

TOWN OF WESTPORT
REGULAR BOARD MEETING
Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

AGENDA - Monday, July 18, 2022, 7:00 p.m.

1. Call to Order
2. Public Comment On Matters Not On the Agenda
3. Approve Minutes
4. Review/Approve Operator Licenses
5. Driveway/Access/Utility/Road Opening Permits
6. Water Utility/Fire Protection Utility
Miscellaneous
7. Sewer Utility
Miscellaneous
8. Engineer Report
Miscellaneous Ongoing Projects
9. Natural Hazard Mitigation Plan Approval Resolution Discussion/Action
10. Committee Reports/Items for Action

Personnel Committee	Public Works Committee	Westport/Middleton JZC
Audit Committee	Town Plan Commission	Westport/Waunakee JPC
11. Administrative Matters
12. Miscellaneous Business/Forthcoming Events
13. Pay Current Bills
14. Adjourn to closed session pursuant to Section 19.85(1)(e), Wis. Stats., to deliberate or negotiate the purchase of public properties, the investing of public funds or conducting other specified public business, because competitive or bargaining reasons require a closed session, regarding the Lena LLC property, and Section 19.85(1)(g), Wis. Stats., (g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
15. Reconvene in Open Session
16. Closed Session Items Discussion/Action
17. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

TOWN OF WESTPORT
AUDIT COMMITTEE MEETING
Kennedy Administration Building
Community Meeting Room
5387 Mary Lake Road
Town of Westport, Wisconsin

AGENDA - Monday, July 18, 2022, 6:30 p.m.

This meeting is being noticed as a possible gathering of a quorum of the Westport Town Board due to the possible attendance of Supervisors not appointed to the Committee. Supervisors may discuss items on this agenda, or gather information on these items, but no action will be taken on these items as the Town Board.

1. Call to order
2. Approve minutes
3. Review/approve bills for payment
4. Adjourn

If you need reasonable accommodations to access this meeting, please contact the clerk's office at 849-4372 at least three business days in advance so arrangements can be made to accommodate the request.

TOWN OF WESTPORT

TOWN BOARD - Monday, June 20, 2022

The regular semi-monthly meeting of the Town Board was called to order at 7:00 PM by Chair Sipsma in the Community Meeting Room of the Bernard J. Kennedy Administration Building/Town Hall. Members Present: Cuccia, Manering, Pichette, Sipsma and Trotter. Members Absent: None. Also Present: Dean Grosskopf.

There was no Public Comment On Matters Not On the Agenda,

The minutes of the June 6, 2022, regular meeting were approved as presented on a motion by Pichette, second Manering.

Liquor, Operator and Related License were approved subject to State and local requirements on a motion by Manering, second Cuccia.

For Sewer Utility matters, Grosskopf reported that Westport received the letter grade "A" from the DNR relative to the current state of the Sewer Utility. The DNR needs a resolution that confirms that our grade and any remedial action required are acknowledged and agreed to by the Board. Since we received an "A" no remedial action is needed. Resolution 22-04 was adopted on a motion by Manering, second Cuccia.

Grosskopf reported on several issues relative to the Engineer's Report. 2022 construction will begin on June 22. Residents have been notified of the schedule and the work should be completed over the next 4-6 weeks. The roads in the most recently approved phases of the Community of Bishops Bay have been paved, and home construction has begun. A brief update on the County M improvement project was also provided.

Following an introduction by Grosskopf to Rezone R1 to SFR, Pine, 4959 Easy Street (Town Zoning), and after a brief discussion, the rezone was approved as recommended by the Plan Commission on a motion by Cuccia, second Manering.

Grosskopf introduced and explained a proposed Town Code of Ordinances Amendment, Land Development Practices Related to Stormwater Protections [Sections 10-1-3(d)] and Create Section 10-2-26] Ordinance 22-01 was approved on a motion by Pichette, second Trotter in accordance with the recommendation of the Plan Commission.

Grosskopf reported on items before the plan commissions and committees. The Audit Committee recommended payment of bills as presented by Grosskopf after questions were answered.

For Administrative Matters, Grosskopf reminded the Board that Board of Review is scheduled for June 22, at 9:30 AM.

For Miscellaneous Business or Forthcoming Events Grosskopf recommended that the July 4th Board meeting be cancelled due to the Holiday and since other business could be postponed until the next scheduled Board meeting on July 18th. This recommendation was approved on a motion by Trotter, second Manering.

Current bills were paid as presented by Grosskopf and recommended by the Audit Committee after questions were answered on a motion by Cuccia, second Trotter.

The Board adjourned to closed session pursuant to Section 19.85(1)(e), Wis. Stats., to deliberate or negotiate the purchase of public properties, the investing of public funds or conducting other specified public business, because competitive or bargaining reasons require a closed session, regarding the Lena LLC property on a motion by Sipsma, second Pichette at 8:00 PM

The Board reconvened to Open Session at 8:37 PM on a motion by Pichette, second Trotter.

No action was taken on items discussed in Closed Session.

Motion to adjourn by Cuccia, second Pichette. The meeting adjourned at 8:40 PM.

Dean A. Grosskopf
Administrator/Clerk-Treasurer

AGENDA ITEM #9:

Natural Hazard Mitigation Plan Approval Resolution
Discussion/Action

TOWN OF WESTPORT

RESOLUTION NO. 22-_____

**A RESOLUTION BY THE TOWN OF WESTPORT BOARD OF SUPERVISORS TO ADOPT
THE TOWN OF WESTPORT ATTACHMENT TO THE DANE COUNTY NATURAL HAZARD
MITIGATION PLAN**

WHEREAS, the Town of Westport recognizes the threat that natural hazards pose to people and property within our community; and,

WHEREAS, the Town Board of Supervisors of the Town of Westport recognizes the importance of reducing or eliminating vulnerability to disasters caused by natural hazards for the overall good and welfare of the community; and,

WHEREAS, the Town of Westport has been an active participant in the Dane County Hazard Mitigation Citizens Advisory Committee, which has established a comprehensive, multi-jurisdictional, Natural Hazard Mitigation Plan to identify natural hazards and develop strategies to mitigate natural hazards; and,

WHEREAS, the Federal Disaster Mitigation Act of 2000, requires jurisdictions to prepare and adopt a natural hazard mitigation plan to be eligible for certain federal disaster mitigation funding opportunities; and,

WHEREAS, the Town of Westport has identified and justified a number of proposed projects and programs needed to mitigate the vulnerabilities of the Town of Westport to the impacts of future disasters to be included in the Dane County Natural Hazards Mitigation Plan.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of Supervisors of the Town of Westport hereby proposes to accept and approve the Town of Westport Attachment to the Dane County Natural Hazard Mitigation Plan.

IT IS FURTHER RESOLVED that the Town of Westport will continue to participate in the updating and revision of the Town of Westport Attachment to the Dane County Hazard Mitigation Plan with a plan review and revision to occur within a five-year cycle, and designated staff will provide annual progress reports on the status of implementation of the plan to the Town Board of Supervisors.

IT IS FURTHER RESOLVED, that on behalf of the Town of Westport, Dane County is authorized to submit this plan adoption resolution to Wisconsin Emergency Management and Federal Emergency Management Agency, Region V officials to enable final acceptance and recognition of the Natural Hazard Mitigation Plan.

The above and foregoing Resolution was duly adopted by the Town Board of Supervisors of the Town of Westport, Dane County, Wisconsin at a regular meeting held on July 18, 2022, by a vote of _____ ayes, _____ nays, _____ abstaining, and _____ not voting (absent).

APPROVED:

Approved: _____
Published: _____

By: _____
Kenneth R. Sipsma, Town Board Chair

Attest: _____
Dean A. Grosskopf, Administrator/Clerk-Treasurer