



**VILLAGE OF WAUNAKEE / TOWN OF WESTPORT
JOINT PLAN COMMISSION
Virtual Meeting via Zoom Webinar
December 15, 2020 6:00 PM**

CONNECTION INSTRUCTIONS

This Waunakee/Westport Joint Plan Commission Meeting will be held as a live virtual meeting due to the State of Wisconsin's Safer At Home Order. The public can participate in one of two ways:

Participate on-line in Zoom webinar by using the link to join:

<https://us02web.zoom.us/j/88151192776>. A computer, tablet, or smart phone will allow participation.

- Call 312-626-6799, and enter Webinar ID: 881-5119-2776. Those requiring toll-free options are asked to contact Village Hall for details prior to the meeting at tmeinholz@waunakee.com or (608) 849-5712.

The on-line meeting agenda and all support materials can be found at <https://onbase.waunakee.com/onbaseagendaonline>. In addition to the public, all Commission members and staff will also be participating remotely. An explanation on how the meeting will be conducted will occur promptly at 5:30 PM. Anyone with questions prior to the meeting may contact the Village at (608) 849-5712 or tmeinholz@waunakee.com.

PUBLIC SPEAKING INSTRUCTIONS

- **WRITTEN COMMENTS:** You can send comments to the Joint Plan Commission on any matter, either on or not on the agenda, by emailing tmeinholz@waunakee.com or in writing to Joint Plan Commission, P.O. Box 100, Waunakee, WI, 53597.
- **PUBLIC COMMENTS (for items not on the agenda):** This agenda item allows those attending to speak about any item not on the agenda. During this item, those participating using the zoom system will be instructed to "raise hand" to speak. Those participating by phone are asked to register to speak by calling (608) 849-5712 prior to the meeting. Further details about this item are listed at the end of the agenda.



AGENDA

Agendas may change prior to the commencement of the meeting.
Please check the posting board at the Village Hall, 500 W. Main Street,
Waunakee, Wisconsin for the current agenda.

CALL TO ORDER

ROLL CALL: Ken Sipsma, Dean Grosskopf, Eileen Bruskewitz, Brad Zeman, Brian Malich, Brian Wallace

MINUTES

1 November 10, 2020

PUBLIC COMMENT

NEW BUSINESS

- 1 Public Hearing and Discussion/Action on a Request by Kraemer Development LLC for SIP Revision and Conditional Use Permit for addition of a Drive-Thru for the Previously Approved Building 1 Site**
- 2 Discuss and Take Action on a Request for Parking Lot Expansion for Buck n Honeys, 1370 Water Wheel Drive**

ADJOURN

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the municipal clerk at (608) 850-8500, 500 West Main Street, Waunakee, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

VILLAGE OF WAUNAKEE BOARD AND PLAN COMMISSION MEETING TOWN OF WESTPORT BOARD AND PLAN COMMISSION MEETING

Notice is hereby given that the Village or Town Board or Village or Town Plan Commission may attend this meeting. No action will be taken by the Village or Town Board or Village or Town Plan Commission at this meeting.

Next scheduled meeting is 1/12/2021 6:00:00 PM.