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**VILLAGE OF WAUNAKEE / TOWN OF WESTPORT  
JOINT PLAN COMMISSION  
5387 MARY LAKE RD, WESTPORT  
February 9, 2016 - 6:00 PM**

Agendas may change prior to the commencement of the meeting.  
Please check the posting board at the Village Hall, 500 W. Main Street,  
Waunakee, Wisconsin for the current agenda.

**AGENDA**

**CALL TO ORDER**

**ROLL CALL: Ken Sipsma, John Van Dinter, Dean Grosskopf, Pat McGowan, Mark McGuire, Brad Zeman.**

**MINUTES**

1. January 12, 2016

**PUBLIC COMMENT**

**NEW BUSINESS**

1. Initial Consultation on Request for Detachment of Westport Pet Memorial from Village of Waunakee to Town of Westport.

**ADJOURN**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the municipal clerk at (608) 850-8500, 500 West Main Street, Waunakee, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

**VILLAGE OF WAUNAKEE BOARD AND PLAN COMMISSION MEETING  
TOWN OF WESTPORT BOARD AND PLAN COMMISSION MEETING**  
Notice is hereby given that the Village or Town Board or Village or Town Plan Commission may attend this meeting. No action will be taken by the Village or Town Board or Village or Town Plan Commission at this meeting.

*Next scheduled meeting is March 8, 2016.*

## ITEM #1.



### Village of Waunakee and Town of Westport Joint Plan Commission

A regular meeting of the Waunakee/Westport Joint Plan Commission was held Tuesday, January 12, 2016, 6:00 p.m. at the Town of Westport Community Room, 5387 Mary Lake Road, Town of Westport.

#### **CALL TO ORDER**

Mr. Sipsma called the meeting to order at 6:00 p.m.

Members Present: Ken Sipsma, John Van Dinter, Dean Grosskopf, Pat McGowan, and Brad Zeman.

Members Absent: Mark McGuire

Also Present: Tom Wilson, Kevin Even, Tracy Meinholz, Eric Ohlfs, Jim Lundberg, Ben Hebebrand, and Bill Reider.

#### **APPROVAL OF MINUTES**

Motion Grosskopf, second McGowan, to approve the minutes from the December 8, 2015 Joint Plan Commission meeting. Motion carried.

#### **PUBLIC COMMENT**

None

#### **NEW BUSINESS**

**Discussion / Action and Design Review, Madison Country Day School, 5606 River Road, Town of Westport**

Motion Van Dinter, second McGowan, to confirm action taken by the Town Plan Commission, subject to any further conditions by Town Engineer. Motion carried.



**Public Hearing & Discussion / Action on Reider Rezone Request, County R-1 to Village SR-4, 5113 Tuggle Lane, Town of Westport**

After presentation of the facts by Mr. Wilson, the public hearing was opened at 6:15 p.m. With no comments from the public, the hearing was closed at 6:16 p.m. Motion McGowan, second Grosskopf, to recommend approval of the rezone to the Village and Town Boards with restrictions to maintain all current setbacks but allowing a 30 rear yard setback to accommodate the requested porch construction. Motion carried.

**Update / Status of CTH Q Project**

Mr. Even informed the Commission members of the scope of the project and the current status of various easements and approvals needed prior to construction. No action necessary.

**ADJOURN**

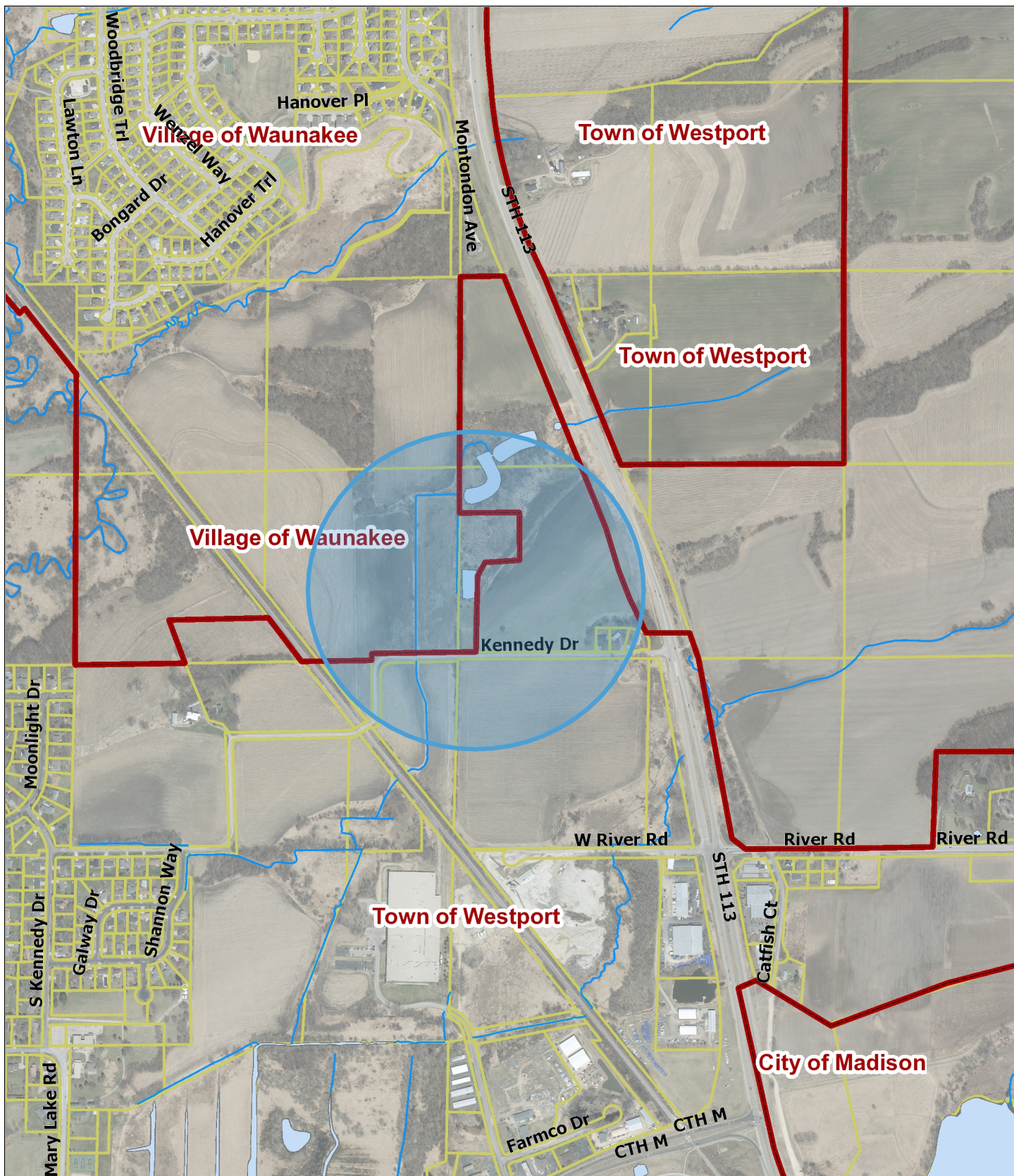
Motion Van Dinter, second McGowan, to adjourn the meeting at 6:28 p.m. Motion carried.

Submitted By: Tracy Meinholz, Recording Secretary

Approved: \_\_\_\_\_



# ITEM #1.



## Westport Pet Memorial



DISCLAIMER: The Village of Waunakee does not guarantee the accuracy of the material contained here in and is not responsible for any misuse or misrepresentation of this information or its derivatives.

SCALE: 1" = 938'

## VILLAGE OF WAUNAKEE

500 W. Main St  
Waunakee, WI 53597  
(608) 850-8500

Print Date: 2/3/2016



**Tracy Meinholz**

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**From:** Michelle <mkumar@townofwestport.org>  
**Sent:** Thursday, January 14, 2016 4:24 PM  
**To:** Kevin Even; Tracy Meinholz  
**Cc:** Tom Wilson  
**Subject:** Westport Pet Memorial Detachment  
**Attachments:** Westport Pet Memorial.pdf

Hello,

Tom asked that I send you a copy of the attached for your review and comments.

Thank you.

Michelle Kumar  
Executive Assistant  
Town of Westport (Dane County, WI)  
5387 Mary Lake Road  
Waunakee, WI 53597  
[www.townofwestport.org](http://www.townofwestport.org)  
<http://twitter.com/TownofWestport>  
(608) 849-4372  
(608) 849-9657 FAX

IF THIS MESSAGE IS TO THE ENTIRE MEMBERSHIP OF A GOVERNMENTAL BODY, you are advised that this email should be treated as a one-way communication and that responses "to all" should be avoided because those responses could create a "walking quorum" of the body in violation of the open meetings law (Office of the Wisconsin Attorney General Letter of 3/19/2010)



# ITEM #1.

December 23, 2015

TO: TOWN OF WESTPORT, WI

FROM: WESTPORT PET MEMORIAL (5376 KENNEDY DRIVE,  
WAUNAKEE, WI)  
SUSAN PORTER  
3907 HOEPKER ROAD  
MADISON, WI 53718

PHONE: 608-249-3278

EMAIL: westportpetmemorial@hotmail.com

I am requesting that the five acre parcel known as Westport Pet Memorial be returned to the jurisdiction of Westport, WI from the jurisdiction of Waunakee, WI.

The pet cemetery was established in 1982 and has always been known as Westport Pet Memorial.

Thank you in advance for your consideration.

  
Susan Porter

(Tax ID enclosed)

DEC 28 2015

11/11/2015  
02:53 PM**2014 Real Estate Property Tax Receipt**

Tax District: VILLAGE OF WAUNAKEE

County: DANE COUNTY

Parcel #: 0809-154-9161-9

Alt. Parcel #:

Plat: 03379-CSM 03379

Legal Description:

LOT 1 CSM 3379 CS13/176-178 DESCR AS SEC 15-8-9 PRT SW1/4SE1 /4 5.02 ACRES  
EXC RD R/W

Property Address: 5376 KENNEDY DR

Section/Town/Range: 15-08N-09E SW SE

Volume/Page: 3173110 FJ80/9 D492/495

Acres: 5.000

Block/Condo Bldg: LOT 1

Bill #: 1913952

Certificate #: 1157

Total Land  
3,600Total Improve  
0Total Value  
3,600Ratio  
0.9911Est. Fair Market Value  
0**Payment**

Date Paid: 11/12/2015

Redemption #: 45760

Payment Note:

Gen. Property Tax:	74.13
Special Assessment:	0.00
Special Charges:	0.00
Delinquent Utility Charges:	0.00
Private Forest Crop Taxes:	0.00
Woodland Tax Law Taxes:	0.00
Managed Forest Land Taxes:	0.00
Interest: NOV 2015	7.41
Penalty: NOV 2015	3.71
Other Charges:	0.00
Total Amount Paid:	85.25
Overpayment:	0.00

**Balance**

Prior Tax Balance:	74.13
Tax Amount Paid:	74.13
New Tax Balance:	0.00
Interest: NOV 2015	0.00
Penalty: NOV 2015	0.00
New Balance Due:	0.00

**If Paid By Check, Tax Receipt Is Not Valid Until Check Has Cleared All Banks.**

RECEIVED BY:

T ADAM GALLAGHER  
DANE COUNTY TREASURER  
PO BOX 1299  
MADISON WI 53701-1299

DEC 28 2015

SUSAN C PORTER  
3907 HOEPKER RD  
MADISON WI 53704