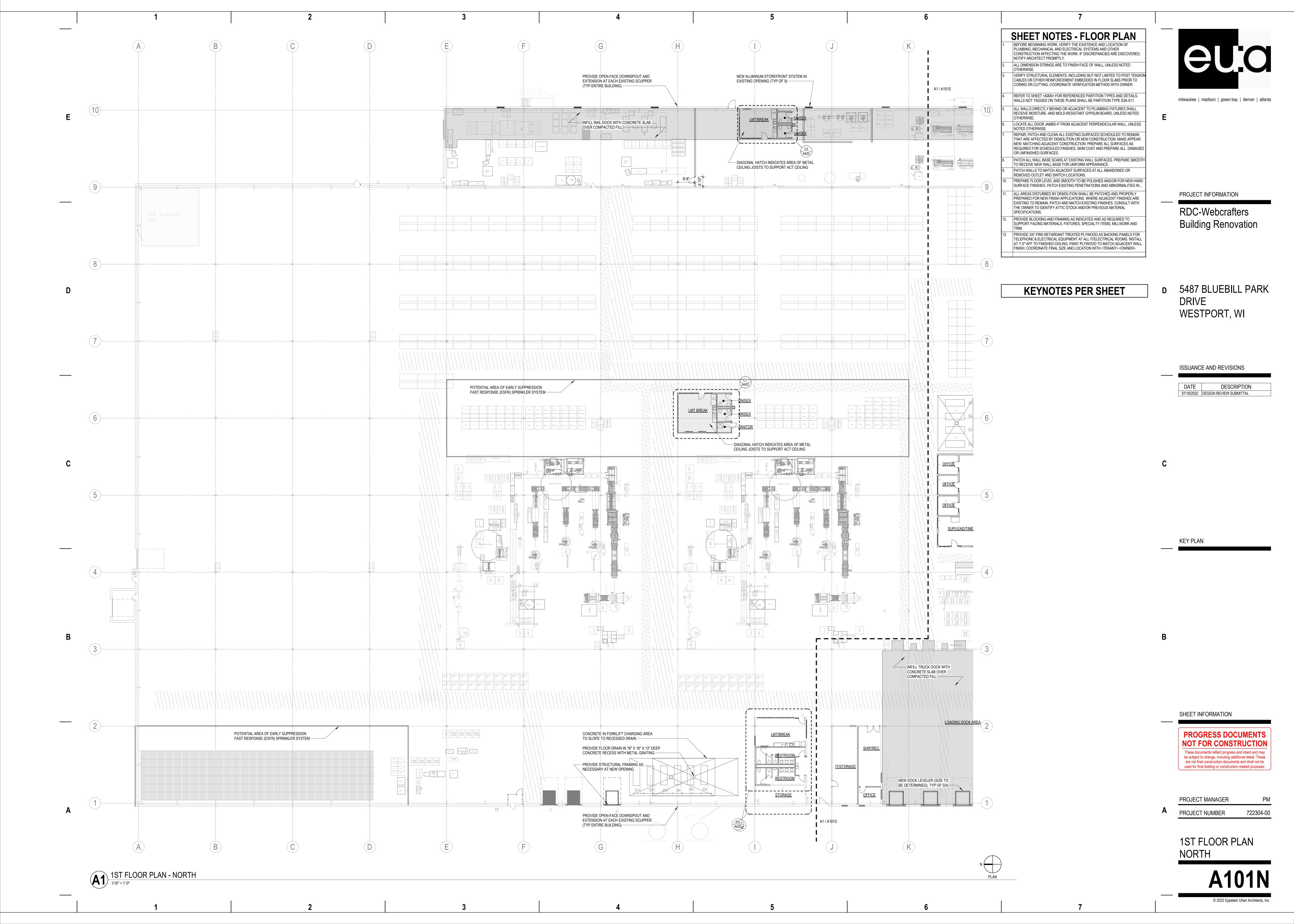


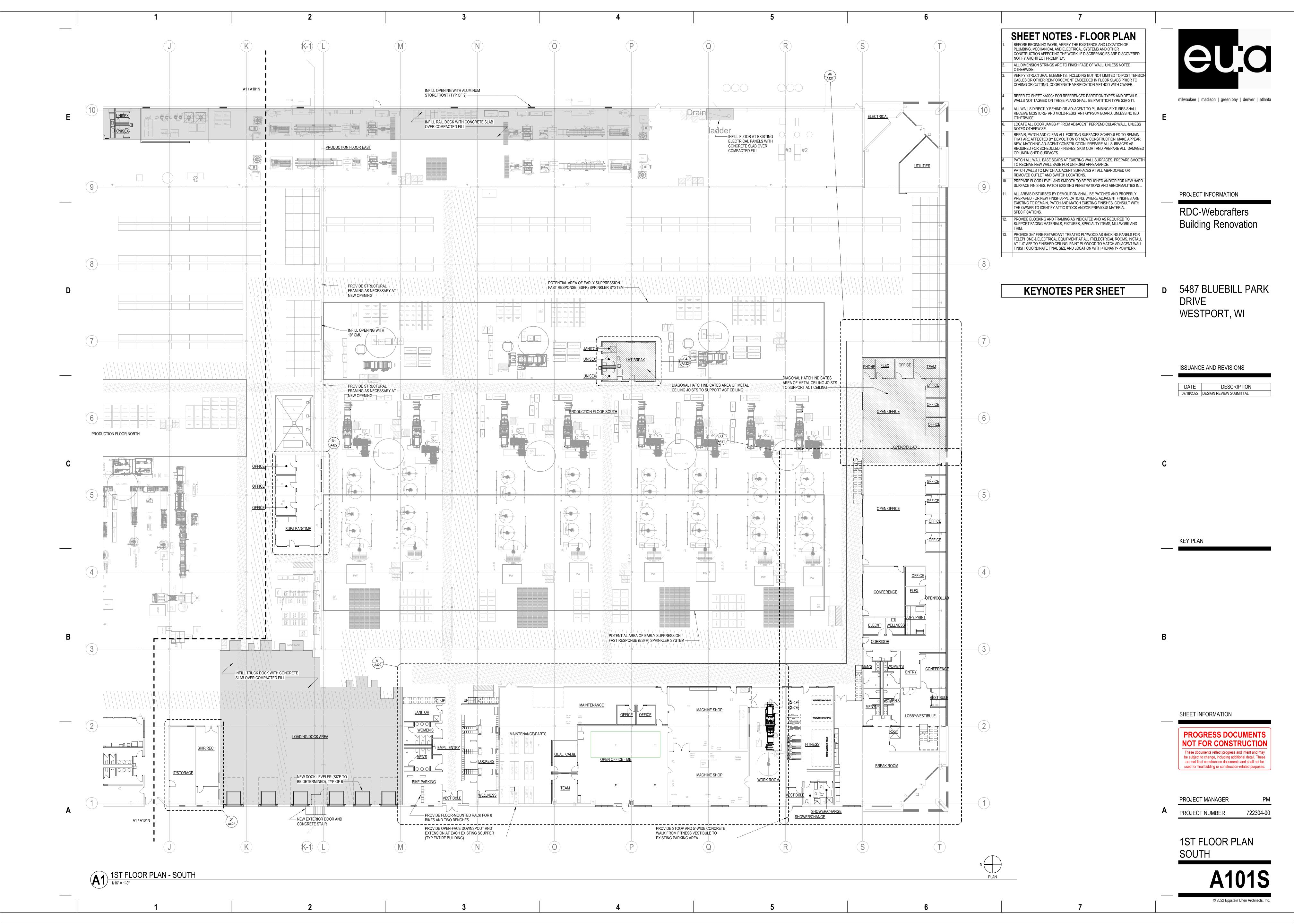


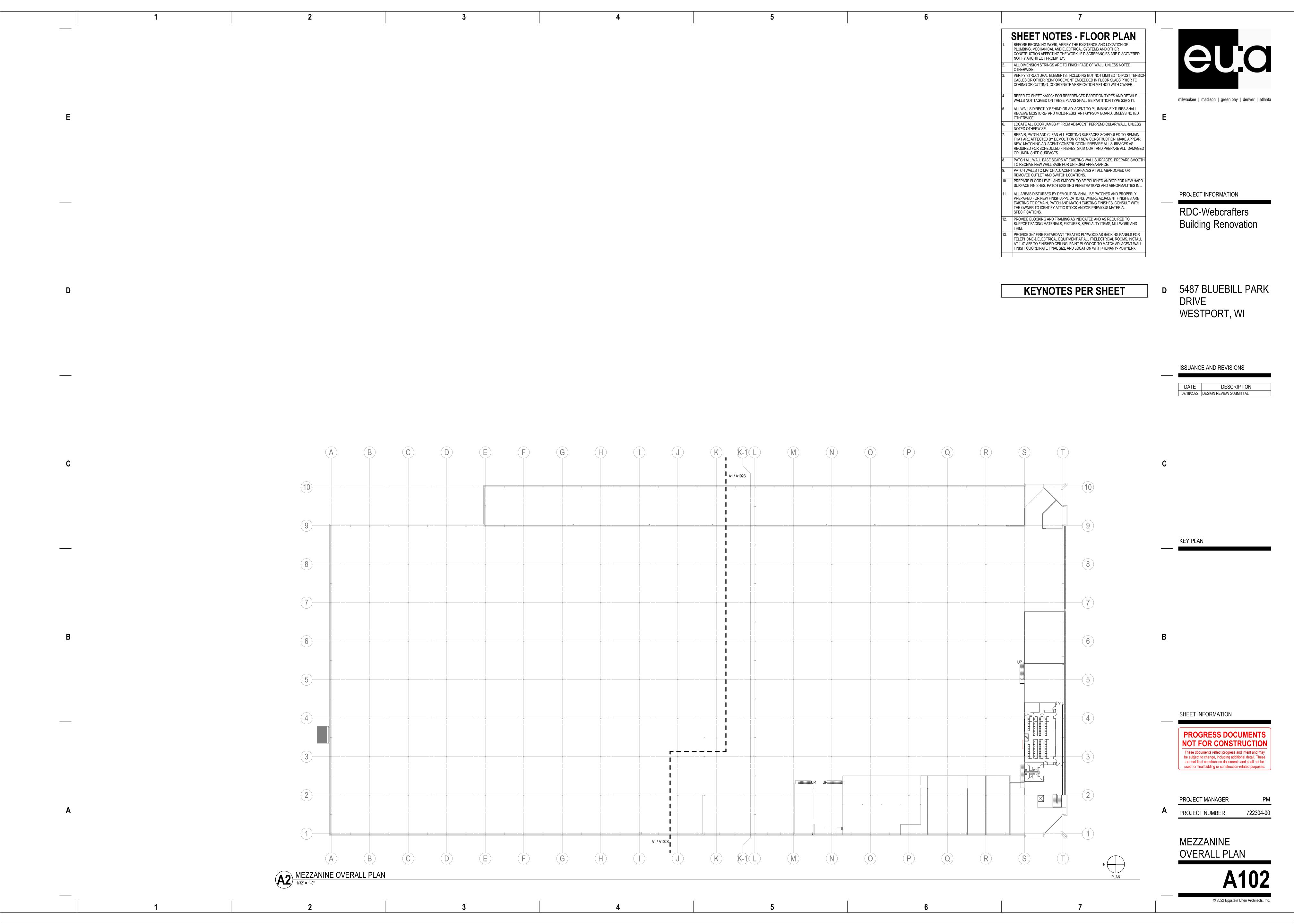


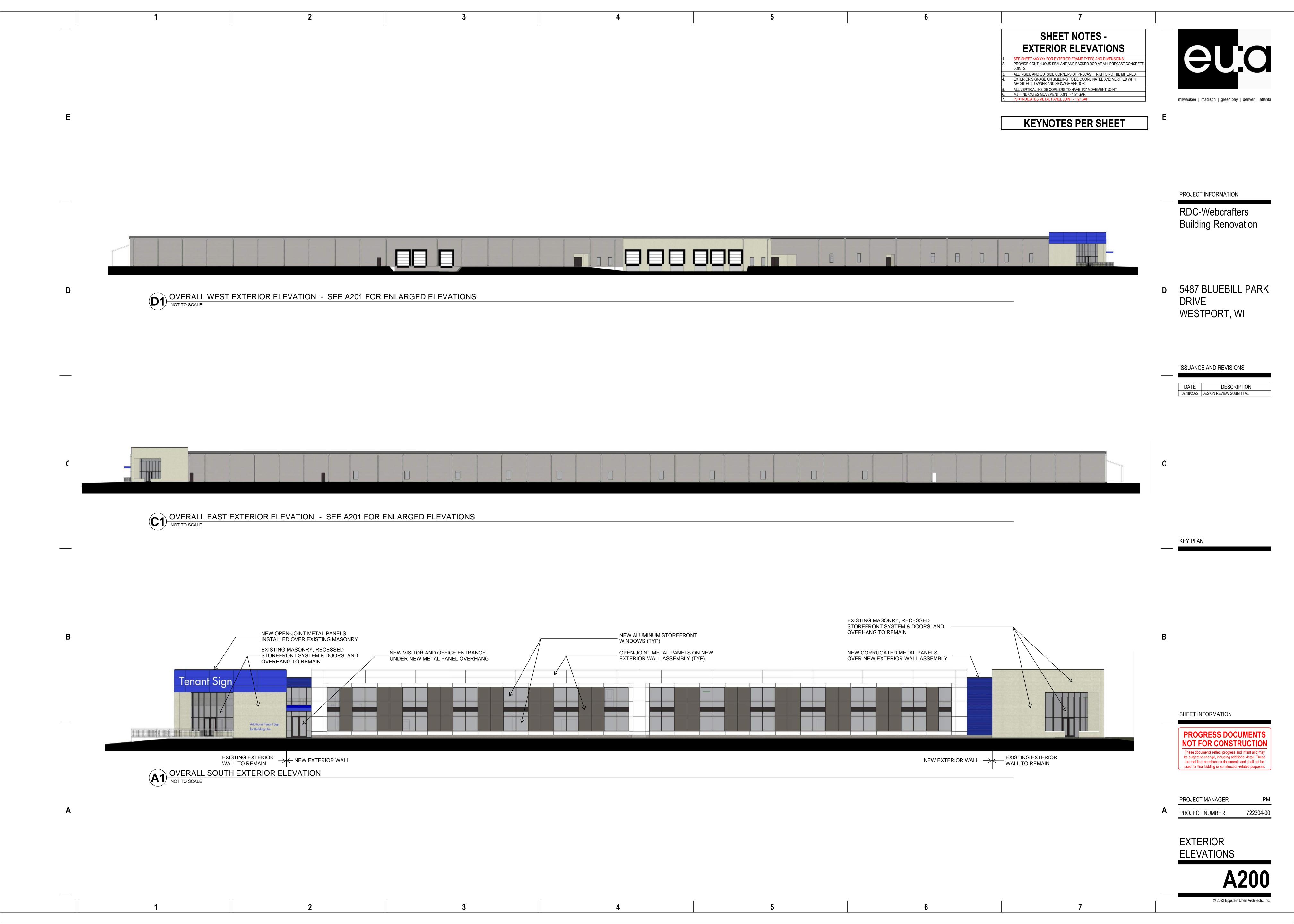














PROJECT INFORMATION

RDC-Webcrafters **Building Renovation**

5487 BLUEBILL PARK DRIVE WESTPORT, WI

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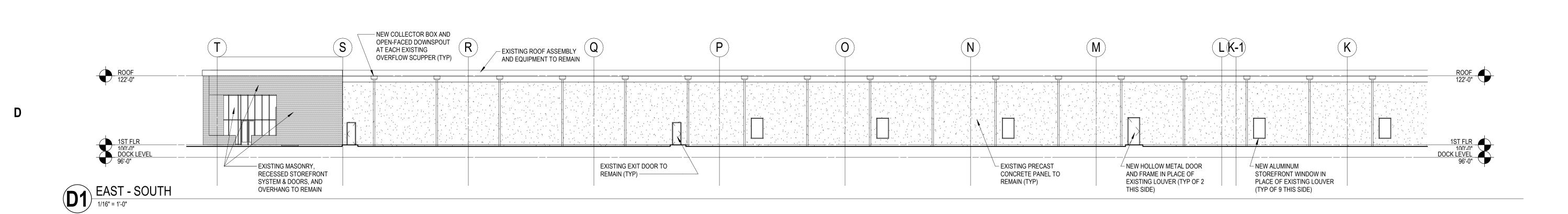
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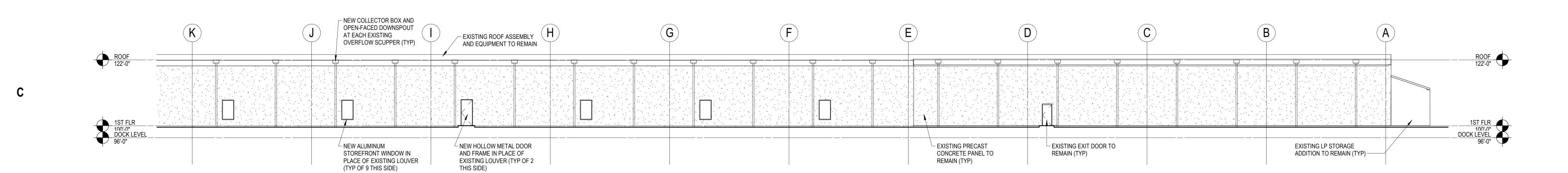
PROJECT NUMBER

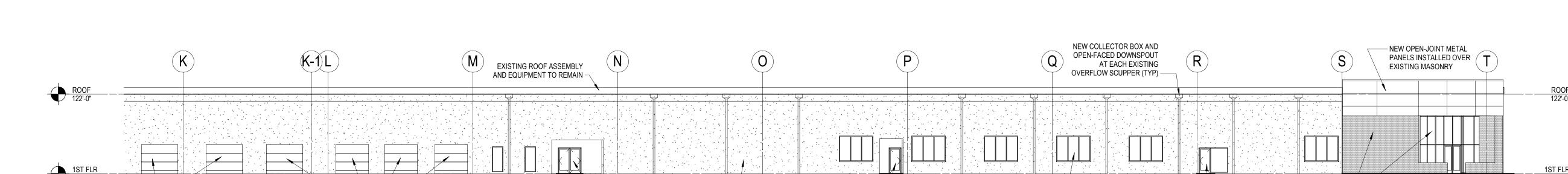
ENLARGED EXTERIOR ELEVATIONS

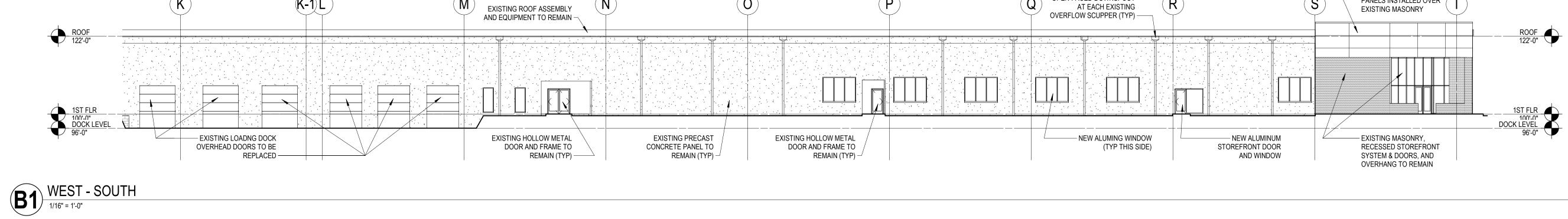
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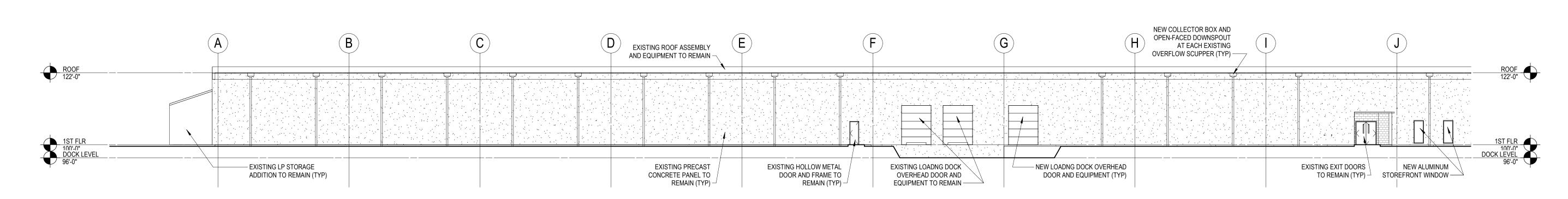
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WEST - NORTH

1/16" = 1'-0"

EAST - NORTH

1/16" = 1'-0"

eu.c

milwaukee | madison | green bay | denver | atlanta

E

Tenant Sign

Adding four for



PROJECT INFORMATION

RDC-Webcrafters
Building Renovation

D 5487 BLUEBILL PARK DRIVE WESTPORT, WI

ISSUANCE AND REVISIONS

DATE DESCRIPTION
07/18/2022 DESIGN REVIEW SUBMITTAL

C



Tenant Sign

KEY PLAN

D

SHEET INFORMATION

PROGRESS DOCUMENTS
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PROJECT MANAGER

PROJECT NUMBER

BUILDING PERSPECTIVE VIEWS

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<u>Item # 7</u>

Sign System Proposals, Discussion/Action



Westport, WI

Original Date: May 12, 2022

Revisions:

Rev Description

Scale: 3/4" = 1'-0" Notes: SW7620 Seaworthy SW7618 Deep Sea Dive Sales Rep: Jim Pacioni

Drawn By: Brynn Knight



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Westport, WI

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