



Village of Waunakee and Town of Westport
Joint Plan Commission

A regular meeting of the Waunakee/Westport Joint Plan Commission was held
Tuesday, May 12, 2015, 6:00 p.m. at the Town of Westport Community Room,
5387 Mary Lake Road, Town of Westport.

CALL TO ORDER

The meeting was called to order at 6:06 p.m.

Members Present: Ken Sipsma, Dean Grosskopf, John Van Dinter, Mark McGuire, Pat McGowan,

Members Absent: Brad Zeman

Also Present: Tom Wilson, Kevin Even, Tracy Meinholz, Gerald Marsden, Dennis Barman, Marijo Bunbury, Thomas Bunbury, Randy Guttenberg, Randy Kolinske, Bill Mazanett.

APPROVAL OF MINUTES

Motion McGowan, second Grosskopf, to approve the minutes from the April 14, 2015 Joint Plan Commission meeting. Motion carried.

PUBLIC COMMENT

None

NEW BUSINESS

DEFERRED FROM LAST MEETING, DISCUSSION OF ANNEXATION OF WOODLAND DRIVE SCHOOL PROPERTY

After discussion and presentation of a draft restriction agreement.

Motion McGowan, second Van Dinter, to recommend approval of the restriction agreement to the Village and Town Board with an amendment to paragraph one (1) to clarify “annexation of any parcels, as they exist today, prior to subdividing”. Motion carried.

INITIAL CONSULTATION, FIRST PRESBYTERIAN CHURCH CSM & REZONE, CTH Q

Discussion of a land swap with no plans to expand in the near future. No action necessary. Applicant told to work with staff on formal submittal.

DISCUSSION / ACTION ON WAUNAKEE BAPTIST CHURCH SIGN, EMERALD GROVE LANE

Comments for Town Plan Commission consideration are:

- 1) Request to see material samples



- 2) Confirm that it is compatible with the residential area
 - 3) JPC members not comfortable with the LED time/temp feature
- No formal action taken.

DISCUSSION / ACTION ON DESIGN REVIEW /SITE PLAN REVIEW FOR NEW MAZANET BUILDING ON NORTH BLUEBILL PARK DRIVE

Landscape plan, lighting and signage all missing. Suggestion that the south elevation be broken up with some architectural feature. To be brought back next month with a recommendation from the Town Plan Commission. No formal action taken.

DISCUSSION / ACTION ON CARRIAGE RIDGE PARK PLAN

Motion Van Dinter, second McGuire, to recommend the Town Board proceed with the proposal of offsite parkland dedication and direct staff to finalize square footage details with the applicant. Motion carried.

ADJOURN

Motion Grosskopf, second McGowan, to adjourn the meeting at 7:05 p.m. Motion carried.

Submitted By: Tracy Meinholz, Recording Secretary

Approved: _____