

TOWN OF WESTPORT
TOWN BOARD - Monday, July 3, 2023

The regular semi-monthly meeting of the Town Board was called to order at 6:00 PM by Chair Cuccia in the Community Meeting Room of the Bernard J. Kennedy Administration Building/Town Hall. Members Present: Cuccia, Pichette, Trotter, and Werner. Members Absent: Manering. Also present, Dean Grosskopf, Bob Anderson, and Jessica Duffrin.

Grosskopf confirmed that this meeting conforms with open Meetings Law.

There was no public comment on matters not on the agenda.

The minutes of the June 19, 2023, regular Board meeting were approved as presented on a motion by Pichette second Trotter.

For Sewer Utility matters, Grosskopf deferred to Bob Anderson, Utility Manager, who reported that Westport received the letter grade "A" from the DNR relative to the current state of the Sewer Utility. A resolution that confirms that our grade and any remedial action (although no action is needed), is required by the DNR. It acknowledges and agrees to the Letter grade "A." After a brief discussion, Resolution 23-06 was adopted on a motion by Trotter second Werner.

Grosskopf reported on several issues relative to the Engineer's Report. The reconstruction of Cobblestone Lane from Woodland Drive to Hunt Club Way is scheduled to begin sometime in mid-July. Grosskopf anticipates completion of the work in approximately 10-12 weeks, weather permitting. The reconstruction of Gilkeson and Weis Road from River Road to the end of each roadway is scheduled to begin sometime in mid-August. He anticipates the completion of this work in approximately 8-10 weeks, weather permitting.

The final CTH M Cost Share agreement with the County was introduced by Grosskopf. After questions were answered, a motion was approved to accept the agreement's terms as presented by Trotter, second, Pichette.

An application for a Temporary Class "B"/ "Class B" Retailer's License by Waunakee Community Foundation for Wauktoberfest, and Operators Licenses for several individuals specifically related to the Wauktoberfest Celebration in September; on file with the Clerk and presented by Grosskopf, were granted subject to all state and local requirements on a motion by Werner, second Pichette.

The Board approved permanently changing the Town Board Meeting Time to 6:00 PM from the prior normal time of 7:00 PM on a motion by Pichette, second Trotter.

Grosskopf reported on items before the plan commissions and committees. The Audit Committee recommended payment of bills as presented by Grosskopf after questions were answered.

For Administrative Matters, Grosskopf discussed several ongoing Town Center improvement projects, and informed the Board of a pay adjustment for a part time employee.

Under Miscellaneous Matters, the Board is considering cancelling the July 17, 2023, Board Meeting due to the lack of business that needs to be handled before August 7, 2023, and several planned absences. Regarding this, the Chair will make a final determination by July 10th.

Current bills were paid as presented by Grosskopf and recommended by the Audit Committee, on a motion by Cuccia, second Trotter.

Motion to adjourn by Werner, second Pichette. The meeting adjourned at 6:48 PM.

Dean A. Grosskopf
Administrator/Clerk-Treasurer