

TOWN OF WESTPORT

TOWN BOARD - Monday, March 7, 2022

The regular semi-monthly meeting of the Town Board was called to order at 7:01 p.m. by Vice Chair Sipsma in the Community Meeting Room of the Bernard J. Kennedy Administration Building/Town Hall. Members Present: Cuccia, Enge, Sipsma, and Trotter. Members Absent: None. Also Present: Tim Wohlers, Mary Manering, Joe Pichette, Dean Grosskopf, and Tom Wilson.

The Board then took action after discussion on reorganizational matters due to the resignation of former Chair Dean Grosskopf. Ken Sipsma was appointed Chair to fill the remainder of the vacant Chair term (formally held by Dean Grosskopf) on a motion by Enge, second Cuccia, including the affirmative vote of the Town Clerk Wilson. Mary Manering was then appointed to fill the vacant Supervisor No. 2 Seat (formerly held by Ken Sipsma) on a motion by Cuccia, second Trotter. Manering then stepped forward to take her seat with the other Board members. Grosskopf was appointed to succeed Wilson as the Town Clerk-Treasurer commencing April 22, 2022 until the current term ends in April, 2024 on a motion by Cuccia, second Sipsma.

There was no Public Comment On Matters Not On the Agenda. The minutes of February 21, 2022 regular meeting were approved as presented on a motion by Cuccia, second Trotter.

Regular Operator Licenses for Ryan Johnson and Kenneth Kalberer as on file with the Clerk and presented were granted subject to all state and local requirements on a motion by Trotter, second Enge.

Wilson reported on items before the plan commission/committees. The Audit Committee recommended payment of bills as presented by Wilson after questions were answered.

For Administrative Matters, Wilson provided copies of new job descriptions for the Office Assistant and a new PW/UT Assistant position and asked for authority to hire soon for the positions as necessary to cover for upcoming elections and vacations which was approved on a motion by Cuccia, second Manering; and, Wilson reminded the Board that Grosskopf will be starting his new position tomorrow.

For Miscellaneous Business, or Forthcoming Events raised, Wilson reminded the Board of the CTH M design public hearings set up virtually and in person on March 15 and 16, 2022.

Current bills were paid as presented by Wilson and recommended by the Audit Committee after questions were answered on a motion by Enge, second Cuccia.

After the nature of the business was announced by the Chair, the Board adjourned to closed session pursuant to section 19.85(1)(c), Wis. Stats., to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and Section 19.85(1)(f), Wis. Stats., to consider financial, medical, social, or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, regarding Employee Contract Items and Town Commission/Committee/Board/Liaison/Appointments, on a motion by Sipsma, second Cuccia, by a unanimous vote, at 7:32 p.m.

The Board returned to Open Session after discussion with the Town Attorney, probable future

Board member Joe Pichette, and Dean Grosskopf (who will be the Administrator soon) in closed session at 8:18 p.m., on a motion by Trotter, second Cuccia, by a unanimous vote.

The Board approved the Employee Contract as presented in closed session with Wilson authorized to present and execute on a motion by Cuccia, second Manering.

The Board approved the various Town Commission/Committee/Board/Liaison Appointments as discussed in closed session and included in the Wilson email presented on a motion by Cuccia, second Manering.

Motion to adjourn by Trotter, second Manering. The meeting adjourned at 8:21 p.m.

Thomas G. Wilson
Attorney/Administrator/Clerk-Treasurer