Village of Waunakee and Town of Westport
Joint Plan Commission

A regular meeting of the Waunakee/Westport Joint Plan Commission was held Tuesday, November 10, 2015, 6:00 p.m. at the Town of Westport Community Room, 5387 Mary Lake Road, Town of Westport.

CALL TO ORDER

Mr. Sipsma called the meeting to order at 6:00 p.m.

Members Present: Ken Sipsma, John Van Dinter, Dean Grosskopf, Pat McGowan, Mark McGuire and Brad Zeman.

Members Absent: None

Also Present: Tom Wilson, Kevin Even, Tracy Meinholz, Brad Robinson, Tom Bunbury

APPROVAL OF MINUTES

Motion Grosskopf, second McGowan, to approve the minutes from the August 11, 2015 Joint Plan Commission meeting. Motion carried.

PUBLIC COMMENT

None

REPORTS

Administrative Map Correction for 5520 Gerend Road, Town of Westport

Staff explained that the official map shows this property as A-1EX. They believe this was an oversight since the surrounding properties are all R-3A. They are making an administrative map correction to fix the error. Motion Grosskopf, second McGuire, to confirm the map correction from A-1EX to R-3A. Motion carried.

NEW BUSINESS

Public Hearing & Discussion / Action on a Request by Carriage Ridge LLC, for a Certified Survey Map and Rezone of 4.57 Acres from A-1EX to CON-Conservancy for the Purpose of Parkland Dedication for Second Addition to Carriage Ridge

Mr. Sipsma opened the public hearing at 6.05 p.m. The public hearing was closed at 6.07 p.m. with no comments from the public. Motion Van Dinter, second McGowan to recommend approval to the Village and Town Boards as recommended by the Westport Plan Commission, conditioned on dedication of the created lot to the Town for park purposes, proper access easements in locations as presented with the form to be approved by the Town Attorney, and including any variances for access to the created lot as may be needed. Motion carried.

ADJOURN

Motion McGuire, second Grosskopf, to adjourn the meeting at 6:08 p.m. Motion carried.

Submitted By: Tracy Meinholz, Recording Secretary

Approved: _____