

TOWN OF WESTPORT

TOWN BOARD - Monday, November 6, 2023

The regular semi-monthly meeting of the Town Board was called to order at 6:00 PM by Chair Cuccia in the Community Meeting Room of the Bernard J. Kennedy Administration Building/Town Hall. Members Present: Cuccia, Manering, Pichette, Trotter, and Werner. Members Absent: None. Also present: Dean Grosskopf, Judith Heise, Jeremy Lange, Mara Stewart, Jake Bunz, and Mark Crowell

Grosskopf confirmed that this meeting conforms with open Meetings Law.

Under public comment on matters not on the agenda, Judith Heise asked about mailboxes on Cobblestone Lane. Grosskopf briefly responded that several aspects of the Cobblestone Lane road reconstruction are yet to be completed, including mailbox replacement and installation, and if there are concerns in the future, she should call Grosskopf at the Town.

The minutes of the October 16, 2023, regular Board meeting were approved on a motion by Trotter second Werner.

An application for a Temporary Class “B”/”Class B” Retailers License by Holy Wisdom Monastery on file with the Clerk and presented by Grosskopf, was granted subject to all state and local requirements on a motion by Werner, second Manering.

Grosskopf presented the Engineer’s Report, prepared by Kevin Even

The Community of Bishops Bay Phase 7 was considered for approval after a presentation by the developer and a lengthy discussion. Resolution 23-11 was adopted which conditionally approves Phase 7, including all the conditions and restrictions recommended by Westport’s Plan Commission, the additional restrictions and reservations by the Middleton Westport Joint Zoning Committee, and several additional conditions including the requirement for an archeological survey, an acceptable plan and budget for improvements to the Sam Jacobsen Park, indemnification of the Town by the developer for the use of the name Sam Jacobsen Park, and subject to the Town being satisfied that much of the Phase 7 development should be on private gated roads, after working through the process of vacating the roads that are currently public; on a motion by Werner, second Trotter.

Grosskopf presented the results of a request for proposals regarding a 2024 Town Borrowing which is part of the 2024 proposed Budget. The Town received three proposals and David Mills from Fortifi Bank appeared and asked to address the Board with their final proposal. The board approved borrowing 2024 funds from Fortifi Bank who provided the best proposal, subject to acceptable final written terms on a motion by Manering, second Pichette

Grosskopf, as Chair of the WWDDVS Commission, provided background relative to an outdated agreement governing the Waunakee Area EMS. The Commission has agreed upon numerous changes to the agreement and unanimously passed a resolution to adopt the changes at the district level. The agreement also requires approval by all of the six municipalities making up the district in order for the changes to be incorporated as amendments to the original agreement. The Board agreed to the changes on a motion by Pichette, second Manering.

Grosskopf introduced Resolution 23-12 for the purpose of assuring the Wisconsin DNR that the Town is in favor of receiving a Grant subject to certain conditions and obligations. Resolution 23-12 was adopted on a motion by Pichette, second Manering.

The Board accepted the resignation of Chris Ohm from the Town Plan Commission. Ohm accepted a position with Kevin Even of Municipal Engineering Solutions, and this position could pose a conflict for Ohm if he were to serve in both capacities. Ohm was recognized for his work with the Plan Commission. The Board named Mark Crowell to replace Ohm on the Plan Commission on a motion by Pichette, second Trotter.

Grosskopf reported on items before the plan commissions and committees. The Audit Committee recommended payment of bills as presented by Grosskopf.

For Administrative Matters, Grosskopf shared a letter from the Friends of Shumacher Farm.

Current bills were paid as presented by Grosskopf and recommended by the Audit Committee, on a motion by Cuccia, second Trotter.

Motion to adjourn by Werner, second Manering. The meeting adjourned at 7:55 PM.

Dean A. Grosskopf
Administrator/Clerk-Treasurer