

TOWN OF WESTPORT
REGULAR BOARD MEETING
Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

AGENDA - Monday, April 15, 2019 7:00 p.m.

1. Call to Order
2. Public Comment On Matters Not On the Agenda
3. Approve Minutes
4. Review/Approve Operator Licenses
5. Driveway/Access/Utility/Road Opening Permits
6. Water Utility/Fire Protection Utility
Miscellaneous
7. Sewer Utility
Miscellaneous
8. Engineer Report
Miscellaneous Ongoing Projects
9. Historic Preservation Commission Appointment Process Discussion/Action
10. Committee Reports/Items for Action
Personnel Committee Public Works Committee Westport/Middleton JZC
Audit Committee Town Plan Commission Westport/Waunakee JPC
11. Administrative Matters
12. Miscellaneous Business/Forthcoming Events
13. Pay Current Bills
14. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

TOWN OF WESTPORT
AUDIT COMMITTEE MEETING
Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

AGENDA - Monday, April 15, 2019 6:30 p.m.

This meeting is being noticed as a possible gathering of a quorum of the Westport Town Board due to the possible attendance of Supervisors not appointed to the Committee. Supervisors may discuss items on this agenda, or gather information on these items, but no action will be taken on these items as the Town Board.

1. Call to order
2. Approve minutes
3. Review/approve bills for payment
4. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

TOWN OF WESTPORT

TOWN BOARD - Monday, April 1, 2019

The regular semi-monthly meeting of the Town Board was called to order in the Community Meeting Room of the Bernard J. Kennedy Administration Building at 7:01 p.m. by Chair Grosskopf. Members present: Cuccia, Enge, Grosskopf, Sipsma, and Trotter. Members absent: None. Also Present: Dave Ferris, Bob Anderson, and Tom Wilson.

No one was present for Public Comment On Matters Not On the Agenda. The minutes of the March 18, 2019 regular meeting were approved as presented on a motion by Sipsma, second Cuccia.

A Regular Operator License for Valerie Stremer as on file with the Clerk and presented was granted subject all state and local requirements on a motion by Sipsma, second Enge.

For a Water Utility miscellaneous item, Bob Anderson reported that some work may be needed in the near future on the water tower since it has never been repainted.

The Friends of Schumacher Farm Park, Temporary Class "B"/Class "B" Retailer's Licenses (5/11/19 for Marcella Trail 5K Run and 6/15/19 for Music Festival), Schumacher Farm Park (Tent and Fenced Outdoor Area), 5682 STH 19, were approved as presented and on file with the Clerk on a motion by Sipsma, second Trotter, conditioned on satisfaction of all state and local requirements.

Grosskopf and Wilson reported on items before the plan commission/committees. The Audit Committee recommended payment of bills as presented by the Administrator after questions were answered.

For Administrative Matters raised, Wilson advised the Board that he would be attending the NACWA conference in Washington, D.C. this week with MMSD representatives. For Miscellaneous Business or Forthcoming Events raised, Wilson reminded the Board that the Spring Election is tomorrow.

Current bills were paid as presented by the Administrator and recommended by the Audit Committee after questions were answered on a motion by Sipsma, second Enge.

The Board then discussed going into closed session as noticed, and because the Community of Bishops Bay Financing Options matter was not ready to proceed it was not necessary to go into closed session on that item, but that a closed session would be necessary on the other items listed. So then, after the nature of the business was announced by the Chair, the Board adjourned to closed session pursuant to Section 19.85(1)(e), Wis. Stats., to deliberate or negotiate the purchase of public properties, the investing of public funds or conducting other specified public business, because competitive or bargaining reasons require a closed session, regarding Road Improvement/Highway Capital Expenditures and Financing, and regarding Waunakee Area Chamber of Commerce Supplemental Support Reconsideration; and, pursuant to section 19.85(1)(c), Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and Section 19.85(1)(f), Wis. Stats., to consider financial, medical, social, or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, regarding Commission/Committee Appointments, on a motion by Sipsma, second Enge,

by a unanimous vote, at 7:15 p.m., with the Town Attorney, Deputy Clerk-Treasurer Bob Anderson, and financial consultant Dave Ferris. Anderson and Ferris left the closed session after the Road Improvement/Highway Capital Expenditures and Financing discussion was concluded.

The Board then returned to Open Session after discussion with the Town Attorney in closed session at 8:05 p.m., on a motion by Sipsma, second Enge, by a unanimous vote.

For Road Improvement/Highway Capital Expenditures and Financing, staff was directed to proceed to obtain proposals on a financing package as proposed and discussed in closed session, and the purchase of a new dump/plow truck was approved as presented with staff to proceed as necessary, on a motion by Sipsma, second Enge.

For the Commission/Committee Appointments matter, the Board accepted the resignation of Sheldon Schall from the Park Committee with gratitude and congratulations for his long service record, and directed the Board Chair and the Park Committee Chair to meet with a prospective Park Committee candidate and, if acceptable to both, the appointment shall be confirmed, on a motion by Sipsma, second Trotter.

After a brief further discussion regarding the Waunakee Area Chamber of Commerce Supplemental Support Reconsideration, WMC Concerns matter, it was determined that no action would be taken at this time on a motion by Trotter, second Sipsma.

Motion to adjourn by Enge, second Cuccia. The meeting adjourned at 8:11 p.m.

Thomas G. Wilson
Town Attorney/Administrator/Clerk-Treasurer

AGENDA ITEM #9:

Historic Preservation Commission Appointment
Process Discussion/Action

Dear Ray, Janet, Joe and Mimi 4.20.19
HPC and Rebecca
and Town of Westport Board of Supervisors
and Tom Wilson and Jessica

At this time I would like to take
a break from the Historic Preservation
Commission, hoping perhaps in the future
to serve in some way if the opportunity
should arise.

I thank everyone and I value all
of your community involvement and efforts
and enjoyed working with our HPC projects
and all of you especially
Wishing you all a Happy New Year!
and Happy Spring! Nancy Schilling