

TOWN OF WESTPORT
REGULAR BOARD MEETING
Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

Virtual Meeting Via GoToMeeting

PLEASE TAKE NOTICE that this meeting will take place virtually via GoToMeeting. Please join the meeting from your computer, tablet or smartphone by visiting <https://global.gotomeeting.com/join/642374445>. You can also participate by phone by dialing +1 (872) 240-3311 and use access code: 642-374-445. If you are new to GoToMeeting, get the app and be ready when the meeting starts. You may be muted or be asked to mute your device.

AGENDA - Monday, October 5 , 2020 7:00 p.m.

1. Call to Order
2. Public Comment On Matters Not On the Agenda
3. Approve Minutes
4. Review/Approve Operator Licenses
5. Driveway/Access/Utility/Road Opening Permits
6. Water Utility/Fire Protection Utility
Miscellaneous
7. Sewer Utility
CMAR Resolution Discussion/Action
Miscellaneous
8. Engineer Report
Miscellaneous Ongoing Projects
9. CTH M Construction Issues Neighborhood Presentation, Discussion/Action
10. Cross Lutheran Church Assessment Deferral Request Discussion/Action
11. COVID-19 Responses Discussion/Action
12. Committee Reports/Items for Action

Personnel Committee	Public Works Committee	Westport/Middleton JZC
Audit Committee	Town Plan Commission	Westport/Waunakee JPC
13. Administrative Matters
14. Miscellaneous Business/Forthcoming Events
15. Pay Current Bills
16. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

TOWN OF WESTPORT
AUDIT COMMITTEE MEETING
Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

Virtual Meeting Via GoToMeeting

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AGENDA - Monday, October 5, 2020 6:30 p.m.

This meeting is being noticed as a possible gathering of a quorum of the Westport Town Board due to the possible attendance of Supervisors not appointed to the Committee. Supervisors may discuss items on this agenda, or gather information on these items, but no action will be taken on these items as the Town Board.

1. Call to order
2. Approve minutes
3. Review/approve bills for payment
4. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

TOWN OF WESTPORT

TOWN BOARD - Monday, September 21, 2020

The regular semi-monthly meeting of the Town Board was called to order at 7:02 p.m. by Chair Grosskopf using video conferencing via GoToMeeting.com. Members present: Cuccia, Enge, Grosskopf, Sipsma, and Trotter. Members absent: None. Also Present: Rhonda Aires, Pastor Joel Brandt, James Caulkins, and Tom Wilson.

For Public Comment On Matters Not On the Agenda, Rhonda Aires presented comments regarding CTH M construction concerns, and the Board members asked Wilson to place the item on the next agenda for a presentation.

The minutes of the August 17, 2020 regular meeting were approved as presented on a motion by Sipsma, second Cuccia.

A Regular Operator License for Steven Roy as on file with the Clerk and presented was granted subject all state and local requirements, on a motion by Sipsma, second Cuccia.

For the Engineer Report, Wilson provided the Board with an update on current projects: Mary Lake neighborhood work, and FEMA road work which just needs asphalt.

After a presentation by Wilson, questions by the Board members of the applicant and Wilson, and a lengthy discussion, no action was taken on the Cross Lutheran Church Assessment Deferral Request, and Wilson was directed to work with the applicant and staff, including City staff, to discuss options, with a potential referral to the JZC if necessary.

Wilson and Enge gave a report regarding the Waunakee Area Fire District Fire Truck Budgeting/Borrowing item, which will be further addressed during the budget process, and confirmed by consensus that Wilson and Enge were proceeding in the proper fashion.

The Board accepted the resignation of Mimi Bloch from the Historic Preservation Commission, and thanked her for her service having been appointed in March 2016, on a motion by Sipsma, second Enge, and that no further appointments are necessary.

Wilson reported to the Board on various items related to the Town's COVID-19 Response, including updating the Board on the CARES Act reimbursements now approved at over \$32,000.

Grosskopf reported on items before the plan commission/committees. The Audit Committee recommended payment of bills as presented by Wilson after questions were answered.

For Administrative Matters raised, Wilson advised the Board of the initial meeting of the Sign Design Group.

For Miscellaneous Business or Forthcoming Events raised, Wilson advised of his email to the Town's County Board Representatives regarding the proposed reduction in the size of the County Board, and also the DCTA membership meeting action consistent with that communication, and the Board confirmed that action (advising the County Board not to reduce its size) on a motion by Sipsma, second Trotter. Additionally Sipsma inquired about maintenance issues with the Hansen's Landing/Brickson Park Road area to which Wilson responded.

Current bills were paid as presented by Wilson and recommended by the Audit Committee after questions were answered on a motion by Sipsma, second Cuccia.

Motion to adjourn by Cuccia, second Enge. The meeting adjourned at 8:10 p.m.

Thomas G. Wilson
Attorney/Administrator/Clerk-Treasurer

AGENDA ITEM #4

Review/Approve Operator Licenses

OPERATOR LICENSE APPLICATION

New _____

Renewal ☒

Employed by AMERICAN LEGION POST 481

Regular _____ (\$10.00) Provisional _____ (\$10.00) Temp _____ (\$5.00)

Lic # _____ Lic # _____ Lic # _____

Date _____, To the Town Board of the Town of Westport, Wisconsin:

I hereby apply for a License to serve, from date hereof to June 30, 20____, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me. I understand by signing below, I may be subject to a background check(s).

Answer the following questions fully and completely:

Name of Applicant Kerri Heath

Address 305 E. Verkean Ave City, State, Zip Wauwatosa WI 53597

Date of Birth 07/16/1970 Age 50 Phone # 608-212-7661

Have you registered for an approved responsible beverage server training course? _____ (attach registration)

Have you completed an approved responsible beverage server training course? yes (attach certificate)

Have you been licensed before? yes Municipality _____ Date of most recent license _____

Have you been convicted of violating any law of Dane Co, the State of WI or of the United States? yes

Date of such conviction 2000, 2001 Name of Court _____

Nature of offense DUI

Have you been convicted of violating any license law or ordinance regulating the sale of fermented malt beverages or intoxicating liquors? no

State of Wisconsin, ss.
Dane County.

KERRI HEATH, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

Kerri Heath
Signature of Applicant

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public
My commission expires _____

Rev 04/20

AGENDA ITEM #7

Sewer Utility

CMAR Resolution Discussion/Action

TOWN OF WESTPORT

RESOLUTION NO. 20-__

**A RESOLUTION BY THE TOWN OF WESTPORT BOARD OF SUPERVISORS
TO APPROVE THE TOWN OF WESTPORT SEWER UTILITY DISTRICT
2019 COMPLIANCE MAINTENANCE ANNUAL REPORT (CMAR)
IN THE TOWN OF WESTPORT**

BE IT RESOLVED by the Town Board of Supervisors of the Town of Westport, that the 2019 Compliance Maintenance Annual Report (CMAR) is accepted and approved as attached.

The above and foregoing Resolution was duly adopted by the Town Board of Supervisors of the Town of Westport, Dane County, Wisconsin at a regular meeting held on 5th day of October 5, 2020 by a vote of __ ayes and __ nays, __ abstaining, and __ not voting (absent).

APPROVED:

By: _____
Dean A. Grosskopf, Town Board Chair

Attest: _____
Thomas G. Wilson,
Attorney/Administrator/Clerk-Treasurer

Approved: _____

Posted: _____

Compliance Maintenance Annual Report

Westport And Cherokee Club Utility Districts

Last Updated: Reporting For:
9/29/2020 2019

Financial Management

1. Provider of Financial Information

Name:

Robert Anderson

Telephone:

6088494372

(XXX) XXX-XXXX

E-Mail Address
(optional):

banderson@townofwestport.org

2. Treatment Works Operating Revenues

2.1 Are User Charges or other revenues sufficient to cover O&M expenses for your wastewater treatment plant AND/OR collection system ?

● Yes (0 points) ☐

○ No (40 points)

If No, please explain:

2.2 When was the User Charge System or other revenue source(s) last reviewed and/or revised?

Year:

2019

0

● 0-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A (private facility)

2.3 Did you have a special account (e.g., CWFPP required segregated Replacement Fund, etc.) or financial resources available for repairing or replacing equipment for your wastewater treatment plant and/or collection system?

● Yes (0 points)

○ No (40 points)

REPLACEMENT FUNDS [PUBLIC MUNICIPAL FACILITIES SHALL COMPLETE QUESTION 3]

3. Equipment Replacement Funds

3.1 When was the Equipment Replacement Fund last reviewed and/or revised?

Year:

2019

● 1-2 years ago (0 points) ☐

○ 3 or more years ago (20 points) ☐

○ N/A

If N/A, please explain:

3.2 Equipment Replacement Fund Activity

3.2.1 Ending Balance Reported on Last Year's CMAR

\$ 315,025.72

3.2.2 Adjustments - if necessary (e.g. earned interest, audit correction, withdrawal of excess funds, increase making up previous shortfall, etc.)

+

\$ 4,629.66

3.2.3 Adjusted January 1st Beginning Balance

\$ 319,655.38

3.2.4 Additions to Fund (e.g. portion of User Fee, earned interest, etc.)

+

\$ 0.00

Compliance Maintenance Annual Report

Westport And Cherokee Club Utility Districts

Last Updated: 9/29/2020 Reporting For: 2019

3.2.5 Subtractions from Fund (e.g., equipment replacement, major repairs - use description box 3.2.6.1 below*)

- \$ 0.00

3.2.6 Ending Balance as of December 31st for CMAR Reporting Year

\$ 319,655.38

All Sources: This ending balance should include all Equipment Replacement Funds whether held in a bank account(s), certificate(s) of deposit, etc.

3.2.6.1 Indicate adjustments, equipment purchases, and/or major repairs from 3.2.5 above.

3.3 What amount should be in your Replacement Fund?

\$ 280,000.00

0

Please note: If you had a CWFP loan, this amount was originally based on the Financial Assistance Agreement (FAA) and should be regularly updated as needed. Further calculation instructions and an example can be found by clicking the SectionInstructions link under Info header in the left-side menu.

3.3.1 Is the December 31 Ending Balance in your Replacement Fund above, (#3.2.6) equal to, or greater than the amount that should be in it (#3.3)?

● Yes

○ No

If No, please explain.

4. Future Planning

4.1 During the next ten years, will you be involved in formal planning for upgrading, rehabilitating, or new construction of your treatment facility or collection system?

● Yes - If Yes, please provide major project information, if not already listed below. □ □

○ No

Project #	Project Description	Estimated Cost	Approximate Construction Year
1	Sewer line extension on as needed basis to accomodate new construction etc...	10000	2020
2	upgrade 1 lift station per year with new pumps and controls	100000	2020

5. Financial Management General Comments

ENERGY EFFICIENCY AND USE

6. Collection System

6.1 Energy Usage

6.1.1 Enter the monthly energy usage from the different energy sources:

COLLECTION SYSTEM PUMPAGE: Total Power Consumed

Number of Municipally Owned Pump/Lift Stations: 12

Compliance Maintenance Annual Report

Westport And Cherokee Club Utility Districts

Last Updated: Reporting For:
9/29/2020 2019

	Electricity Consumed (kWh)	Natural Gas Consumed (therms)
January	11,889	
February	11,491	
March	10,775	
April	14,767	
May	9,368	
June	8,796	
July	6,945	
August	7,604	
September	6,705	
October	6,672	
November	8,613	
December	7,070	
Total	110,695	0
Average	9,225	0

6.1.2 Comments:

6.2 Energy Related Processes and Equipment

6.2.1 Indicate equipment and practices utilized at your pump/lift stations (Check all that apply):

- ☐ Comminution or Screening
- ☐ Extended Shaft Pumps
- ☐ Flow Metering and Recording
- ☐ Pneumatic Pumping
- ☒ SCADA System
- ☐ Self-Priming Pumps
- ☒ Submersible Pumps
- ☒ Variable Speed Drives
- ☐ Other:

6.2.2 Comments:

6.3 Has an Energy Study been performed for your pump/lift stations?

● No

○ Yes

Year:

By Whom:

Describe and Comment:

Compliance Maintenance Annual Report

Westport And Cherokee Club Utility Districts

Last Updated: Reporting For:
9/29/2020 2019

6.4 Future Energy Related Equipment

6.4.1 What energy efficient equipment or practices do you have planned for the future for your pump/lift stations?

replacing old systems with newer energy efficient ones

Total Points Generated	0
Score (100 - Total Points Generated)	100
Section Grade	A

Compliance Maintenance Annual Report

Westport And Cherokee Club Utility Districts

Last Updated: Reporting For:
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Sanitary Sewer Collection Systems

1. Capacity, Management, Operation, and Maintenance (CMOM) Program

1.1 Do you have a CMOM program that is being implemented?

- ☒ Yes
- ☐ No

If No, explain:

1.2 Do you have a CMOM program that contains all the applicable components and items according to Wisc. Adm Code NR 210.23 (4)?

- ☒ Yes
- ☐ No (30 points)
- ☐ N/A

If No or N/A, explain:

1.3 Does your CMOM program contain the following components and items? (check the components and items that apply)

☒ Goals [NR 210.23 (4)(a)]

Describe the major goals you had for your collection system last year:

Did you accomplish them?

- ☒ Yes
- ☐ No

If No, explain:

☒ Organization [NR 210.23 (4) (b)] ☐

Does this chapter of your CMOM include:

- ☒ Organizational structure and positions (eg. organizational chart and position descriptions)
- ☐ Internal and external lines of communication responsibilities
- ☒ Person(s) responsible for reporting overflow events to the department and the public

☐ Legal Authority [NR 210.23 (4) (c)]

What is the legally binding document that regulates the use of your sewer system?

If you have a Sewer Use Ordinance or other similar document, when was it last reviewed and revised? (MM/DD/YYYY)

Does your sewer use ordinance or other legally binding document address the following:

- ☐ Private property inflow and infiltration
- ☐ New sewer and building sewer design, construction, installation, testing and inspection
- ☐ Rehabilitated sewer and lift station installation, testing and inspection
- ☐ Sewage flows satellite system and large private users are monitored and controlled, as necessary
- ☐ Fat, oil and grease control
- ☐ Enforcement procedures for sewer use non-compliance

☒ Operation and Maintenance [NR 210.23 (4) (d)]

Does your operation and maintenance program and equipment include the following:

- ☒ Equipment and replacement part inventories
- ☒ Up-to-date sewer system map
- ☒ A management system (computer database and/or file system) for collection system information for O&M activities, investigation and rehabilitation

Compliance Maintenance Annual Report

Westport And Cherokee Club Utility Districts

Last Updated: Reporting For:
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<p><input checked="" type="checkbox"/> A description of routine operation and maintenance activities (see question 2 below)</p> <p><input checked="" type="checkbox"/> Capacity assessment program</p> <p><input type="checkbox"/> Basement back assessment and correction</p> <p><input checked="" type="checkbox"/> Regular O&M training</p> <p><input checked="" type="checkbox"/> Design and Performance Provisions [NR 210.23 (4) (e)] <input type="checkbox"/> <input type="checkbox"/></p> <p>What standards and procedures are established for the design, construction, and inspection of the sewer collection system, including building sewers and interceptor sewers on private property?</p> <p><input checked="" type="checkbox"/> State Plumbing Code, DNR NR 110 Standards and/or local Municipal Code Requirements</p> <p><input checked="" type="checkbox"/> Construction, Inspection, and Testing</p> <p><input type="checkbox"/> Others:</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div> <p><input checked="" type="checkbox"/> Overflow Emergency Response Plan [NR 210.23 (4) (f)] <input type="checkbox"/> <input type="checkbox"/></p> <p>Does your emergency response capability include:</p> <p><input checked="" type="checkbox"/> Responsible personnel communication procedures</p> <p><input type="checkbox"/> Response order, timing and clean-up</p> <p><input type="checkbox"/> Public notification protocols</p> <p><input type="checkbox"/> Training</p> <p><input checked="" type="checkbox"/> Emergency operation protocols and implementation procedures</p> <p><input checked="" type="checkbox"/> Annual Self-Auditing of your CMOM Program [NR 210.23 (5)] <input type="checkbox"/> <input type="checkbox"/></p> <p><input type="checkbox"/> Special Studies Last Year (check only those that apply):</p> <p><input type="checkbox"/> Infiltration/Inflow (I/I) Analysis</p> <p><input type="checkbox"/> Sewer System Evaluation Survey (SSES)</p> <p><input type="checkbox"/> Sewer Evaluation and Capacity Management Plan (SECAP)</p> <p><input type="checkbox"/> Lift Station Evaluation Report</p> <p><input type="checkbox"/> Others:</p> <div style="border: 1px solid black; height: 20px; width: 100%; margin-top: 5px;"></div>	0																																	
<p>2. Operation and Maintenance</p> <p>2.1 Did your sanitary sewer collection system maintenance program include the following maintenance activities? Complete all that apply and indicate the amount maintained.</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 30%;">Cleaning</td> <td style="width: 15%; text-align: center; border: 1px solid black;">5</td> <td style="width: 55%;">% of system/year</td> </tr> <tr> <td>Root removal</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Flow monitoring</td> <td style="text-align: center; border: 1px solid black;">70</td> <td>% of system/year</td> </tr> <tr> <td>Smoke testing</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Sewer line televising</td> <td style="text-align: center; border: 1px solid black;">2</td> <td>% of system/year</td> </tr> <tr> <td>Manhole inspections</td> <td style="text-align: center; border: 1px solid black;">10</td> <td>% of system/year</td> </tr> <tr> <td>Lift station O&M</td> <td style="text-align: center; border: 1px solid black;">52</td> <td># per L.S./year</td> </tr> <tr> <td>Manhole rehabilitation</td> <td style="text-align: center; border: 1px solid black;">15</td> <td>% of manholes rehabbed</td> </tr> <tr> <td>Mainline rehabilitation</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of sewer lines rehabbed</td> </tr> <tr> <td>Private sewer inspections</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of system/year</td> </tr> <tr> <td>Private sewer I/I removal</td> <td style="text-align: center; border: 1px solid black;">0</td> <td>% of private services</td> </tr> </table>		Cleaning	5	% of system/year	Root removal	0	% of system/year	Flow monitoring	70	% of system/year	Smoke testing	0	% of system/year	Sewer line televising	2	% of system/year	Manhole inspections	10	% of system/year	Lift station O&M	52	# per L.S./year	Manhole rehabilitation	15	% of manholes rehabbed	Mainline rehabilitation	0	% of sewer lines rehabbed	Private sewer inspections	0	% of system/year	Private sewer I/I removal	0	% of private services
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AGENDA ITEM #9

CTH M Construction Issues Neighborhood Presentation,
Discussion/Action



Relocate Park 'n Ride

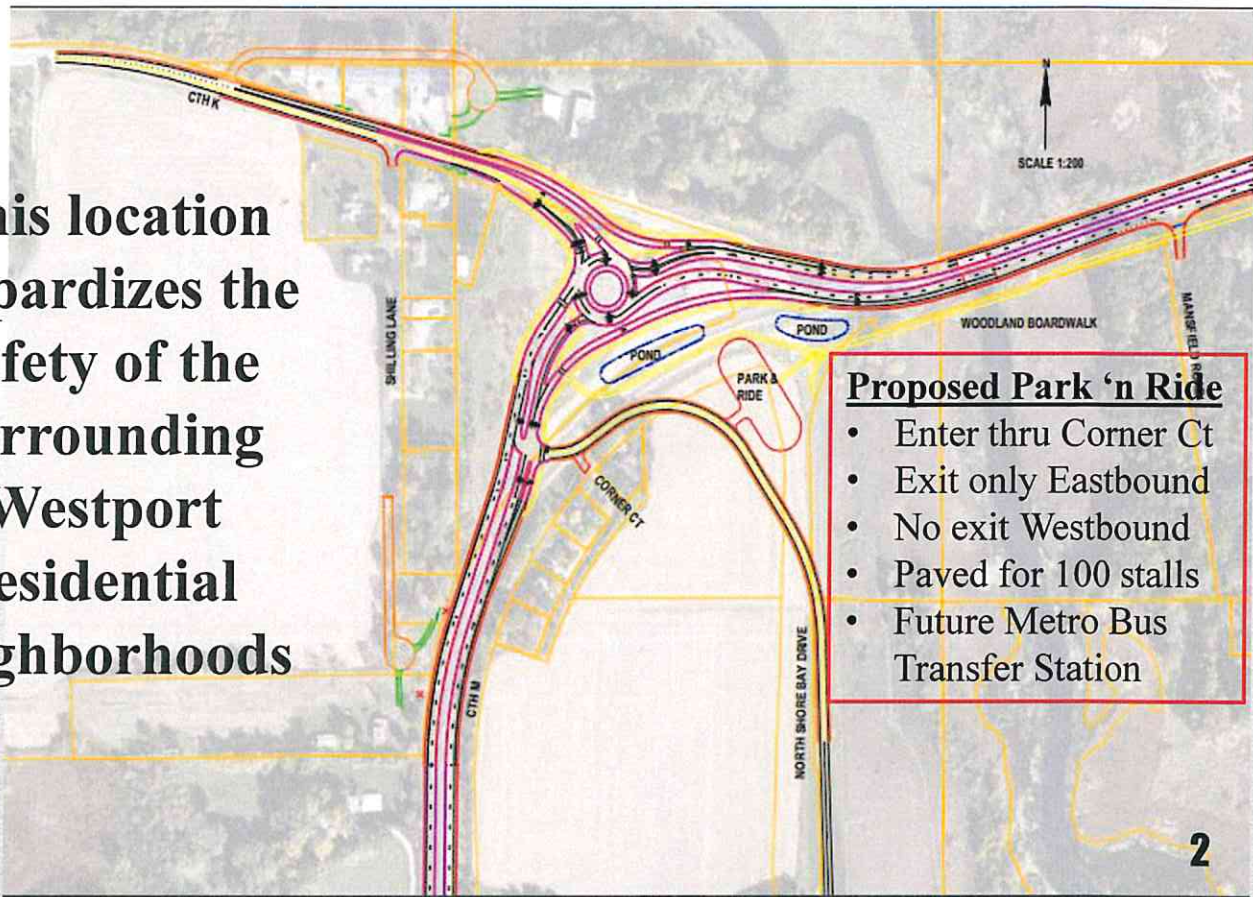
**Westport residents on North Shore Bay Dr, Corner Ct, Reynolds Ave,
Shilling Ln & neighbors in surrounding areas**

Presentation to Westport Town Board

October 5, 2020

Inappropriate Proposed Park 'n Ride Location

This location jeopardizes the safety of the surrounding Westport residential neighborhoods



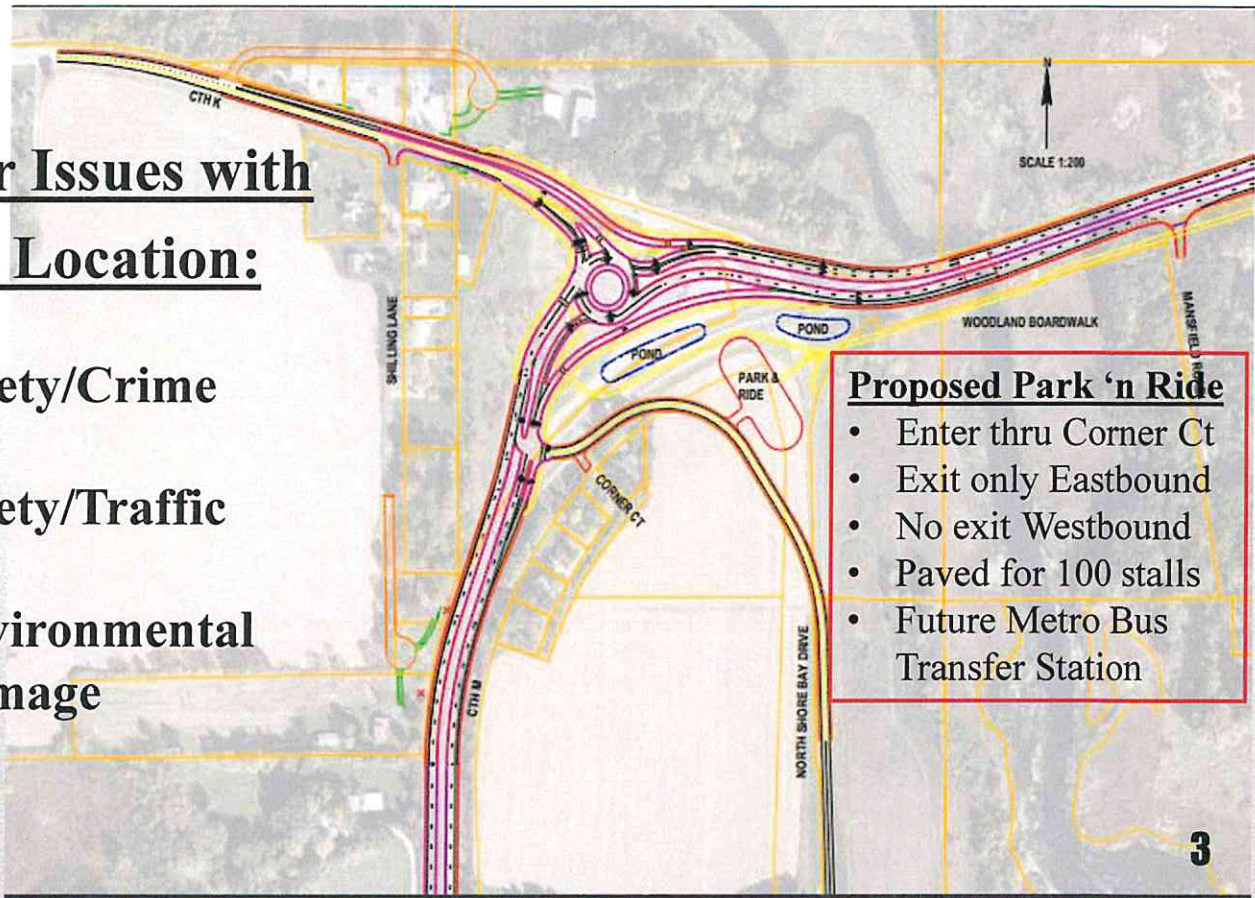
Proposed Park 'n Ride

- Enter thru Corner Ct
- Exit only Eastbound
- No exit Westbound
- Paved for 100 stalls
- Future Metro Bus Transfer Station

Inappropriate Proposed Park 'n Ride Location

Major Issues with this Location:

- ❖ Safety/Crime
- ❖ Safety/Traffic
- ❖ Environmental
Damage



Top 3 Issues

1. SAFETY / CRIME

- Isolated & Remote Location – invites / provides a hideaway for drug / criminal activity / illegal activity
- “Crime is rising in Westport and would be magnified if criminal activity is fostered in an isolated area” – Rick Raemisch, former Dane County Sheriff
- Park ‘n Ride transient traffic directed on to residential dead-end neighborhood roads
- Dane County Park ‘n Rides are in commercial and non-residential neighborhoods

Top 3 Issues

2. SAFETY / TRAFFIC

- Increases entry/exit traffic in an already difficult access to Hwy M – entrance will be on a blind curve; exit will be Eastbound ONLY
- The reason for the new roundabout is to improve traffic flow. The 100 stall proposed Park ‘n Ride could negatively impede traffic flow
- Will increase traffic through Corner Ct residential neighborhood of homes

Top 3 Issues

3. ENVIRONMENTAL DAMAGE

- Additional impervious surface of 100 parking stalls adjacent to a protected waterway will increase run-off and negatively impact the sensitive Yahara watershed. Alternative paved locations are already in place.
- “Suck the Muck” Environmental Project was recently completed in Dorn Creek to remove legacy toxic chemicals – the benefits could be lost by placing this 100 stall Park ‘n Ride near that effort
- Isolated, remote location will further invite a place to dump large items and other garbage
- Brightly lit lot will directly conflict with Town of Westport “Dark Sky” ordinance

Better Suited Park 'n Ride Location



Town Hall Parking Lot

- Infrastructure already in place – Park 'n Ride “beta test” site
- Already lit for safety
- Already paved
- 75+ parking stalls
- Sheriff located on site
- Easy access East/West

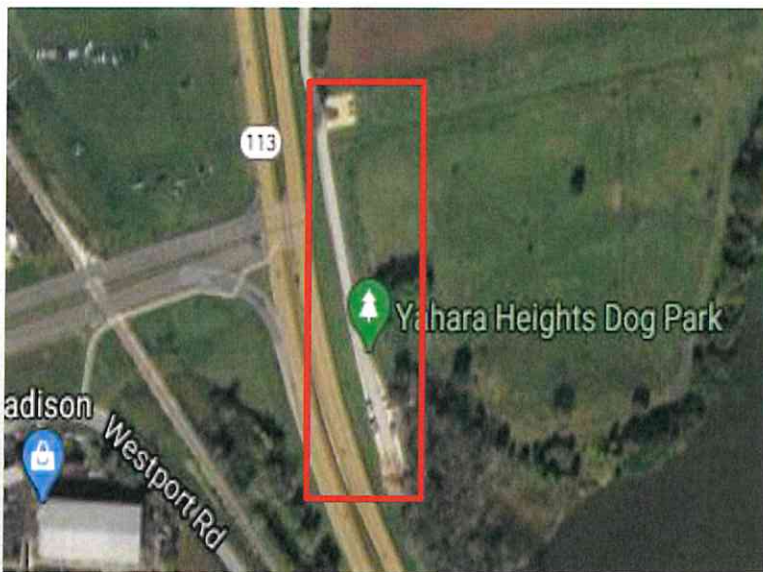
Better Suited Park 'n Ride Locations



Lot for Sale (old White House restaurant site)

- Commercial site
- Near gas stations like other Park 'n Rides
- Improved lot
- Easy access — controlled intersection
- Visible / not remote
- Commuter convenience for future Metro Transfer Point

Better Suited Park 'n Ride Locations



Yahara Heights Cty Park (Hwy M / 113)

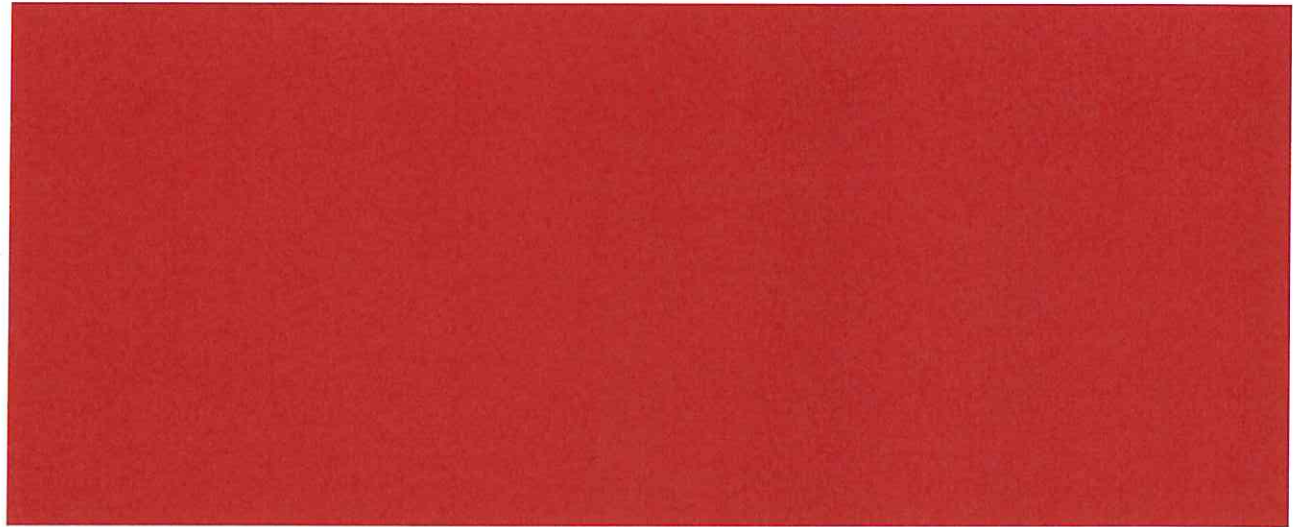
- County land
- Easy access N/S or E/W
- Controlled intersection
- Near gas stations like other Park 'n Rides
- Improved lot
- Visible / not remote
- Easy access for future Metro Transfer Point



Neighbors request...

The Town of Westport Board Members to:

- **PASS A RESOLUTION** to relocate the Park ‘n Ride to a more suitable location on your next agenda
- **PROVIDE GUIDANCE & CHAMPION** an alternative, better-suited location
 - Who should we/Board members contact?
 - How should we/Board members proceed?
 - What are the next steps we/Board members should take to ensure our concerns are heard and action is taken?



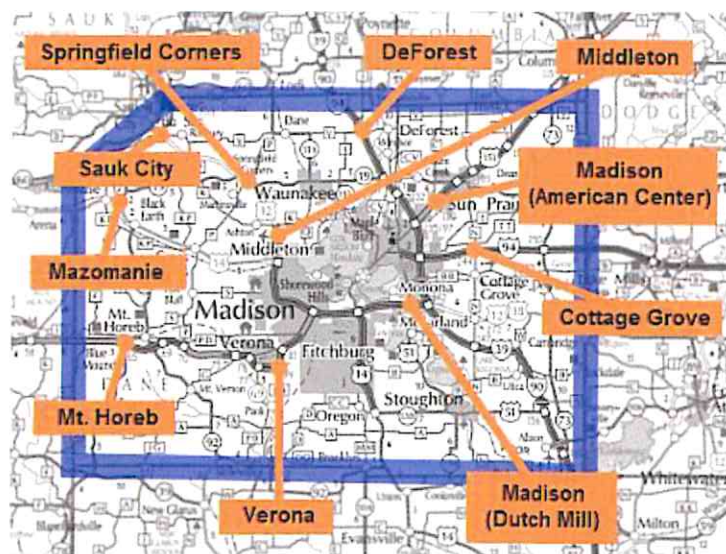
Thank You!

From Westport residents on North Shore Bay Dr, Corner Ct, Reynolds Ave, Shilling Ln & neighbors in surrounding areas

Addendum: Dane County Park 'n Ride Lots

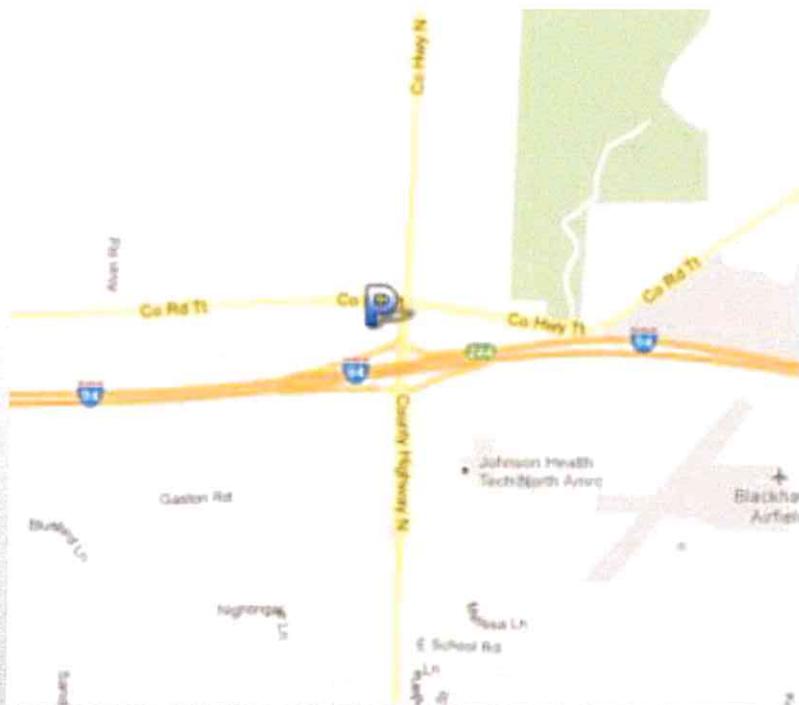
Lot listings - Nearest municipality (nearest intersecting roadways)

- Cottage Grove (County TT/County N)
- DeForest (I-39/90/94 /County V)
- Madison, Dutch Mill (US 12/18 /US 51 (Stoughton Rd.))
- Madison, American Center (US 151/American Pkwy.)
- Mazomanie (US 14/WIS 78)
- Middleton (US 12/Parmenter St.)
- Mount Horeb (US 151/WIS 78)
- Sauk City (US 12/WIS 188)
- Springfield Corners (US 12/WIS 19)
- Verona (US 18/151 /Old PB)



Total of 10 Park 'n Ride Lots

Addendum: Cottage Grove Park 'n Ride



Description

- Free parking
- Lighted asphalt lot
- 107 auto stalls
- All lots have handicap accessible parking stalls
- Close access to or near:
 - Convenience store
 - Gas station
 - Restaurants
 - Lodging
 - Multi-modal transportation
 - Rideshare, (608) 266-RIDE

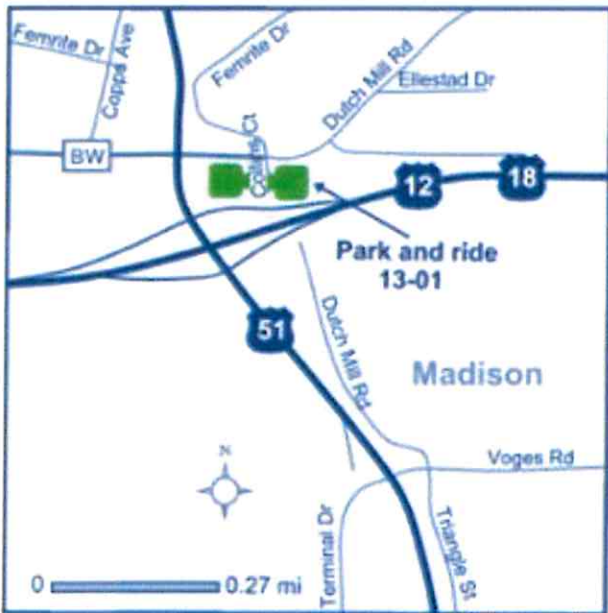
Addendum: DeForest Park 'n Ride



Description

- Free parking
- Lighted asphalt lot
- 56 auto stalls
- All lots have handicap accessible parking stalls
- Bicycle rack
- Close access to or near:
 - Sidewalk and bicycle lanes on County V
 - Gas station
 - Convenience store
 - Restaurants
 - Lodging
 - Multi-modal transportation
 - RIDESHARE, (608) 266-RIDE

Addendum: Madison / Dutch Mill Park 'n Ride



West lot

- Overnight parking allowed.
- Seven day parking limit.

East lot

- Daily parking only in northern most row, closest to Madison Metro bus stop and shelter.
- Overnight parking allowed in remaining rows. Seven day parking limit.

Description

West lot

- Free parking
- Lighted asphalt lot
- 120 parking stalls
 - 104 (7 day) auto stalls, 6 (30 minute) auto stalls, 4 motorcycle stalls, 6 handicap stalls
- All lots have handicap accessible parking stalls

East lot

- Free parking
- Lighted asphalt lot
- 195 auto stalls
 - 143 (7 day) auto stalls, 41 (daily) auto stalls, 11 handicap stalls
- All lots have handicap accessible parking stalls
- Bicycle rack
- Bicycle trail access
- Bus shelter
- Close access to or near:
 - Convenience store
 - Gas station
 - Restaurant
 - Lodging
 - Multi-modal transport:
 - Madison Metro Bus Service, (608) 266-4466
 - Van Galder regional bus service I-39/90 corridor service to/from Chicago and Amtrak Union

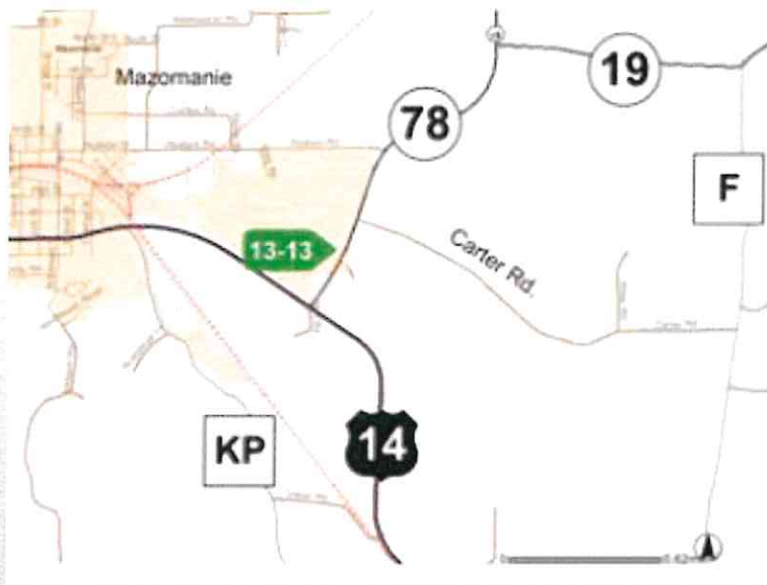
Addendum: Madison / American Center



Description

- Free parking
- Lighted asphalt lot
- 141 auto stalls, 8 motorcycle stalls
- All lots have handicap accessible parking stalls
- Bicycle rack
- Bus shelter
- Close access to or near:
 - Convenience store
 - Gas station
 - Restaurants
 - Lodging
 - Multi-modal transport
 - Madison Metro Bus Service, (608) 266-4466

Addendum: Mazomanie Park 'n Ride



Description

- Free parking
- Lighted asphalt lot
- 40 auto stalls
- All lots have handicap accessible parking stalls
- Motorcycle parking
- [RIDESHARE](#), (608) 266-RIDE

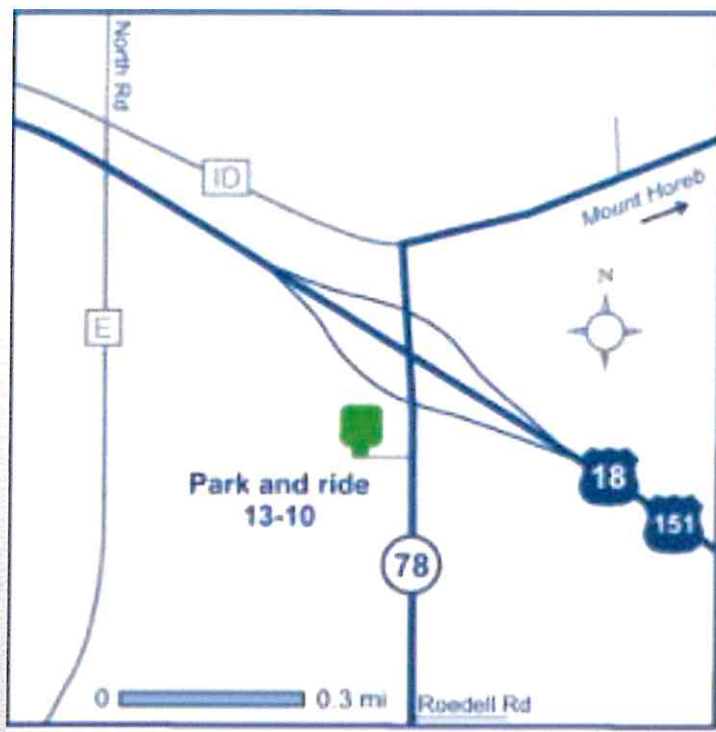
Addendum: Middleton Park 'n Ride



Description

- Free parking
- Lighted asphalt lot
- 48 parking stalls
 - 45 auto stalls, 3 handicap stalls
- All lots have handicap accessible parking stalls
- Close access to or near:
 - US 12 bicycle/pedestrian trail access
- RIDESHARE, (608) 266-RIDE

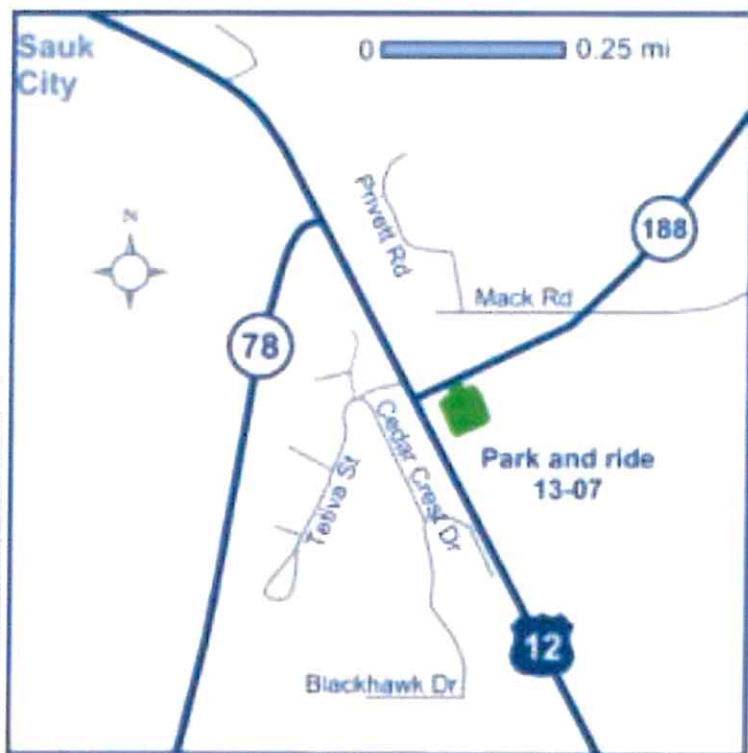
Addendum: Mount Horeb Park 'n Ride



Description

- Free parking
- Asphalt lot
- 24 auto stalls
- All lots have handicap accessible parking stalls
- Multi-modal transport:
 - Military Ridge State Trailhead access nearby
 - RIDESHARE, (608) 266-RIDE

Addendum: Sauk City Park 'n Ride



Description

- Free parking
- Lighted asphalt lot
- 110 auto stalls
- All lots have handicap accessible parking stalls
- Close access to or near
 - Lodging
- RIDESHARE, (608) 266-RIDE

Addendum: Springfield Corners Park 'n Ride



Description

- Free parking
- Lighted asphalt lot
- 49 auto stalls
- All lots have handicap accessible parking stalls
- Close access to or near:
 - US 12 bicycle/pedestrian trail access

Addendum: Verona Park 'n Ride



Description

- Free parking
- Lighted asphalt lot
- 139 vehicle stalls, 6 handicap stalls
- All lots have handicap accessible parking stalls
- Bicycle rack
- Picnic area
- Information kiosk
- Historical marker
- Multi-modal transport:
 - Madison Metro Bus Service, (608) 266-4466
 - Military Ridge State Trailhead access
 - Ice Age State and National Trail access
 - WisDOT bicycle path trailhead to UW Madison campus (nine miles) access
 - Trail information and bicycle permits are provided at the lot by the Department of Natural Resources (DNR).

AGENDA ITEM #10:

Cross Lutheran Church Assessment Deferral
Request Discussion/Action



CROSS LUTHERAN CHURCH
The Lutheran Church—Missouri Synod

300 Broadway Drive, Sun Prairie, WI 53590
Office: (608) 218-4797 office@crosslutheran.church
Website: www.crosslutheran.church
"Discover God, Grow Faith, Live Love"

Cross Lutheran Church
Pastor Joel Brandt
300 Broadway Dr.
Sun Prairie, WI 53590

09/10/2020

Tom Wilson
Town Attorney/Administrator/Clerk/Treasurer
5387 Mark Lake Rd.
Waunakee, WI 53597

RE: Utility Fee Deferral Request

Dear Mr. Wilson,

Our congregation, Cross Lutheran Church, has been working for some time on a plan to build a church facility on the east side of the Community of Bishops Bay along Hwy M with access through Texas Longhorn Dr. We would like to appeal to the City and Town and ask for permission to defer a portion of our fees relating to the future water lines, sewer lines, and pump station which would serve our site for a period of ten years during which time we would be able to budget and save for the utility assessment fee.

To summarize, we plan to purchase 1.5 acres of land outright for phase 1 of our facility construction and simultaneously approve a land contract to purchase another 1.5 acres for phase 2 to be paid ten years later. We respectfully appeal to both the city and the town, for permission to defer utility payments on both 1.5-acre parcels for phases 1 and 2 for the previously mentioned ten year period.

Since the new utility services for the north side of The Community of Bishops Bay have yet to be installed, we will be connecting to existing facilities with temporary and longer service lines. We will of course pay construction and installation of those services. However, because these are just temporary arrangements, we would request permission to defer payment of our assessment share of the water and sewer lines. Cross Lutheran Church remains responsible for utility costs associated with the subject property as part of the purchase agreement with the seller. We would of course pay for any MMSD costs and fees which would result from the temporary planned water and sewer services extended to the Phase 1 construction of our facility and would serve it until the future pump station and finalized utility lines are installed.

We respectfully submit this request with the assurance that we will willingly pay for the remainder of our utility assessment fees when the ten years have been completed. Please understand that we are only making this appeal because we know that if we were obligated to pay all our fees upfront, it will end up costing us over \$105,000 which cuts into the funds that we have available for the construction of our facility. This would be over and above the cost of the temporary service lines we need to install and connect to current services. We are seeking to make the best and most appropriate use of our resources along all of the phases of our facility construction.

Thank you for your consideration,

Pastor Joel Brandt