

**VILLAGE OF WAUNAKEE
JOINT PLAN COMMISSION MEETING
Via Zoom Virtual Webinar
November 10, 2020 6:00 PM**

Meeting Minutes

CALL TO ORDER

The meeting was called to order at 6:04 p.m.

ROLL CALL:

Present: Ken Sipsma, Dean Grosskopf, Eileen Bruskewitz, Chris Thomas, Brian Wallace

Absent: Brad Zeman, Brian Malich

Also Present: Tom Wilson, Kevin Even, Tracy Meinholz, Jerry Tierney, Phil & Anne Bakke, Jeff Kraemer, Mike Lawton.

MINUTES

1 June 9, 2020

Motion Bruskewitz, second Grosskopf, to approve the minutes from the June 9, 2020 Joint Plan Commission meeting as presented. Motion carried.

PUBLIC COMMENT: None

NEW BUSINESS

1 Discussion/Recommendation on a Certified Survey Map for Bakke, 5687 Cobblestone Lane

After a brief presentation of the proposal to split the existing lot into two, no concerns from the Commission members, and support from the Town Administrator, motion Grosskopf, second by Bruskewitz, to recommend approval of the CSM to the Village and Town Boards as recommended by the Town Plan Commission. Motion carried 5-0.

2 Discuss and Take Action on a Site Plan for the Kraemer Project, Lot 2, Woodland Crest Development

Staff presented the plan and stated that they are working with the applicant on some minor outstanding items. Motion Wallace, second Thomas, to approve the site plan for building 2 on lot 2 of the Kraemer development subject to all staff comments being resolved to the satisfaction of the Village Engineer. Motion carried 5-0.

3 Discuss and Take Action on Specific Implementation Plan for Jimmy Johns Sub Shop, Lot 2 CSM 14673, Kilkenny Commons

Mr. Even went over the submittal and the comments from the Village plan commissioners the previous night. He explained that the dumpster location requires approval by the Village Board as it is within the setback and the signage plan was unclear and would need to come back if it does not meet code. The Town members had no concerns. Motion Grosskopf, second by

Wallace, to approve the SIP for Jimmy Johns Sub Shop as recommended by the Village Plan Commission. Motion carried 5-0.

ADJOURN

Motion Bruskewitz, second Grosskopf, to adjourn the meeting at 6:28 p.m. Motion carried 5-0.

Respectfully Submitted:

Tracy Meinholz, Plan Commission Secretary