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**VILLAGE OF WAUNAKEE / TOWN OF WESTPORT  
JOINT PLAN COMMISSION  
Town of Westport Community Room  
5387 Mary Lake Rd., Town of Westport  
May 15, 2018 6:00 PM**

Agendas may change prior to the commencement of the meeting.  
Please check the posting board at the Village Hall, 500 W. Main Street,  
Waunakee, Wisconsin for the current agenda.

**AGENDA**

**CALL TO ORDER**

**ROLL CALL: Ken Sipsma, Dean Grosskopf, Eileen Bruskewitz, Pat McGowan, Brian Malich, Tim Black**

**MINUTES**

**1 April 10, 2018**

**PUBLIC COMMENT**

**NEW BUSINESS**

- 1 Preliminary Consultation, Home Dog Daycare, Ross, 4896 Kirkwood Dr**
- 2 Second Consultation, Nelson, Proposed Rezone and 2 Lot CSM, Vacant Lot next to 5152 River Road**

**ADJOURN**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the municipal clerk at (608) 850-8500, 500 West Main Street, Waunakee, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

**VILLAGE OF WAUNAKEE BOARD AND PLAN COMMISSION MEETING  
TOWN OF WESTPORT BOARD AND PLAN COMMISSION MEETING**

Notice is hereby given that the Village or Town Board or Village or Town Plan Commission may attend this meeting. No action will be taken by the Village or Town Board or Village or Town Plan Commission at this meeting.

*Next scheduled meeting is 6/12/2018 6:00:00 PM.*

**VILLAGE OF WAUNAKEE/TOWN OF WESTPORT  
JOINT PLAN COMMISSION MEETING  
Town of Westport Community Room, 5387 Mary Lake Road  
April 10, 2018 6:00 PM**

**Meeting Minutes**

**CALL TO ORDER:** The meeting was called to order at 6:00 p.m.

**ROLL CALL:**

**Present:** Ken Sipsma, Dean Grosskopf, Eileen Bruskewitz, Pat McGowan, Tim Black

**Absent:** Brain Malich

**Also Present:** Tom Wilson, Kevin Even, Tracy Meinholz, Bob Anderson, Wendy Grunewald, Bandon Andries, Brian Anderson, Patrick Christian, Landon Christian.

**MINUTES**

**1 February 13, 2018**

Motion Grosskopf, second Black, to approve the minutes from March 13, 2018.

Motion carried.

**PUBLIC COMMENT**

None

**OLD BUSINESS**

**1 Woodland Crest Annexation Update**

No action necessary.

**NEW BUSINESS**

**1 Public Hearing and Discussion/Action on a Request to Rezone 6172 CTH I to ER-1 with a Conditional Use Permit to Allow a Shed**

The public hearing on the rezone and conditional use permit for 6172 CTH 1 was opened at 6:05 p.m., and closed at 6:09 p.m. Motion Grosskopf, second McGowan, to recommend approval of the rezone to ER-1 to the Village and Town Boards, and approve the CUP for the size of the shed with a delayed effective date after the rezone is approved. Motion carried.

**2 Initial Consultation, Barger, 5711 River Road, 2 Lot CSM**

No concerns. No action necessary.

**3 Initial Consultation, Nelson, Proposed Rezone and 4 Lot CSM, Vacant Lot next to 5152 River Road**

Concerns with right-of-way frontage for the lots, sewer connections, density, and neighborhood input. Applicant directed to look into hiring an engineer. No action taken.

- 4      Discuss and Take Action on Temporary Zoning Classification for Tierney Annexation, ~130 Acres, Southwest Corner of Woodland & CTH Q**  
Motion by McGowan, second by Black, to recommend to the Village Board that as part of the Annexation Ordinance the land which is subject to the annexation be rezoned to the A-1 Agricultural Holding district. Motion carried 5-0.

**ADJOURN**

Motion Bruskewitz, second Black, to adjourn the meeting at 6:49 p.m. Motion carried.

Respectfully Submitted,

Tracy Meinholz, Joint Plan Commission Secretary



**WAUNAKEE/WESTPORT JOINT PLAN COMMISSION SUMMARY SHEET**

**MEETING DATE:** 05/15/2018

**ITEM:** NEW BUSINESS

**TITLE:** Preliminary Consultation, Home Dog Daycare, Ross, 4896 Kirkwood Dr

**ISSUE SUMMARY:** The applicant is proposing a daycare/kennel for up to 10 dogs. The property is zoned County R-1 and kennels are only allowed by CUP.

**STAFF RECOMMENDATION:** None

**RECOMMENDED MOTION:** None

**ATTACHMENT(S):** Narrative and maps

April 22, 2018

Town of Westport:

My name is Kristi Ross. I am submitting this request to pursue opening a dog daycare at 4896 Kirkwood Drive in the Town of Westport.

The location is in a small, horseshoe shaped neighborhood backing up to woods. I believe this is a great location that can accommodate this business model, be respectful and professional, and be beneficial to the area. The outside area would be surrounded 75% by woods and yard with no view of neighbors, roads or external stimulus.

My business model would be unique to the area, a small group of dogs (up to 10 dogs/day), focusing on canine enrichment. This location would allow a home feel while in a rural environment.

Hours of operation would be 7:00 am – 6:00 pm. Outside time would be utilized from 9:00 am – 12noon and 2:00 pm – 4:00 pm.

I believe this business is in demand and will continue to be as the area grows.

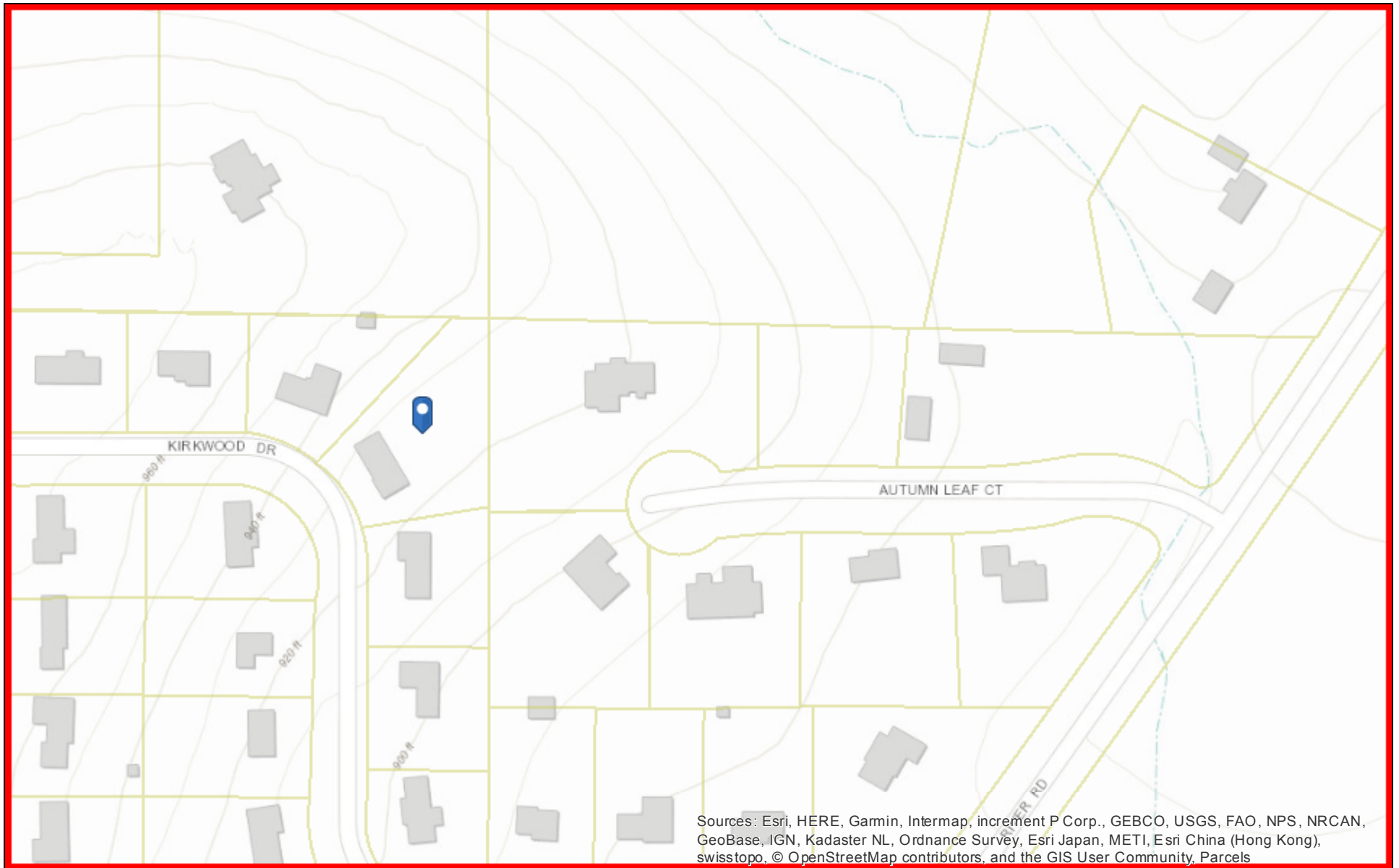
Thank you for your time and consideration.

Kristi Ross


608.235.8780

katatohaite@gmail.com

# Dane County Map



April 4, 2018

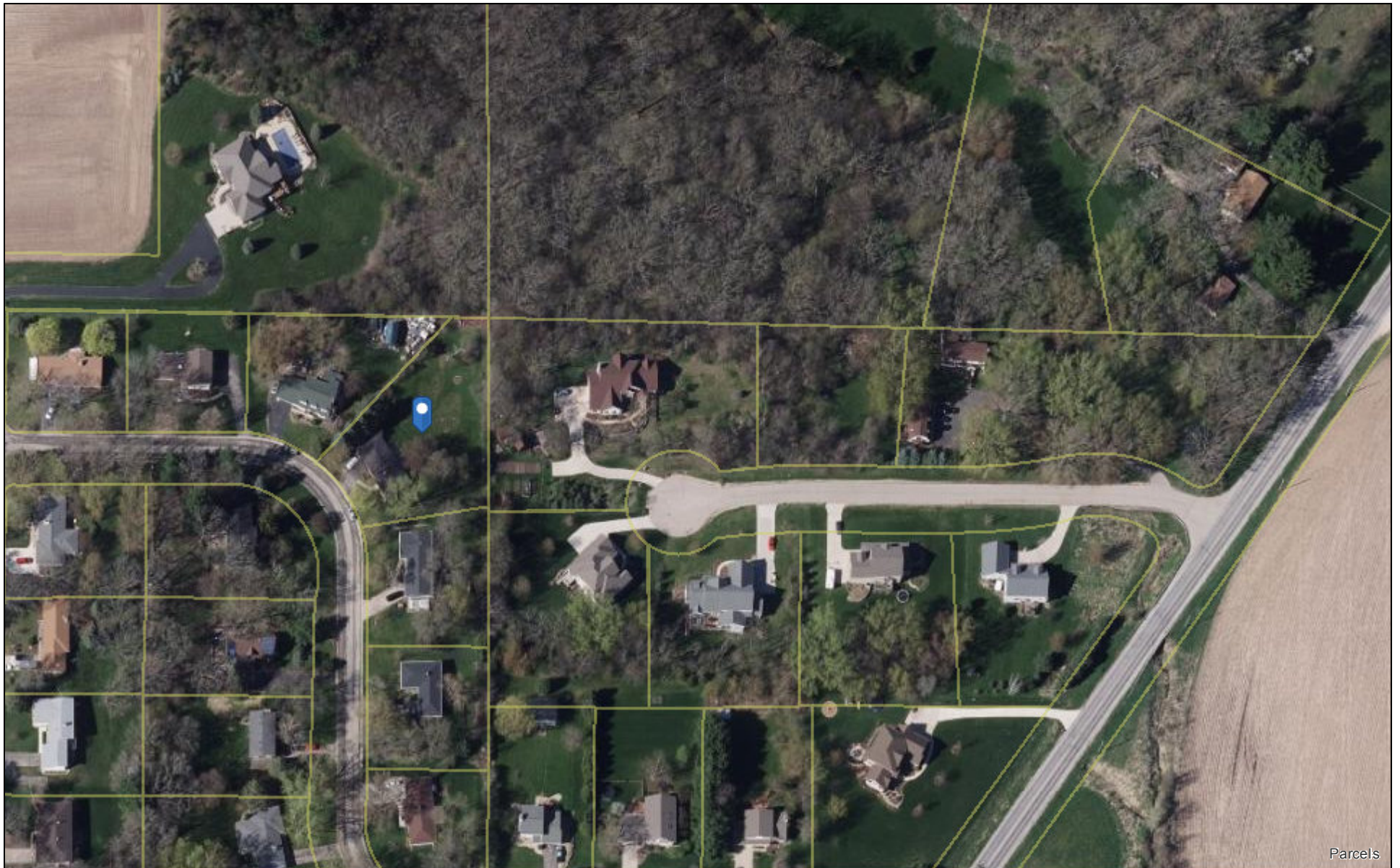
 Tax Parcels

1 inch = 160 feet


0 100 200 400 Feet



# Dane County Map



April 4, 2018

 Tax Parcels

1 inch = 160 feet

0 100 200 400 Feet



**WAUNAKEE/WESTPORT JOINT PLAN COMMISSION SUMMARY SHEET**

**MEETING DATE:** 05/15/2018

**ITEM:** NEW BUSINESS

**TITLE:** Second Consultation, Nelson, Proposed Rezone and 2 Lot CSM, Vacant Lot next to 5152 River Road

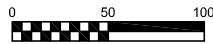
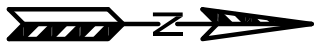
**ISSUE SUMMARY:** This item was also on last month's agenda. Members had concerns with right-of-way frontage for the lots, sewer connections, density, and neighborhood input. The applicant was directed to look into hiring an engineer. No action taken.

**STAFF RECOMMENDATION:** None

**RECOMMENDED MOTION:** None at this time

**ATTACHMENT(S):** Revised proposal





**ANDRIES PROJECT**  
CONCEPT PLAN – TWO LOT ALTERNATE  
DATED: APRIL 26, 2018

**C-101**

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