

## TOWN OF WESTPORT

TOWN BOARD - Monday, December 18, 2023

The regular semi-monthly meeting of the Town Board was called to order at 6:00 PM by Chair Cuccia in the Community Meeting Room of the Bernard J. Kennedy Administration Building/Town Hall. Members Present: Cuccia, Manering, Pichette, Trotter, and Werner. Members Absent: None. Also present: Dean Grosskopf and Jeremy Lange.

Grosskopf confirmed that this meeting conforms with open Meetings Law.

There was no public comment on matters not on the agenda.

The minutes of the December 4, 2023, regular Board meeting were approved on a motion by Manering second Werner.

Regular Operator Licenses for Shelbrack and Heath as on file with the Clerk and presented, were granted subject to all state and local requirements on a motion by Cuccia, second Pichette.

After a presentation by Grosskopf, Resolution 23-14 (2024-2025 Poll Worker Approval) was adopted as presented on a motion by Pichette, second Werner.

After a brief discussion the Board cancelled the Regular Town Board meeting scheduled for Monday, January 1, 2024, in observance of the holiday, on a motion by Trotter, second Werner.

Grosskopf reported on items before the plan commissions and committees. The Audit Committee recommended payment of bills as presented by Grosskopf.

For Administrative Matters, Grosskopf asked the Board to adopt resolution 23-15 which only confirms that the Board previously authorized the borrowing of \$4,000,000 from Fortifi Bank at 5.7% at its December 5, 2023 meeting, and authorizes Cuccia and Grosskopf to sign the note and related paperwork to close the loan. A motion to adopt Resolution 23-15 was approved on a motion by Werner, second Manering, as needed for the Bank's documentation. Grosskopf also reported on several other items including the need to finalize and adopt enhancements to Westport's Historic Preservation Code. The Board authorized Grosskopf to reach out to Jason Tisch from the State of Wisconsin to begin that process and perhaps meet with the Board in the near future.

Current bills were paid as presented by Grosskopf and recommended by the Audit Committee, on a motion by Trotter, second Cuccia.

After the nature of the business was announced by the Chair, the Board then adjourned to closed session pursuant to section 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, Section 19.85(1)(f), Wis. Stats., to consider financial, medical, social, or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, regarding personnel pay and policies, and officer changes, and Section 19.85(1)(g), Wis. Stats., to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved on a motion by Pichette, second Manering, by a unanimous vote, at 6:57 p.m.

The Board then returned to open session at 8:20 pm, on a motion by Werner, second Pichette.

The 2024 staff compensation was adopted generally as recommended by the Personnel Committee but includes additional input from the Board on a motion by Manering, second Trotter.

No action was taken on any other items discussed in the closed session.

Motion to adjourn by Werner, second Manering. The meeting was adjourned at 8:21 PM.

Dean A. Grosskopf  
Administrator/Clerk-Treasurer