

**VILLAGE OF WAUNAKEE/TOWN OF WESTPORT
JOINT PLAN COMMISSION MEETING
Town of Westport Community Room
5387 Mary Lake Road, Town of Westport
May 14, 2019 6:00 PM**

Meeting Minutes

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Ken Sipsma, Eileen Bruskewitz, Brad Zeman, Brian Malich, Brian Wallace

Absent: Dean Grosskopf

Also Present: Tom Wilson, Kevin Even, Tracy Meinholz, Ed Freer, Bryan Kleinmaier, Lauren Lofton, Brian Bauman, Jerry Tierney, Mike Lawton, Bree Cooper, John Brehm, Bill Dunlop, Dan O'Callighan, Don Tierney.

MINUTES

1 April 8, 2019

Motion Zeman, second Bruskewitz, to approve the minutes from the April 8, 2019 Joint Plan Commission meeting as presented. Motion carried 5-0.

PUBLIC COMMENT: None

Brian Malich arrived at 6:04 p.m.

NEW BUSINESS

1 Initial Consultation, Lot Line Adjustment and Rezone (Continue Current Use), Meffert/Pineview, CTH K, Town of Westport

Mr. Wilson gave an update on the consultation at the Town Plan Commission meeting. They were not in favor of creating a new parcel and would prefer a simple lot line adjustment. The applicant will be making a formal submittal in the future. No action necessary.

2 Public Hearing and Discussion/Action on HyVee Specific Implementation Plan (Site Plan) and Conditional Use Permit to Exceed the Maximum Allowable Building Square Footage in the Woodland Crest Development

Staff presented an updated Conditional Use document, based on the action by the Village Plan Commission the previous evening. The applicant presented updated plans based on the action from the Plan Commission. Mr. Sipsma opened the public hearing at 6:23 p.m. Lauren Lofton, Brian Bauman, Jerry Tierney and Dan O'Callighan registered and spoke. The public hearing was then closed at 6:36 p.m. After discussion, motion by Zeman, seconded by Wallace, to approve the updated conditional use permit with the change to item 2(d) as identified in the meeting. Motion carried 5-0. Motion by Zeman, second by Malich, to approve the HyVee specific implementation

plan, subject to plans approved by the Village Engineer and Village Attorney being incorporated into the SIP. Motion carried 5-0.

3 Update on Festival Foods Specific Implementation Plan

Brian Bauman of Festival Foods presented the update and indicated that they would be making formal submittal for the June meeting. No action necessary.

ADJOURN

Motion Bruskewitz, second Zeman, to adjourn the meeting at 7:09 p.m. Motion carried.

Respectfully Submitted:

Tracy Meinholz, Joint Plan Commission Secretary