



**VILLAGE OF WAUNAKEE / TOWN OF WESTPORT
JOINT PLAN COMMISSION
Town of Westport Community Rm., 5387 Mary Lake Road
October 15, 2019 6:00 PM**

Agendas may change prior to the commencement of the meeting.
Please check the posting board at the Village Hall, 500 W. Main Street,
Waunakee, Wisconsin for the current agenda.

AGENDA

CALL TO ORDER

ROLL CALL: Ken Sipsma, Dean Grosskopf, Eileen Bruskewitz, Brad Zeman, Brian Malich, Brian Wallace

MINUTES

1 September 10, 2019

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA

NEW BUSINESS

- 1 Public Hearing & Discussion/Action on a Request by Donna Dorn for approval of a certified survey map splitting off a 3.3 acre parcel and rezoning it from A1-Ex to A-1 Agricultural, at 6303 Meffert Road, Town of Westport**
- 2 Update on County Highway M Improvements**

ADJOURN

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the municipal clerk at (608) 850-8500, 500 West Main Street, Waunakee, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

**VILLAGE OF WAUNAKEE BOARD AND PLAN COMMISSION MEETING
TOWN OF WESTPORT BOARD AND PLAN COMMISSION MEETING**

Notice is hereby given that the Village or Town Board or Village or Town Plan Commission may attend this meeting. No action will be taken by the Village or Town Board or Village or Town Plan Commission at this meeting.

Next scheduled meeting is 11/12/2019 6:00:00 PM.

**VILLAGE OF WAUNAKEE/TOWN OF WESTPORT
JOINT PLAN COMMISSION MEETING
Town of Westport Community Room
5387 Mary Lake Road, Town of Westport
September 10, 2019 6:00 PM**

Meeting Minutes

CALL TO ORDER

The meeting was called to order at 6:00 p.m.

ROLL CALL:

Present: Ken Sipsma, Dean Grosskopf, , Chris Thomas, Brian Malich,

Absent: Eileen Bruskewitz, Brad Zeman, Brian Wallace

Also Present: Tom Wilson, Kevin Even, Tracy Meinholz

MINUTES

1 July 9, 2019

Motion Grosskopf, second by Malich, to approve the minutes from the July 9, 2019 Joint Plan Commission meeting as presented. Motion carried.

PUBLIC COMMENT ON ITEMS NOT ON THE AGENDA: None

NEW BUSINESS

1 Initial Consultation for Dorn CSM on Meffert Road, Town of Westport

Mr. Wilson presented the item and relayed feedback from the Town plan commission the previous night. No action taken.

2 Update on Housing Task Force Study

Mr. Even gave a report on the outcome of the study. The next step is to have the Village Community Development Authority (CDA) follow through on the 12 recommendations.

3 Update on Veridian Consult for the Bruenig Property at STH 19 and Schumacher Road

The conceptual plan was presented to members. The property is in the Town, but not in the JPA. Staff looking for feedback from the town. No formal action required.

ADJOURN

Motion Malich, second Thomas, to adjourn the meeting at 6:25 p.m. Motion carried.

Respectfully Submitted:

Tracy Meinholz, Joint Plan Commission Secretary



WAUNAKEE/WESTPORT JOINT PLAN COMMISSION SUMMARY SHEET

MEETING DATE: 10/15/2019

ITEM: NEW BUSINESS

TITLE: Public Hearing and Discussion/Action on a Request by Donna Dorn for approval of a certified survey map splitting off a 3.3 acre parcel and rezoning it from A1-Ex to A-1 Agricultural, at 6303 Meffert Road, Town of Westport

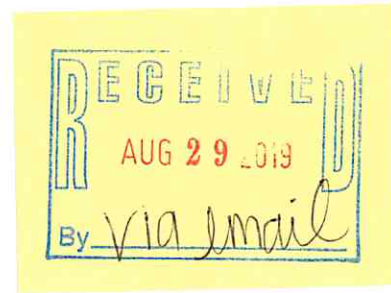
ISSUE SUMMARY: The applicant wishes to split off the farm house and buildings from the rest of the parcel. The new parcel would be rezoned to A-1 with the standard Town conditions.

STAFF RECOMMENDATION: Staff recommends approval.

RECOMMENDED MOTION: Motion to recommend approval of the proposed rezone and CSM with the standard Town conditions including no further land division or creation of building sites, and connection to public utilities should they ever be extended to the property.

ATTACHMENT(S): CSM & Rezone Request

Mary J. Nonn
6078 Ford Drive
Mazomanie, WI 53560



Re: Donna Dorn

To Whom it May concern


We are wanting to sell an area of approximately 3.3 acres of property that would include the house and all the buildings. The interested party is my daughter Catherine Nonn (granddaughter to Al and Donna Dorn). Our wish is to keep this part in the family as it has been for over 150 years.

If there are any further questions or concerns, please contact me at this email address.

Sincerely,

Mary J. Nonn
POA of Donna Dorn





CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING AND ASSOCIATES, LLC

NOA T. PRIEVE & CHRIS W. ADAMS, PROFESSIONAL LAND SURVEYORS

104 A WEST MAIN STREET, WAUNAKEE, WISCONSIN, 53597 PHONE: 608-255-5705

Located in the Northwest 1/4 of the Northwest 1/4 of Section 19, T8N, R9E, Town of Westport, Dane County, Wisconsin.

SURVEYOR'S CERTIFICATE

I, Noa T. Prieve, Professional Land Surveyor hereby certify that this survey is correct to the best of the professional surveyor's knowledge and belief and is in full compliance with the provisions of Chapter A-E 7 and Chapter 236.34 Wisconsin Statutes, the subdivision regulations of the Town of Westport, and by the direction of the owners listed below, I have surveyed, divided, and mapped a correct representation of the exterior boundaries of the land surveyed and the division of that land, located in part the Northwest 1/4 of the Northwest 1/4 of Section 19, T8N, R9E, Town of Westport, Dane County, Wisconsin., more particularly described as follows:

Beginning at the Northwest corner of said Section 19; thence S 89°32'42" E along the North line of the said Northwest 1/4, 1004.67 feet; thence S 65°17'06" W, 308.74 feet; thence S 13°37'29" W, 149.31 feet; thence S 89°58'53" W, 411.30 feet; thence N 27°13'13" W, 97.44 feet; thence N 0°02'32" E, 149.81 to the South right-of-way of Meffert Road; thence N 89°39'46" W along said South right-of-way of Meffert Road, 233.18 feet to a point on the West line of the said Northwest 1/4 of the Northwest 1/4; thence N 00°05'31" W along said West line of the Northwest 1/4 of the Northwest 1/4, 44.48 feet to the point of beginning. This parcel contains 160,963 sq. ft. or 3.70 acres thereof.

Williamson Surveying and Associates, LLC
by Noa T. Prieve & Chris W. Adams

Date_____

Noa T. Prieve S-2499
Professional Land Surveyor

OWNERS' CERTIFICATE:

As owner, I hereby certify that I caused the land described on this certified survey map to be surveyed, divided and dedicated and mapped as represented on the certified survey map. I also certify that this certified survey map is to be submitted to the Town of Westport and the Village of Waunakee for approval.

WITNESS the hand seal of said owners this _____day of _____, 20____.

STATE OF WISCONSIN)
DANE COUNTY)

Donna G. Dorn

Personally came before me this _____ day of _____, 20____ the above named Donna G. Dorn to me known to be the person who executed the foregoing instrument and acknowledge the same.

_____County, Wisconsin.

_____Notary Public

My commission expires _____

_____Print Name

TOWN BOARD RESOLUTION

Resolved that this certified survey map and road right of way dedication is hereby acknowledged and approved by the Town of Westport on this _____day of _____, 20____.

_____Thomas Wilson – Town Clerk

VILLAGE OF WAUNAKEE APPROVAL

Resolved that this certified survey map in the Town of Westport is hereby acknowledged and approved by the Village of Waunakee on this _____day of _____, 20____.

REGISTER OF DEEDS:

Caitlin Stene – Village Clerk

Received for recording this ____ day of _____, 20____ at ____ o'clock ____M. and recorded in Volume _____ of Dane County Certified Surveys on pages _____ through _____.

Kristi Chlebowski
Register of Deeds

DOCUMENT NO. _____

CERTIFIED SURVEY MAP NO. _____

Sheet 2 of 2

SURVEYORS SEAL

19W-239

6 of 7



**WAUNAKEE/WESTPORT JOINT PLAN COMMISSION
SUMMARY SHEET**

MEETING DATE: October 15, 2019

ITEM: NEW BUSINESS

TITLE: Update on County Highway M Improvements

ISSUE SUMMARY: Mr. Wilson will give an update on the DOT presentation to the Town Plan Commission on Monday night.

STAFF RECOMMENDATION: None

RECOMMENDED MOTION: No action necessary.

ATTACHMENT(S): None