

**VILLAGE OF WAUNAKEE/TOWN OF WESTPORT
JOINT PLAN COMMISSION MEETING
Town of Westport Community Room
5387 Mary Lake Road, Town of Westport
March 10, 2020 6:00 PM**

Meeting Minutes

CALL TO ORDER

The meeting was called to order at 6:07 p.m. by Brad Zeman acting as Chair in the absence of Ken Sipsma.

ROLL CALL:

Present: Ken Sipsma (at 6:12 p.m.), Dean Grosskopf, Brad Zeman, Brian Malich, Brian Wallace

Absent: Eileen Bruskewitz

Also Present: Jim Budeau, Gary Napralla, Tom Wilson, and Kevin Even

Roll called by Kevin Even.

MINUTES

1 February 11, 2020

Motion Brian Wallace, second by Dean Grosskopf, to approve the minutes from the February 11, 2020 Joint Plan Commission meeting as presented. Motion carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: None

NEW BUSINESS

1 Public Hearing and Discussion/Action, Rezone (County R-1 to Village R-1) to Adjust Rear Setback for Addition, Budeau, 6091 Imperial Dr., Town of Westport

The Public Hearing was opened by Chair Zeman at 6:08 p.m. Wilson presented on the proposal. No further comments were made and Chair Zeman closed the public hearing at 6:12 p.m. after asking for comments three times without reply. After discussion, motion Dean Grosskopf, second Ken Sipsma to recommend approval of the Budeau rezone of 6091 Imperial Drive to Village R-1 as presented, but keep all of the current setbacks except for the rear yard which shall comply with the Village R-1 classification requirements, consistent with the Westport Plan Commission recommendation.

2 Discuss and Take Action on Certified Survey Map, Napralla, 5531 Sunset Trail, Town of Westport

After a presentation by Wilson, comments by the applicant especially as to home location, and discussion, motion Ken Sipsma, second Brian Wallace to recommend approval of the Napralla CSM for 5531 Sunset Trail as presented with standard Town conditions and restrictions consistent with the Westport Plan Commission recommendation, with the additional restriction that the home shall be located from the road consistent with the other homes on the block and as approved by the Town Administrator prior to construction commencing.

3 Public Hearing and Discussion/Action for Certified Survey Map, Rezone, Site Plan and Conditional Use Permit for Kwik Trip LLC to Construct a Convenience Store with Fueling Canopy at CTH Q Across from Peaceful Valley Parkway

The applicant asked to be removed from the agenda, so no discussion or action was taken.

ADJOURN

Motion Ken Sipsma, second Brian Malich to adjourn the meeting at 6:26 p.m. Motion carried.

Respectfully Submitted:

Tracy Meinholz, Joint Plan Commission Secretary