



## Village of Waunakee and Town of Westport Joint Plan Commission Minutes

A regular meeting of the Waunakee/Westport Joint Plan Commission was held  
Monday, September 12, 2016, 7:00 p.m. at the Waunakee Village Hall  
500 W. Main Street, Waunakee, Wisconsin

### **CALL TO ORDER**

Mr. Sipsma called the meeting to order at 8:06 p.m. due to the previous meetings running behind schedule.

Members Present: Ken Sipsma, John Van Dinter, Eileen Bruskewitz, Pat McGowan, Bill Pellino (Alternate)

Members Absent: Brad Zeman

Also Present: Tom Wilson, Kevin Even, Tracy Meinholz, Brian Malich, Randy Meffert, Don & Jerry Tierney, Chuck Bongard, Mike Lawton.

### **APPROVAL OF MINUTES**

Motion McGowan, second John, to approve the minutes from the August 9, 2016 Joint Plan Commission meeting. Motion carried.

### **PUBLIC COMMENT**

None

### **NEW BUSINESS**

#### **Discuss and Take Action on Site Plan/SIP, Rainbow Daycare, Kilkenny Farms Lot 266**

Mr. Even presented the plans and outlined some minor outstanding issues. The Village Plan Commission recommended approval at their earlier meeting. Motion Van Dinter, second Bruskewitz, to approve the Rainbow Daycare site plan/SIP subject to approval of the following items by the Village Engineer:

1. Pedestrian access easement for sidewalk
2. Confirmation that parking meets code requirements
3. Sewer and water easements to serve the lot



4. Confirmation of lighting, fencing materials, and sign location
5. SIP approval and changes to the GDP map

Motion carried 5-0.

**Administrative Lot Line Adjustment, Whitehouse Associates, 5407 CTH M, Town of Westport**

Mr. Wilson and Mr. Even wished to inform the members of this administrative lot line adjustment as a matter of record. The applicant owns both properties and is joining a small portion of one to the other. No action necessary.

**ADJOURN**

Motion Van Dinter, second McGowan, to adjourn the meeting at 8:12 p.m. Motion carried.

Submitted By: Tracy Meinholz, Recording Secretary

Approved: \_\_\_\_\_