

**VILLAGE OF WAUNAKEE/TOWN OF WESTPORT
JOINT PLAN COMMISSION MEETING
Town of Westport Community Room
5387 Mary Lake Road, Town of Westport
June 11, 2019 6:00 PM**

Meeting Minutes

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Ken Sipsma, Dean Grosskopf, Eileen Bruskewitz, Brian Malich, Brian Wallace

Absent: Brad Zeman

Also Present: Tom Wilson, Kevin Even, Tracy Meinholz, Ed Freer, Bryan Kleinmaier, Lauren Lofton, Brian Bauman, Jerry Tierney, Mike Lawton, Don Tierney, Jim Welsh, Dave O'Malley,

MINUTES

1 May 14, 2019

Motion Grosskopf, second by Malich, to approve the minutes from the May 14, 2019 Joint Plan Commission meeting as presented. Motion carried 5-0.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: None

NEW BUSINESS

1 Initial Consultation, Schutz Extraterritorial Rezone, 5540 Gerend Road, Town of Westport

Mr. Wilson gave an update on the consultation at the Town Plan Commission meeting the previous night. The property owner would like to add on to the garage and extend it to the front line of the house which is currently too close to the lot line under County R-1 zoning. By rezoning to Village R-1 the setbacks would be met. The Town Plan Commission had no objections to the applicant moving forward. The Joint Plan Commission had no immediate concerns either.

2 Public Hearing and Discussion/Action on Festival Foods Conditional Use Permit to Exceed the Maximum Allowable Building Square Footage in the Kilkenny West Commercial Development

Chairperson Sipsma opened the public hearing at 6:06 p.m. Attorney Kleinmaier went over the final CUP document and answered questions from the members. No one from the public wished to speak. The public hearing was closed at 6:08 p.m. Motion Grosskopf, second by Malich, to approve the conditional use permit with all conditions recommended by the Village Plan Commission. Motion carried.

3 Discuss and Take Action on the Specific Implementation Plan for Festival Foods in the Kilkenny Commons West Commercial Development

Staff gave an update on the project and answered questions. Motion Grosskopf, second by Wallace, to approve the SIP as recommended by the Village Plan Commission. Motion carried.

4 Public Hearing & Discussion/Action on a Request by Groundswell Conservancy to Divide and Rezone 3 Parcels Located Along STH 19 and Hellenbrand Road (AKA: O'Malley Property) into Town Parcels. The Larger Parcel to be Rezoned from A-1 to Conservancy

Mr. Wilson gave an overview of the process leading up to this point. Mr. O'Malley and Jim Welsh were present to answer questions. Motion Bruskewitz, second by Grosskopf, to recommend approval of the certified survey map and rezone of the 84 acre parcel to Village Conservancy to the Village Board as recommended by the Town of Westport Plan Commission. Motion carried.

ADJOURN

Motion Bruskewitz, second Malich, to adjourn the meeting at 6:26 p.m. Motion carried.

Respectfully Submitted:

Tracy Meinholz, Joint Plan Commission Secretary