

TOWN OF WESTPORT
REGULAR BOARD MEETING
Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

Virtual Meeting Via GoToMeeting

PLEASE TAKE NOTICE that this meeting will take place virtually via GoToMeeting. Please join the meeting from your computer, tablet or smartphone by visiting <https://global.gotomeeting.com/join/546235845>. You can also participate by phone by dialing +1 (669) 224-3412 and use access code: 246-235-845. If you are new to GoToMeeting, get the app and be ready when the meeting starts. You may be muted or be asked to mute your device.

AGENDA - Monday, August 3, 2020 7:00 p.m.

1. Call to Order
2. Public Comment On Matters Not On the Agenda
3. Approve Minutes
4. Review/Approve Operator Licenses
5. Driveway/Access/Utility/Road Opening Permits
6. Water Utility/Fire Protection Utility
Miscellaneous
7. Sewer Utility
Miscellaneous
8. Engineer Report
Miscellaneous Ongoing Projects
9. COVID-19 Responses Discussion/Action
10. Committee Reports/Items for Action

Personnel Committee	Public Works Committee	Westport/Middleton JZC
Audit Committee	Town Plan Commission	Westport/Waunakee JPC
11. Administrative Matters
12. Miscellaneous Business/Forthcoming Events
13. Pay Current Bills
14. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

TOWN OF WESTPORT
AUDIT COMMITTEE MEETING
Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

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AGENDA - Monday, August 3, 2020 6:30 p.m.

This meeting is being noticed as a possible gathering of a quorum of the Westport Town Board due to the possible attendance of Supervisors not appointed to the Committee. Supervisors may discuss items on this agenda, or gather information on these items, but no action will be taken on these items as the Town Board.

1. Call to order
2. Approve minutes
3. Review/approve bills for payment
4. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

TOWN OF WESTPORT

TOWN BOARD - Monday, July 20, 2020

The regular semi-monthly meeting of the Town Board was called to order at 7:05 p.m. by Chair Grosskopf using video conferencing via GoToMeeting.com. Members present: Cuccia, Enge, Grosskopf, Sipsma, and Trotter. Members absent: None. Also Present: Tim Wohlers, and Tom Wilson.

There was no Public Comment On Matters Not On the Agenda. The minutes of the July 6, 2020 regular meeting were approved as presented on a motion by Sipsma, second Cuccia.

For the Engineer Report, Wilson provided the Board with an update on current projects: Mary Lake neighborhood work, sealing including the Town Center parking lot, and FEMA road work being surveyed right now.

Wilson reported to the Board on various items related to the Town's COVID-19 Response, including information on extending the emergency response by resolution. After further discussion, Resolution 20-05 (Approve Extending Emergency Declaration Due to COVID-19) was adopted as presented on a motion by Sipsma, second Trotter. Grosskopf then advised of some products he was familiar with that could assist the Town with virus prevention.

Grosskopf reported on items before the plan commission/committees. The Audit Committee recommended payment of bills as presented by Wilson after questions were answered.

There were no Administrative Matters raised. For Miscellaneous Business or Forthcoming Events raised, Sipsma clarified a comment from the recent Board of Review that signatures cannot be notarized by Zoom.

Current bills were paid as presented by Wilson and recommended by the Audit Committee after questions were answered on a motion by Sipsma, second Enge.

Motion to adjourn by Sipsma, second Trotter. The meeting adjourned at 7:21 p.m.

Thomas G. Wilson
Attorney/Administrator/Clerk-Treasurer

OPERATOR LICENSE APPLICATION

New ☒ Renewal _____ Employed by Willows
Regular ☒ (\$10.00) Provisional _____ (\$10.00) Temp _____ (\$5.00)
Lic # _____ Lic # _____ Lic # _____

Date _____, To the Town Board of the Town of Westport, Wisconsin:

I hereby apply for a License to serve, from date hereof to June 30, 20____, inclusive (unless sooner revoked), Fermented Malt Beverages and Intoxicating Liquors, subject to the limitations imposed by Section 125.32(2) and 125.68(2) of the Wisconsin Statutes and all acts amendatory thereof and supplementary thereto, and hereby agree to comply with all laws, resolutions, ordinances and regulations, Federal, State or Local, affecting the sale of such beverages and liquors if a license be granted to me. I understand by signing below, I may be subject to a background check(s).

Answer the following questions fully and completely:

Name of Applicant April L Gimmme
Address 1509 Delaware Blvd City, State, Zip Madison WI 53704

Date of Birth 10/15/1978 Age 42 Phone # (608) 443-7128

Have you registered for an approved responsible beverage server training course? _____ (attach registration)

Have you completed an approved responsible beverage server training course? _____ (attach certificate)

Have you been licensed before? Yes Municipality Dane Date of most recent license ?

Have you been convicted of violating any law of Dane Co, the State of WI or of the United States? NO

Date of such conviction _____ Name of Court _____

Nature of offense _____

Have you been convicted of violating any license law or ordinance regulating the sale of fermented malt beverages or intoxicating liquors? NO

State of Wisconsin, ss.
Dane County.

_____, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

April L Gimmme
Signature of Applicant

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public
My commission expires _____

Rev 04/20

OPERATOR LICENSE APPLICATION

New

☒

Renewal

Employed by

WILLOWS

Regular

☒

(\$10.00) Provisional

_____ (\$10.00)

Temp

_____ (\$5.00)

Lic #

Lic #

Lic #

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Answer the following questions fully and completely:

Name of Applicant

Christ J Pond

* Address

5469 Westshire CRC #202

City, State, Zip

Wauwakee WI

53597

* Date of Birth

8-18-62

* Age

57

* Phone #

608-279-9581

Have you registered for an approved responsible beverage server training course? _____ (attach registration)

Have you completed an approved responsible beverage server training course? YES (attach certificate)

Have you been licensed before? YES Municipality Westport Date of most recent license ?

Have you been convicted of violating any law of Dane Co, the State of WI or of the United States? YES

DUI

* Date of such conviction

1987

Name of Court

Wauwakee Municipal court.

* Nature of offense

D.U.I.

Have you been convicted of violating any license law or ordinance regulating the sale of fermented malt beverages or intoxicating liquors? NO

State of Wisconsin, ss.
Dane County.

_____, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

* Christ J Pond
Signature of Applicant

Subscribed and sworn to before me this _____ day of _____, 2020

Notary Public

My commission expires _____

Rev 04/20

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Answer the following questions fully and completely:

Name of Applicant Maxwell Shenkenberg

X Address W 9402 Cty Rd K City, State, Zip Lodi, WI 53555

X Date of Birth 4/3/95 X Age 25 Phone # 262-661-9935

Have you registered for an approved responsible beverage server training course? _____ (attach registration)

Have you completed an approved responsible beverage server training course? YES (attach certificate)

Have you been licensed before? NO Municipality _____ Date of most recent license _____

X Have you been convicted of violating any law of Dane Co, the State of WI or of the United States? NO

X Date of such conviction _____ Name of Court _____

X Nature of offense _____

Have you been convicted of violating any license law or ordinance regulating the sale of fermented malt beverages or intoxicating liquors? NO

State of Wisconsin, ss.
Dane County.

_____, being first duly sworn on oath says that (s)he is the person who made and signed the foregoing application for an operator's license; that all the statements made by the applicant are true.

X Maxwell Shenkenberg
Signature of Applicant

Subscribed and sworn to before me this _____ day of _____, 20____

Notary Public
My commission expires _____

Rev 04/20