

**TOWN OF WESTPORT**  
**REGULAR BOARD MEETING**  
Kennedy Administration Building  
Community Meeting Room  
5387 Mary Lake Road  
Town of Westport, Wisconsin

AGENDA - Monday, June 6, 2022, 7:00 p.m.

1. Call to Order
2. Public Comment On Matters Not On the Agenda
3. Approve Minutes
4. Review/Approve Liquor, Operator and Related Licenses
5. Driveway/Access/Utility/Road Opening Permits
6. Water Utility/Fire Protection Utility  
Miscellaneous
7. Sewer Utility  
Miscellaneous
8. Engineer Report  
Miscellaneous Ongoing Projects
9. Committee Reports/Items for Action

Personnel Committee	Public Works Committee	Westport/Middleton JZC
Audit Committee	Town Plan Commission	Westport/Waunakee JPC
10. Administrative Matters
11. Miscellaneous Business/Forthcoming Events
12. Pay Current Bills
13. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

**TOWN OF WESTPORT**  
**AUDIT COMMITTEE MEETING**  
Kennedy Administration Building  
Community Meeting Room  
5387 Mary Lake Road  
Town of Westport, Wisconsin

**AGENDA** - Monday, June 6, 2022, 6:30 p.m.

This meeting is being noticed as a possible gathering of a quorum of the Westport Town Board due to the possible attendance of Supervisors not appointed to the Committee. Supervisors may discuss items on this agenda, or gather information on these items, but no action will be taken on these items as the Town Board.

1. Call to order
2. Approve minutes
3. Review/approve bills for payment
4. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

## TOWN OF WESTPORT

TOWN BOARD - Monday, May 16, 2022

The regular semi-monthly meeting of the Town Board was called to order at 7:00 PM by Chair Sipsma in the Community Meeting Room of the Bernard J. Kennedy Administration Building/Town Hall. Members Present: Cuccia, Manering, Sipsma, and Pichette. Members Absent: Trotter. Also Present: Kevin Even, Randy Manning, Vern Jesse, Adam Nonn, Cory Lucke, Rachel Holloway, Tim Wohlers and Dean Grosskopf.

There was no Public Comment On Matters Not On the Agenda,

The minutes of the May 2, 2022, regular meeting were approved as presented on a motion by Manering, second Cuccia.

For the Engineer Report Grosskopf deferred to Kevin Even, who indicated that he would discuss the 2022 Road Construction under Agenda Item 10.

After Pichette recused himself and left the Building, The Land Division and Rezone (PDD to R-1 and County A-1, Create 2 Single Family Residential Lots), Nonn/Lucke, Wegenke Property Near Briggs Road, CTH Q (Middleton ETZ) was introduced and summarized by the Town Engineer Kevin Even. After questions were posed to the Engineer and a lengthy discussion was held, Resolution 22-03 was made to Reject the Land Division and to Recommend rejection of the Rezone to the Middleton City Council, by Manering, second Cuccia based upon there not having been a referral to, or consideration of the item by the Plan Commission prior to consideration by the Board; that the land division and zoning change as presented by the applicants was not consistent with the Briggs Road neighborhood; and other concerns as expressed by the Board members. The Chair asked for a role call vote, and the motion passed with Manering and Cuccia voting in favor, and Sipsma opposed. Trotter was absent and Pichette was recused.

After Pichette returned to the Meeting, the 2022 Town Road Construction Contract/Bid Award (Mary Lake and Borchers Beach) was introduced and explained by Kevin Even. It was also discussed that the original Bid would likely be altered to include Trantin Ct. in favor of the North-South portion of Mary Lake Rd. After questions were answered, a motion to award the contract to Tri-County with the final roads to be approved by the Town Administrator based on advice by the Town Engineer, was approved on a motion by Pichette, second Manering.

Grosskopf reported on items before the plan commission/committees. The Audit Committee recommended payment of bills as presented by Grosskopf after questions were answered.

For Administrative Matters, Grosskopf presented the completed plaques with the Proclamations for Tom Wilson and Terry Enge for approval and presented the new Water Valve Permit Guidelines for the Board's information, indicating that these guidelines and forms will be used in the future.

For Miscellaneous Business or Forthcoming Events, Grosskopf asked if any of the Board members would like to attend the DCTA Membership meeting on May 18, 2022, in Verona. Manering agreed to attend and represent the Town.

Current bills were paid as presented by Grosskopf and recommended by the Audit Committee after questions were answered on a motion by Cuccia, second Manering.

After the nature of the business was announced by the Chair, the Board adjourned to closed session pursuant to Section 19.85(1)(e), Wis. Stats., to deliberate or negotiate the purchase of public properties, the investing of public funds or conducting other specified public business, because competitive or bargaining reasons require a closed session, regarding the funding of construction costs for C.T.H. M improvements, and to section 19.85(1)(c), Wis. Stats., considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility and Section 19.85(1)(f), Wis. Stats., to consider financial, medical, social, or personal histories of specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, regarding Board/Commission/Committee Appointments on a motion by Sipsma, second Manering at 8:05 PM.

The Board returned to Open Session after discussion with the Town Engineer and Dean Grosskopf at 9:06 PM

The Board authorized the Town Engineer to proceed as discussed in closed session on a motion by Cuccia, second Pichette.

Motion to adjourn by Pichette, second Cuccia. The meeting adjourned at 9:10 PM.

Dean A. Grosskopf  
Administrator/Clerk-Treasurer

AGENDA ITEM #4:

Review/Approve Liquor, Operator and Related Licenses

Town Board

Ken Sipsma, Chair  
Joe Pichette  
Mary Manering  
John Cuccia  
Mark Trotter



Dean Grosskopf  
Administrator/Clerk-Treasurer

Robert C. Anderson  
Utility, Finance & IS Manager

Jessica Frey  
Administrative Assistant

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May 4, 2022  
Waunakee Tribune

**BY EMAIL ONLY**

Please print the following in the Waunakee Tribune on May 13, 2022.

TOWN OF WESTPORT Notice is hereby given that the following applications have been filed at the office of the Town Clerk for the sale of fermented malt beverages and intoxicating liquor in said Town and for such licenses and such premises respectively, as indicated after the name of the applicant.

**"Class A" Retail Fermented Malt Beverage and Intoxicating Liquor License:**

Bruce Taylor, Taylor Liquor Store 5331 W. River Rd

**"Class A" Retail Fermented Malt Beverage and Cider License:**

Kwik Trip Inc, Kimberly Thorsen, Agent, 5420 Willow Rd

**Class "A" Retail Fermented Malt Beverage License:**

Kelley Williamson Company, Suzanne Dorsey-Sterling, Agent, 5418 Blue Bill Park Dr

**"Class B" Retail Fermented Malt Beverage and Intoxicating Liquor License:**

Mariner's Inn, Inc., Jack von Rutenberg, Agent, 5339 Lighthouse Bay Dr.

Nau-Ti-Gal, Inc., Jack von Rutenberg, Agent, 5360 Westport Road

Cherokee Park, Inc., Dennis B. Tiziani, Agent, 5000 North Sherman Ave

Willows Tavern, Inc., Nancy Wipperfurth, Agent, 5485 Willow Road

Bishops Bay Country Club, Inc., Jeff Murray, Agent, 3500 Bishops Dr

MMMC LLC, Chad Franklin Agent, 5344 Northport Dr

Trader Gus Inc, Andrew Ziegler, Agent, 5430 Willow Rd

American Legion Post 481, Dermot Eyre, Agent, 5337 W River Rd

**"Class B" Retail Intoxicating Liquor License (Wine Only):**

Drumlin Ridge Winery LLC. David Korb, Agent, 6000 River Rd

**Class "B" Retail Fermented Malt Beverage License:**

Mazanet Marina, Inc., Howard Mazanet, Agent, 5320 Blue Bill Park Dr.

Above applications will be considered at the regular Town Board meeting on June 6, 2022 at 7:00 P.M.

Dean Grosskopf, Clerk  
Town of Westport