



**VILLAGE OF WAUNAKEE / TOWN OF WESTPORT
JOINT PLAN COMMISSION
5387 MARY LAKE RD, WESTPORT
March 8, 2016 - 6:00 PM**

**Agendas may change prior to the commencement of the meeting.
Please check the posting board at the Village Hall, 500 W. Main Street,
Waunakee, Wisconsin for the current agenda.**

AGENDA

CALL TO ORDER

ROLL CALL: Ken Sipsma, John Van Dinter, Eileen Bruskewitz, Pat McGowan, Mark McGuire, Brad Zeman

MINUTES

1. February 9, 2016

PUBLIC COMMENT

NEW BUSINESS

1. Initial Consultation on Site Plan for Lot Adjacent to Trader Gus Shell
2. Discuss and Take Action on Amendment to the Intergovernmental Agreement Regarding Police Services with the Town of Westport
3. Discussion/Action on Request by Waunakee Police Department for Annexation of ROW for CTH Q and Woodland Drive
4. Discussion/Recommendation on O'Malley Land Purchase for Parks and CORP Amendment, STH 19/Hellenbrand Road
5. Comprehensive Plan Update

ADJOURN

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the municipal clerk at (608) 850-8500, 500 West Main Street, Waunakee, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

**VILLAGE OF WAUNAKEE BOARD AND PLAN COMMISSION MEETING
TOWN OF WESTPORT BOARD AND PLAN COMMISSION MEETING**

Notice is hereby given that the Village or Town Board or Village or Town Plan Commission may attend this meeting. No action will be taken by the Village or Town Board or Village or Town Plan Commission at this meeting.

Next scheduled meeting is April 12, 2016.

ITEM #1.



Village of Waunakee and Town of Westport Joint Plan Commission

A regular meeting of the Waunakee/Westport Joint Plan Commission was held Tuesday, February 9, 2016, 6:00 p.m. at the Town of Westport Community Room, 5387 Mary Lake Road, Town of Westport.

CALL TO ORDER

Mr. Sipsma called the meeting to order at 6:02 p.m.

Members Present: Ken Sipsma, John Van Dinter, Mark McGuire, Brad Zeman

Members Absent: Dean Grosskopf, Pat McGowan

Also Present: Tom Wilson, Kevin Even, Tracy Meinholz, Brad Robinson.

APPROVAL OF MINUTES

Motion Zeman, second Van Dinter, to approve the minutes from the January 12, 2016 Joint Plan Commission meeting. Motion carried.

PUBLIC COMMENT

None

NEW BUSINESS

Initial Consultation on Request for Detachment of Westport Pet Memorial from Village of Waunakee to Town of Westport

The applicant was not present at the meeting. After discussion, there was no strong support or rationale for moving forward with the detachment. No action taken.

ADJOURN

Motion Van Dinter, second McGuire, to adjourn the meeting at 6:24 p.m. Motion carried.



Submitted By: Tracy Meinholz, Recording Secretary

Approved: _____

ITEM #1.



Trader Gus Site



DISCLAIMER: The Village of Waunakee does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 115'

VILLAGE OF WAUNAKEE

500 W. Main St
Waunakee, WI 53597
(608) 850-8500

Print Date: 2/29/2016

Tracy Meinholz

From: Tom Wilson <twilson@townofwestport.org>
Sent: Monday, February 29, 2016 8:23 AM
To: Tracy Meinholz
Subject: Fwd: Initial Consultation Request
Attachments: #1 2005 site plan.pdf; ATT00001.htm; #2 AG drive thru.pdf; ATT00002.htm

Tom Wilson
Attorney/Administrator/Clerk-Treasurer
Town of Westport
Sent from my iPhone

Begin forwarded message:

From: Kyo Ladopoulos <kyo@allstargroup.net>
Date: February 26, 2016 at 4:25:13 PM CST
To: 'Robert Anderson' <banderson@townofwestport.org>
Cc: <twilson@townofwestport.org>
Subject: Initial Consultation Request

Dear Mr. Anderson,

Yahara Crossing LLC kindly requests an initial consultation with the Town of Westport regarding CSM 11649, the parcel adjacent to Trader Gus Shell. This parcel was approved by the Town for an "unspecified drive-up facility" in 2005 along with the Trader Gus proposal. We are seeking the Town's approval for the construction of a facility on this parcel in form of a single-story restaurant with indoor seating, basement, and drive-up window.

As the principal in both properties we have been very pleased with the success of the current combination convenience store-restaurant at the Trader Gus location. In the interest of expanding both lines of business, we would like to develop a dedicated restaurant facility on the parcel in question. This plan will allow us to increase the restaurant offerings and take advantage of the additional opportunities provided by a drive-up window.

Please see find attached two site maps. The first map is the original plan associated with the 2005 approval from the Town. The map shows the site with a theoretical drive-up mini-bank facility. The second map is updated to show a basic conceptual outline of the intended restaurant use, with the drive through facility to be sited within the area indicated by the green envelope.

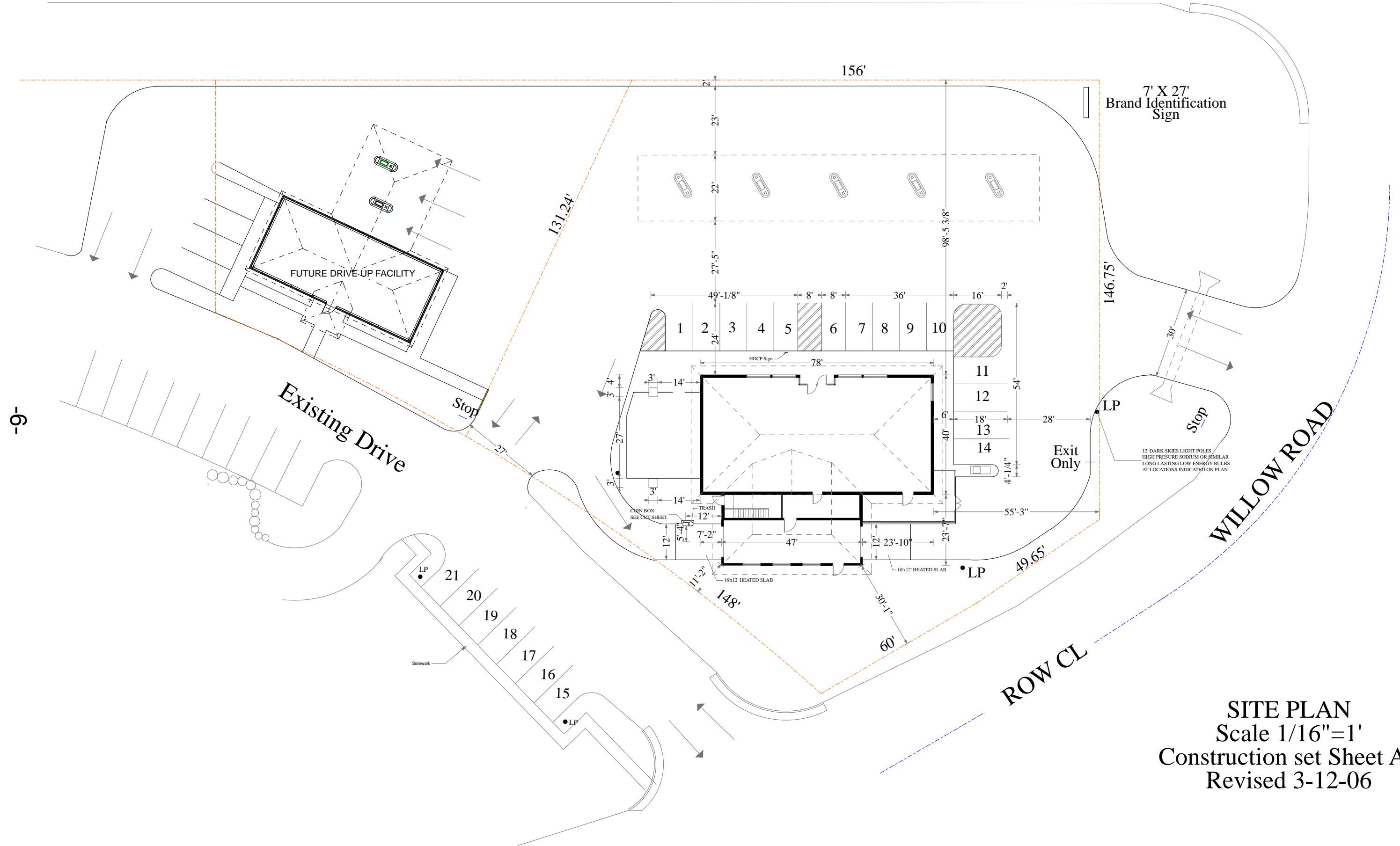
We look forward to the Town's approval of this proposal and intend to follow it up with a Design Review of a specific building layout.

Sincerely,

Kyo Ladopoulos
Yahara Crossing LLC
5440 Willow Rd. Ste. 101
Waunakee, WI 53597
mobile: 608-692-5234
office: 608-663-1445
fax: 608-663-1446
allstargroup.net

ITEM #1.

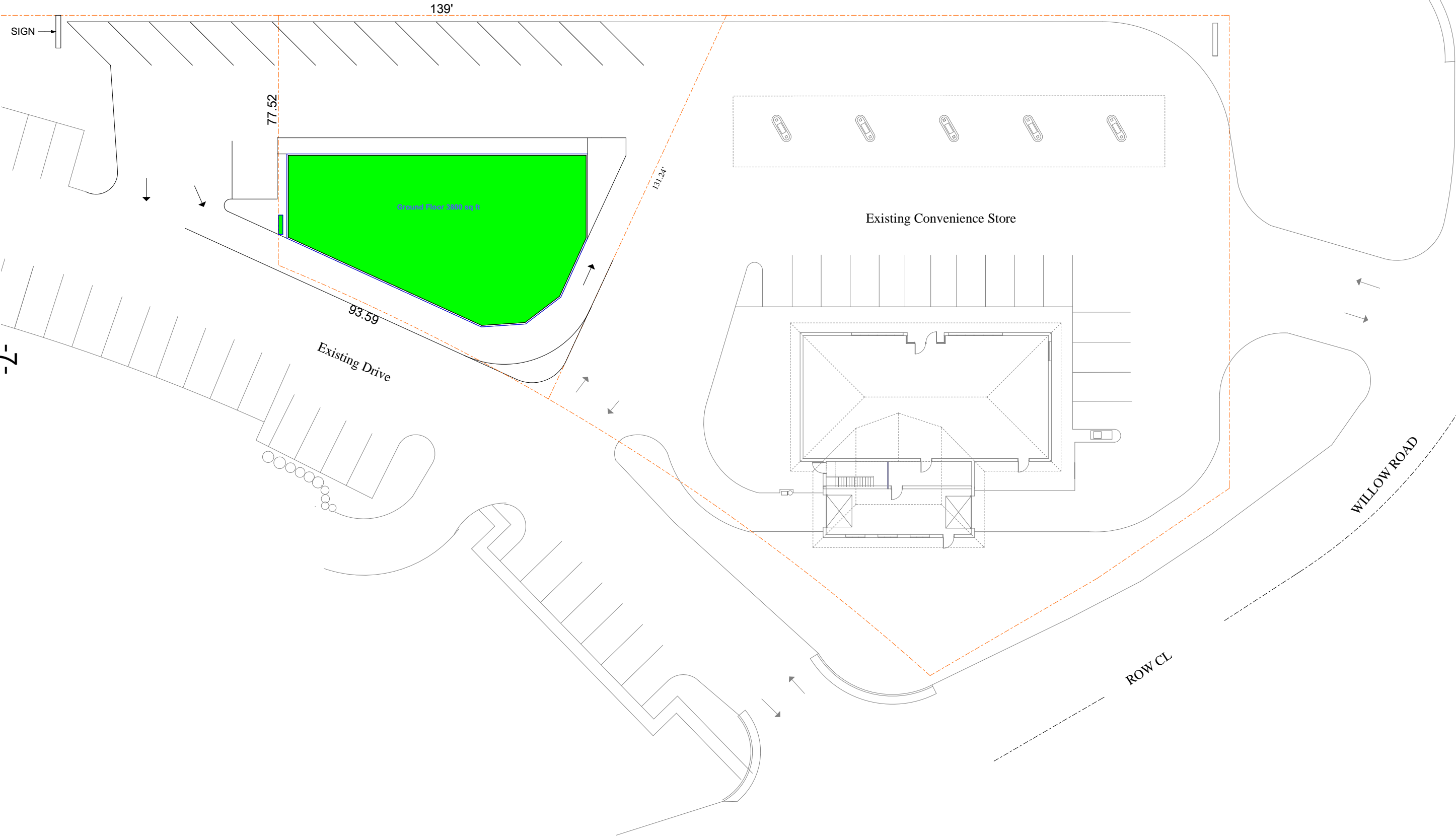
COUNTY HWY. "M"



SITE PLAN
Scale 1/16"=1'
Construction set Sheet A1
Revised 3-12-06

ITEM #1.

SITE PLAN
Athens Gyros Drive-Thru Restaurant
Scale 1/4"=1'



INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF
WAUNAKEE AND THE TOWN OF WESTPORT, DANE COUNTY WISCONSIN,
REGARDING ACTIVITIES OF WAUNAKEE POLICE OFFICERS WITHIN THE
TOWN OF WESTPORT
(Woodland Drive/C.T.H. Q Area)

This Agreement is entered into this 6th day of June, 2005, by and between the Village of Waunakee ("the Village") and the Town of Westport ("the Town").

WHEREAS, under Section 175.40, Wis. Stats., and the Village's written policy on extraterritorial police activity, a Village police officer is authorized to arrest a person or provide assistance anywhere in the State, including anywhere in the Town, if the officer is on duty and on official business, the officer is taking action that he/she would be authorized to take under the same circumstances within the Village, and the officer is acting to respond to any of the following:

- (a) An emergency situation that poses a significant threat of life or bodily harm
- (b) Acts that the officer believes on reasonable grounds constitute a felony; and

WHEREAS, Section 175.40, Wis. Stats., authorizes Village officers to continue close pursuits and to make arrests or provide assistance pursuant to requests for mutual aid from other law enforcement agencies within the Town.

NOW, THEREFORE, in consideration of the mutual undertakings herein set forth, the Village and the Town agree as follows:

1. Village Police officers are authorized to issue traffic citations and enforce all applicable traffic laws in that part of the Town on Woodland Drive from Division Street to CTH Q and North to all property owned by the Waunakee Community School District. This includes the entire roadway of Simon Crestway and CTH Q North from Woodland Drive. All municipal ordinance and uniform traffic citations written by Village Police Officers will go through Waunakee Municipal Court.
2. Village Police Officers are authorized to issue citations, investigate crimes, handle accidents, and take enforcement action on all police related matters throughout the previously described area of the Town without prior direction from the Dane County Communication Center. This includes responding to fire or ambulance calls in the described area.
3. Nothing in this agreement shall be construed to obligate the Village to provide police protection to residents of the Town. Village Police officers will not respond to requests from Town residents regarding assaults, robberies, burglaries, or any other criminal activity taking place in the Town, unless requested to do so by the Dane County Sheriff's Office.

ITEM #2.

Additionally, Village Police officers will not undertake traffic enforcement in the Town, other than the previously described areas. As first responders and if available, Village Police officers will continue to respond to all pulse-less non-breather calls in the Town.

4. Nothing in this agreement shall be construed to limit in any way the authority of the Dane County Sheriff or his/her deputies to make arrests or investigate crimes in the Town.

5. A copy of this agreement will be provided to the Dane County Communications Center so that police calls for service in the effected area can be dispatched appropriately.

6. It is the intent of the agreement that it shall remain in effect until the Village and the Town mutually agree to modify or end it. After the agreement has been in effect for one year from the date of the initial agreement, the Village and the Town each have the right to terminate it upon written notice to the other party. After receipt of said written notice, this agreement shall terminate in 30 days.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal this
6th day of June, 2005.

VILLAGE OF WAUNAKEE

By: John Laubmeier
John Laubmeier, Village President

Attest: Julee Helt
Julee Helt, Clerk

TOWN OF WESTPORT

By: John A. Van Dinter
John A. Van Dinter, Town Board Chair

Attest: Thomas G. Wilson
Thomas G. Wilson, Town Attorney/
Administrator/Clerk-Treasurer

INTERGOVERNMENTAL AGREEMENT BETWEEN THE VILLAGE OF WAUNAKEE AND THE TOWN OF WESTPORT,
DANE COUNTY WISCONSIN, REGARDING ACTIVITIES OF WAUNAKEE POLICE OFFICERS WITHIN THE TOWN OF
WESTPORT
(West Woodland Drive School Property)

This Agreement is entered into this _____ day of _____, 2016, by and between the Village of Waunakee ("the Village") and the Town of Westport ("the Town").

WHEREAS, under Section 175.40, Wis. Stats., and the Village's written policy on extraterritorial police activity, a Village police officer is authorized to arrest a person or provide assistance anywhere in the State, including anywhere in the Town, if the officer is on duty and on official business, the officer is taking action that he/she would be authorized to take under the same circumstances within the Village, and the officer is acting to respond to any of the following:

- (a) An emergency situation that poses a significant threat of life or bodily harm
- (b) Acts that the officer believes on reasonable grounds constitute a felony; and,

WHEREAS, Section 175.40, Wis. Stats., authorizes Village officers to continue close pursuits and to make arrests or provide assistance pursuant to requests for mutual aid from other law enforcement agencies within the Town; and,

WHEREAS, Section 66.0301, Wis. Stats., authorizes the Village and Town to cooperate on various services, including policing.

NOW, THEREFORE, in consideration of the mutual undertakings herein set forth, the Village and the Town agree as follows:

1. Village Police officers are authorized to issue traffic citations and enforce all applicable traffic laws in that part of the Town that belongs to the Waunakee School District located on Woodland Drive west of CTH Q, as shown at Exhibit A. All municipal ordinance and uniform traffic citations written by Village Police Officers will go through Waunakee Municipal Court.
2. Village Police Officers are authorized to issue citations, investigate crimes, handle accidents, and take enforcement action on all police related matters throughout the previously described area of the Town without prior direction from the Dane County Communication Center. This includes responding to fire or ambulance calls in the described area.
3. Nothing in this agreement shall be construed to obligate the Village to provide police protection to residents of the Town. Village Police officers will not respond to requests from Town residents regarding assaults, robberies, burglaries, or any other criminal activity taking place in the Town, unless requested to do so by the Dane County Sheriff's Office. Additionally, Village Police officers will not undertake traffic enforcement in the Town, other than the previously described areas. As first responders and if available, Village Police officers will continue to respond to all pulse-less non-breather calls in the Town.

ITEM #2.

4. Nothing in this agreement shall be construed to limit in any way the authority of the Dane County Sheriff or his/her deputies to make arrests or investigate crimes in the Town.

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6. It is the intent of the agreement that it shall remain in effect until the Village and the Town mutually agree to modify or end it. After the agreement has been in effect for one year from the date of the initial agreement, the Village and the Town each have the right to terminate it upon written notice to the other party. After receipt of said written notice, this agreement shall terminate in 30 days.

IN WITNESS WHEREOF, the parties hereto have set their hands and seal this

_____ day of _____, 2016.

President

VILLAGE OF WAUNAKEE

By: _____
Chris Zellner, Village

Attest: _____

Julee Helt, Clerk

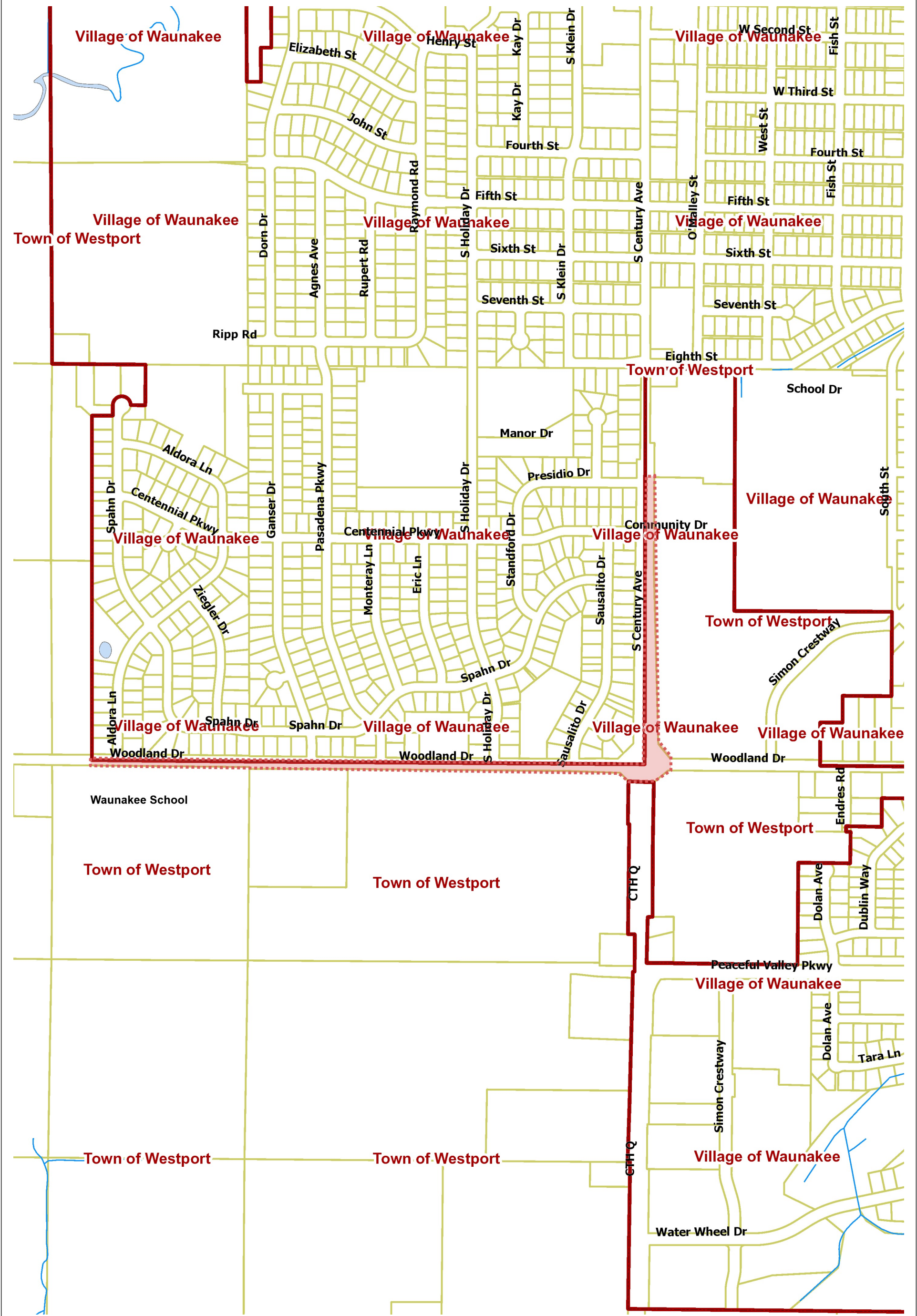
TOWN OF WESTPORT

By: _____

John A. Van Dinter, Town Board Chair

Attest: _____

Thomas G. Wilson, Town Attorney/
Administrator/Clerk-Treasurer



Village of Waunakee GIS



VILLAGE OF WAUNAKEE

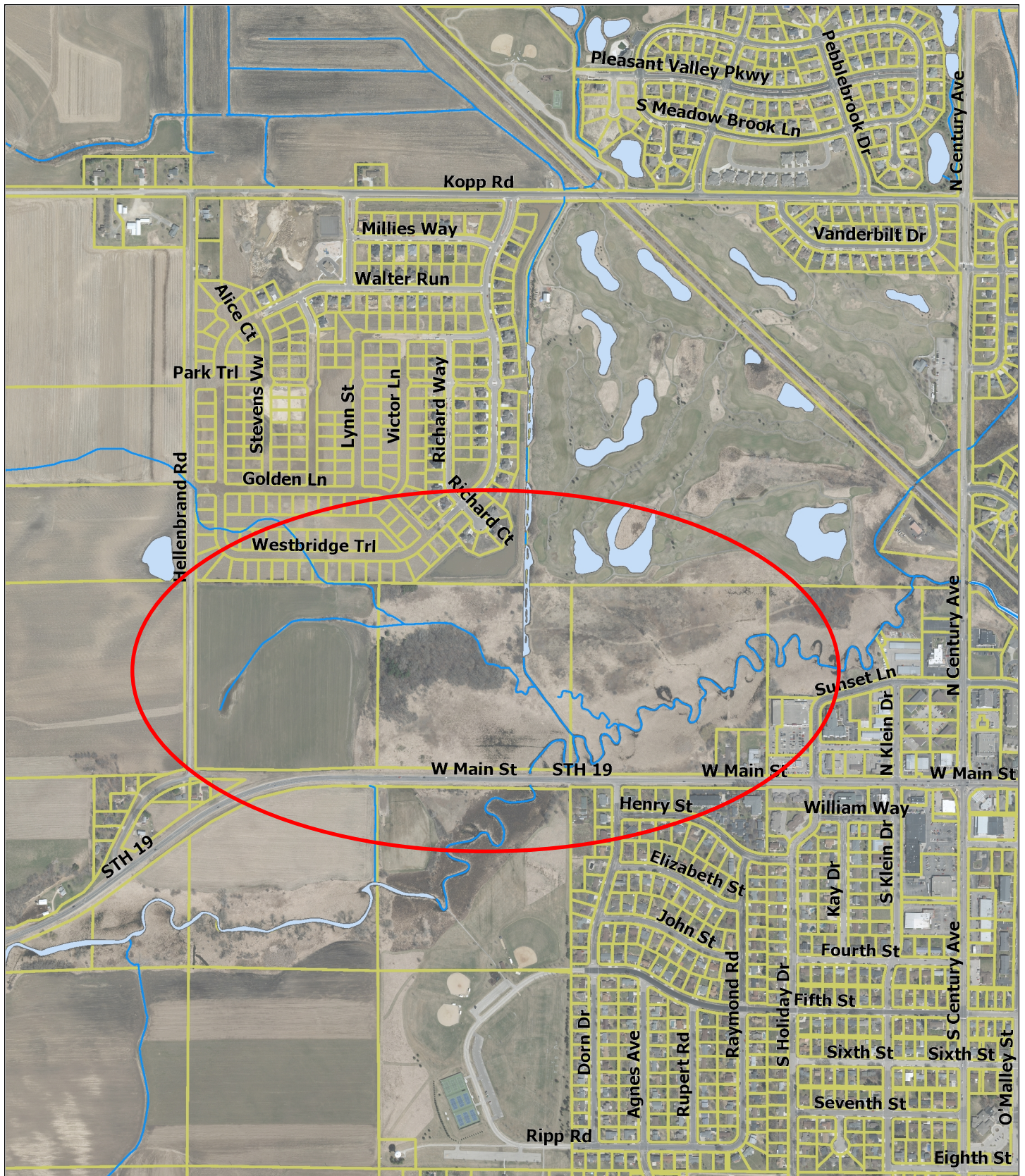
500 W. Main St
Waunakee, WI 53597
(608) 850-8500

DISCLAIMER: The Village of Waunakee does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 613'

Print Date: 2/16/2016

ITEM #4.



O'Malley Site Map



DISCLAIMER: The Village of Waunakee does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 919'

VILLAGE OF WAUNAKEE

500 W. Main St
Waunakee, WI 53597
(608) 850-8500

Print Date: 2/29/2016

**TOWN OF WESTPORT
RESOLUTION NO. 16-__**

**A RESOLUTION BY THE TOWN OF WESTPORT BOARD OF SUPERVISORS
AMENDING THE COMPREHENSIVE OUTDOOR RECREATION PLAN (CORP)
(O'Malley Open Space, 2016)**

WHEREAS, finding it to be in the public interest after positive recommendations from the Town Parks Committee, Town Plan Commission and Waunakee/Westport Joint Planning Committee, the Town Board of Supervisors of the Town of Westport, Dane County, Wisconsin (the "Town") does hereby resolve as follows:

The Town hereby amends its Comprehensive Outdoor Recreation Plan adopted July 20, 2009 to include the O'Malley tract located along S.T.H. 19 on the northwest side of the Town (see Exhibit A hereto) as a Conservancy Park on the list of Future Park Needs. The creation of a Conservancy Park in this location will help complete Town and Village of Waunakee (the "Village") efforts to protect the Six-Mile Creek park, environmental, and recreation corridor through the Town and Village, and also allow for the extension of a bike/hike trail on the northwest side of the Town through Waunakee. The Six-Mile Creek Corridor through the Town and Village includes several existing Town and Village Conservancy Parks, and including additional park and natural resource lands protected by the Dane County and the Wisconsin Department of Natural Resources.

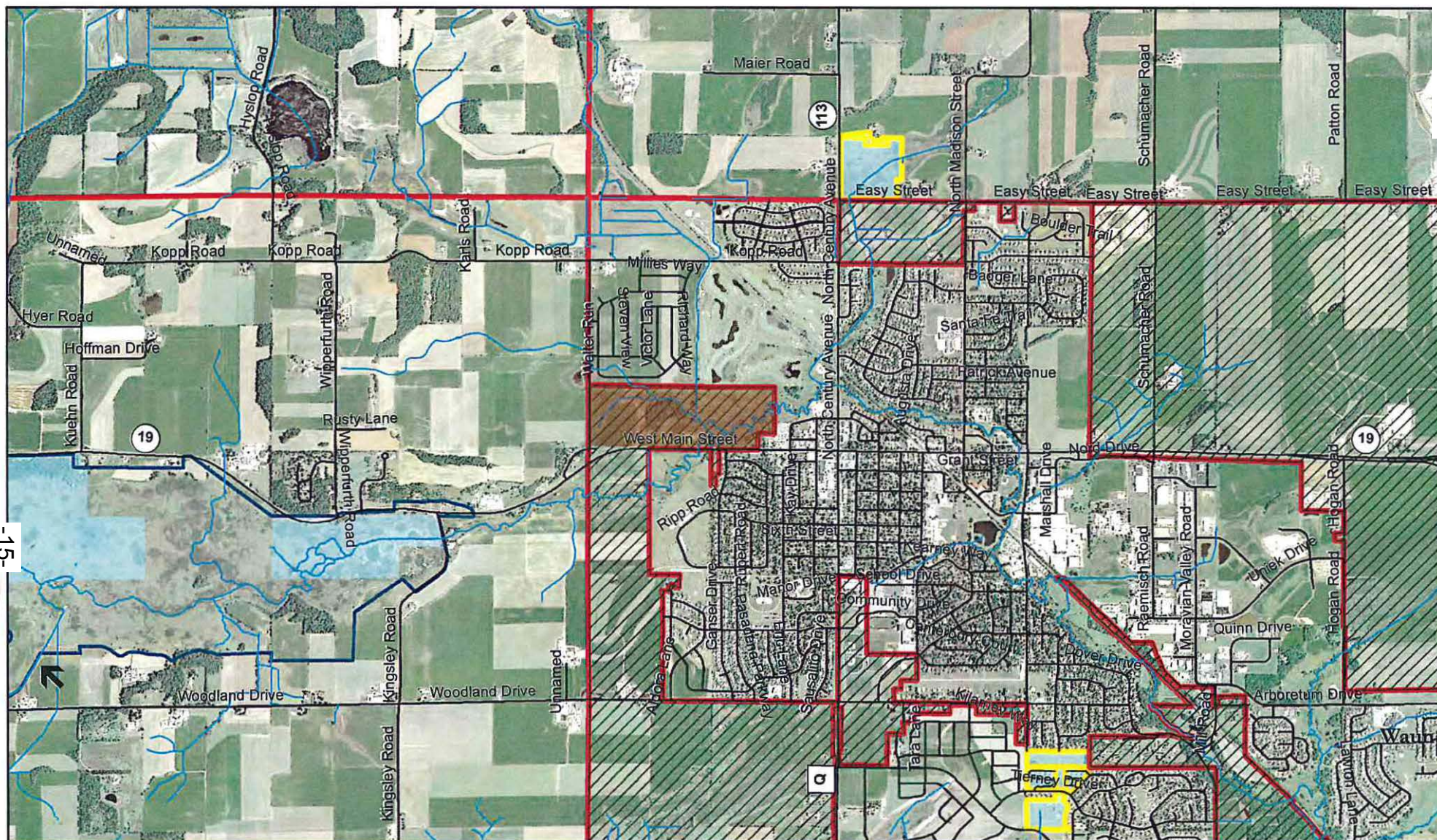
The above and foregoing Resolution was duly adopted by the Town Board of Supervisors of the Town of Westport, Dane County, Wisconsin at a regular meeting held on _____, 2016, by a vote of ____ ayes and ____ nays, ____ abstaining, and ____ not voting (absent).

APPROVED:

By: _____
John Van Dinter, Chair

Attest: _____
Thomas G. Wilson,
Attorney/Administrator/Clerk-Treasurer

APPROVED: _____
POSTED: _____



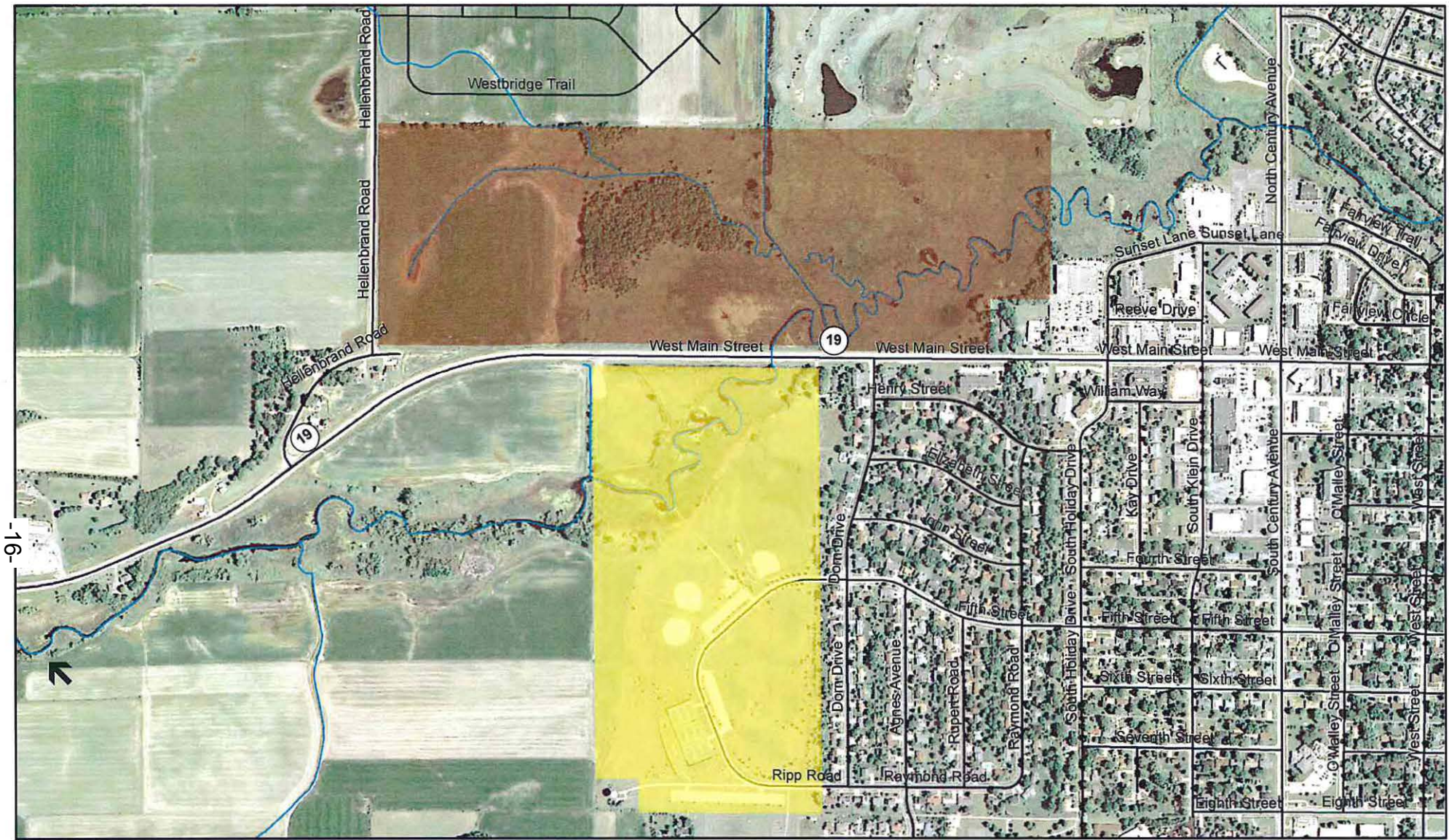
O'Malley Property

- Omalley Parcels
- Town of Westport
- DNR Wanakee Marsh
- Natural Heritage Land Trust Projects

0 1,650 3,300 6,600 Feet

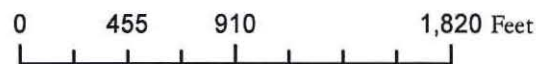
2010 aerial imagery from USDA-FSA Aerial Photography Field Office.
Additional data produced and copyrighted by Dane County,
and other graphics produced by the Natural Heritage Land Trust.
Inquiries O'Malley Overview.mxd





O'Malley Property

- Omalley Parcels
- Ripp Park



2010 aerial imagery from USDA-FSA Aerial Photography Field Office.
 Additional data produced and copyrighted by Dane County,
 and other graphics produced by the Natural Heritage Land Trust.
 Inquiries O'Malley Closeup.mxd



ITEM #4.

TOWN OF WESTPORT RESOLUTION NO. 16-__

RESOLUTION BY THE TOWN OF WESTPORT BOARD OF SUPERVISORS APPROVING INTERGOVERNMENTAL COOPERATION REGARDING THE O'MALLEY PROPERTY ACQUISITION AND PROTECTION WITHIN THE TOWN OF WESTPORT, DANE COUNTY, WISCONSIN (O'Malley, Waunakee ETZ)

WHEREAS, the O'Malley Property as shown at Exhibit A hereto (the "Property") is located on the boundary between the Village of Waunakee and the Town of Westport and includes 3,500 feet of Six-Mile Creek and associated wetland and upland wildlife habitat in good condition; and,

WHEREAS, the Village and Town agree that the protection of the Property as a conservancy park would help meet the conservation, recreation, and other goals identified in applicable comprehensive and other plans; and,

WHEREAS, the Village and Town have anticipated a recreational trail facility across the Property, as demonstrated by the reserved pedestrian easement in the Westbridge Plat which adjoins the Property to the north and the delineation of a proposed bicycle and pedestrian facility across the Property as described on Map 4 "Proposed Facilities" in the Waunakee-Westport Bicycle and Pedestrian Plan; and,

WHEREAS, the Village and Town support the efforts of Natural Heritage Land Trust to purchase the Property for conservation purposes.

NOW, THEREFORE, the Town Board of Supervisors of the Town of Westport, should the Natural Heritage Land Trust be successful in acquiring the Property, resolves to collaborate with the Village of Waunakee to jointly own and manage the Property in the Town of Westport as a conservancy park in order to meet community conservation, recreation, and other goals as identified in applicable comprehensive and other plans.

The above and foregoing resolution was duly adopted by the Town Board of Supervisors of the Town of Westport, Dane County, Wisconsin, at a regular meeting held on the _____ day of _____, 2016, by a vote of _____ ayes and _____ nays, with _____ members not voting (absent).

TOWN OF WESTPORT

Approved:

By: _____
John Van Dinter, Town Board Chair





Attest: _____
Thomas G. Wilson
Town Attorney/Administrator/Clerk-Treasurer

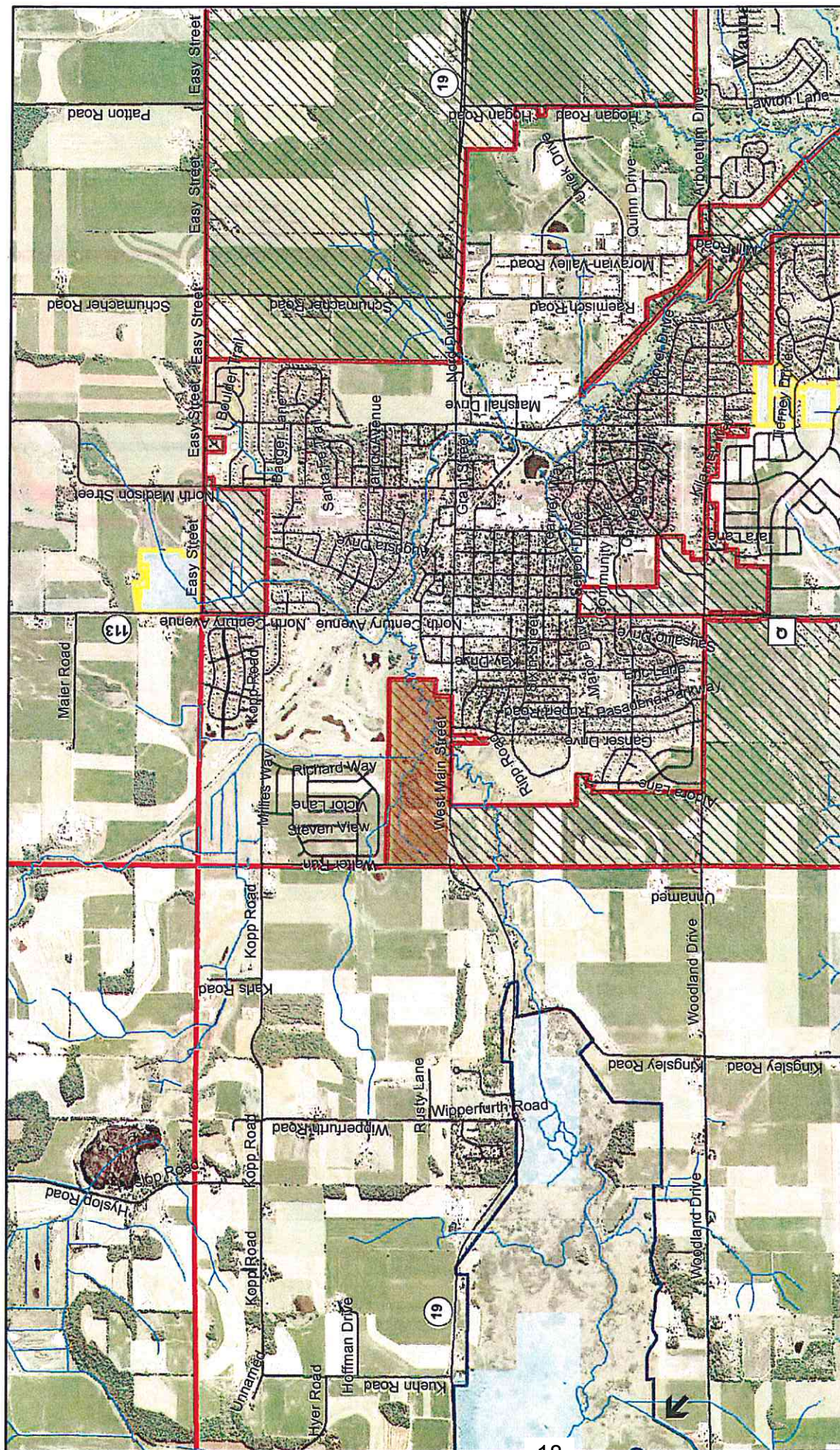
Approved: _____
Posted: _____



2010 aerial imagery from USDA-FSA Aerial Photography Field Office.
Additional data produced and copyrighted by Dane County.
and other graphics produced by the Natural Heritage Land Trust.
Inquiries O'Malley Overview.mxd

O'Malley Property

-  Omalley Parcels
-  Town of Westport
-  DNR Wanakee Marsh
-  Natural Heritage Land Trust Projects



[illegible]

Omalley Parcels

Ripp Park



0	455	910	1,820 Feet
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2010 aerial imagery from USDA-FSA Aerial Photography Field Office.
Additional data produced and copyrighted by Dane County,
and other graphics produced by the Natural Heritage Land Trust.
Inquiries O'Malley Closeup.mxd