



Village of Waunakee and Town of Westport Joint Plan Commission Minutes

A regular meeting of the Waunakee/Westport Joint Plan Commission was held
Tuesday, December 13, 2016, 6:00 p.m. at the Waunakee Village Hall
500 W. Main Street, Waunakee, Wisconsin

CALL TO ORDER

Mr. Sipsma Called the meeting to order at 6:00 p.m.

Members Present: Ken Sipsma, John Van Dinter, Eileen Bruskewitz, Pat McGowan, Brad Zeman, Brian Malich

Members Absent: None

Also Present: Tom Wilson, Kevin Even, Tracy Meinholz, Andy Ziegler, Guy Kitchell, Amanda Raabe, Bill Towell

APPROVAL OF MINUTES

Motion Zeman, second Van Dinter, to approve the minutes from the November 15, 2016 meetings. Motion carried.

PUBLIC COMMENT

None

NEW BUSINESS

Discuss and Take Action on a Request by Athens Gyros to Install a Temporary Tent at the Interim Food Truck Site at 5440 Willow Road, Town of Westport

Town Plan Commission conditioned their approval on the temporary structure being 20 feet by 16 feet, current tent will be removed when this structure is installed so there is only one temporary shelter structure present, interior lights for the structure only as presented (no exterior lighting), interior lights for the structure and any exterior lights for the food truck will be only on during times of operation and turned off after closing, and that the structure and temporary use will be removed by June 1, 2017. Motion Bruskewitz, second Zeman, to approve as recommended by the Town Plan Commission. Motion carried.



Discuss and Take Action on Request by Scaryland to Extend the Use of Location at 5305 CTH M, Town of Westport

Mr. Wilson stated that there have been no concerns from residents or the Sheriff's department. Motion Van Dinter, second McGowan, to extend the CUP for an additional 2 years with applicant to make an effort to clean up brush around the perimeter of the building to the satisfaction of the Village Engineer and Town Administrator. Motion carried.

Update/Consultation, Former White House Property, 5407 CTH M, Town of Westport

Town Plan Commissioners were generally in favor of the use concept, including some outdoor sales, but had concerns over the details on the building, driveway access, relation to neighboring properties, and stormwater would need to be addressed. The JPC agreed and it was suggested that the applicant contact Mr. Even at the Village to discuss these issues.

Wolter Consultation, 5935 CTH K, Town of Westport

Mr. Wilson explained that the Town Plan Commission recommended to the Town Board that a developer be allowed only three consultations with the Plan Commission before a filing must be made and the Town begin to charge for professional services.

Update on 2017 Century Avenue Reconstruction Project

Mr. Even outlined the parameters of the project. Full reconstruct from Woodland to the roundabout. Installation of sidewalk on both sides. Some lighting and crossing improvements as well. Contract to be bid in the spring with project completion in the fall.

Comprehensive Plan Update

Members and Staff discussed the upcoming January 9, public hearing.

ADJOURN

Motion Van Dinter, second Bruskewitz, to adjourn the meeting at 6:46 p.m. Motion carried.

Submitted By: Tracy Meinholz, Recording Secretary

Approved: _____