

# VILLAGE OF WAUNAKEE TOWN OF WESTPORT JOINT PLAN COMMISSION 5387 Mary Lake Rd., Town of Westport April 14, 2015 - 6:00 PM

Agendas may change prior to the commencement of the meeting. Please check the posting board at the Village Hall, 500 W. Main Street, Waunakee, Wisconsin for the current agenda.

#### **AGENDA**

#### **CALL TO ORDER**

ROLL CALL: Ken Sipsma, John Van Dinter, Dean Grosskopf, Pat McGowan, Brad Zeman, Bill Pellino

#### **MINUTES**

1. March 10, 2015

#### **PUBLIC COMMENT**

#### **PUBLIC HEARING**

- 1. Discuss and Take Action on a Request by the Waunakee School District for a Site Plan and Rezone from A1-Ex to G-1 at 6265 Woodland Drive, Town of Westport
- 2. Discussion / Action on a Request by South WI District of the Lutheran Church-Missouri Synod to rezone Lot 1 of CSM 11771 from G-1 to A1-Ex with a Conditional Use Permit to allow for a single-family residence and outbuilding on Woodland Drive, Town of Westport.

#### **NEW BUSINESS**

1. Initial Consultation for Drumlin Ridge Farm Vineyards LLC, River Road, Town of Westport.

#### **ADJOURN**

Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format should contact the municipal clerk at (608) 850-8500, 500 West Main Street,



Waunakee, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.

# VILLAGE OF WAUNAKEE BOARD AND PLAN COMMISSION MEETING TOWN OF WESTPORT BOARD AND PLAN COMMISSION MEETING

Notice is hereby given that the Village or Town Board or Village or Town Plan Commission may attend this meeting. No action will be taken by the Village or Town Board or Village or Town Plan Commission at this meeting.

Next scheduled meeting is May 12, 2015.



Village of Waunakee and Town of Westport

## **Joint Plan Commission**

A regular meeting of the Waunakee/Westport Joint Plan Commission was held Tuesday, March 10, 2015, 6:00 p.m. at the Town of Westport Community Room, 5387 Mary Lake Road, Town of Westport.

#### **CALL TO ORDER**

The meeting was called to order at 6:02 p.m.

Members Present: John Van Dinter, Dean Grosskopf, Pat McGowan, Brad Zeman & Bill Pellino. Members Absent: Ken Sipsma

Also Present: Kevin Even, Tom Wilson, Tracy Meinholz, Dave Glusick, Tom Bunbury, Phil Simon, Mary Binkley, Peg Whiteside, Amanda Raabe, Guy Kitchell, David Callahan, Jeff Beutel, Mary Deininger, Scott Kammer, Scott Bavery, Brad Robinson, Michelle Moeller, Scott Harrod, Matt Prescott, Eric Nordeen, Bob Richardson.

#### APPROVAL OF MINUTES

Motion Van Dinter, second Zeman, to approve the minutes from the January 13, 2015 Joint Plan Commission meeting. Motion carried.

#### **PUBLIC COMMENT**

None

Dean Grosskopf arrived at 6:11 p.m.

#### **PUBLIC HEARING & DISCUSSION / ACTION**

A REQUEST BY GUY KITCHELL FOR AN AMENDMENT TO THE DEED RESTRICTIONS TO ALLOW FOR A HAUNTED HOUSE AT 5305 CTH M, TOWN OF WESTPORT, AND DESIGN REVIEW

The public hearing was opened at 6:04 p.m. There were no comments from the public. The public hearing was closed at 6:05 p.m. Mr. Wilson went over the conditions outlined in Town Resolution 15-02 approved by the Town of Westport. Motion Pellino, second Van Dinter, to recommend Village Board approval of lifting the restrictions on the property as recommended by the Town



Board in Resolution 15-02. Motion carried.

# CERTIFIED SURVEY MAP AND REZONE FOR PEG WHITESIDE AT 5147 BONG ROAD, VILLAGE OF WAUNAKEE

The public hearing was opened at 6:12 p.m. No one present wished to speak. The public hearing was closed at 6:14 p.m. Motion Grosskopf, second Zeman, to recommend approval of the certified survey map and rezone from A-I to CR-5ac and AI-Ex, to the Village Board with standard Town conditions. Motion carried.

# DISCUSS AND TAKE ACTION ON FINAL PLAT FOR SECOND ADDITION TO CARRIAGE RIDGE, TOWN OF WESTPORT

The public hearing was opened at 6:18 p.m. Dave Galousek presented the final plat. Jeff Beutel asked for clarification on where the parks and trails were going. Mary Deininger asked about fencing along equestrian/pedestrian trails. Dave Callahan had questions about drainage, and if there would be blasting. Bob Norse questioned where stop signs were going. Bob Richardson stated that there were some trees in poor shape along the edge of his property that needed to be removed. Scott Harrod had a question on the proposed erosion control. The public hearing was closed at 7:00 p.m. Motion Grosskopf, second Pellino, to recommend approval of the Carriage Ridge Second Addition final plat to the Village and Town Boards conditioned upon 1) lighting as approved by Waunakee Utilities and Town Plan Commission 2) installation of a 3 way stop at Polo Ridge with future stop signs installed as needed 3) final approval of parkland dedication. Motion carried.

#### **NEW BUSINESS**

#### REVISED SIGN REQUEST FOR FIRST CHOICE DENTAL

Motion Van Dinter, second Pellino, to approve the sign as submitted subject to it meeting the dimensional requirements of the code. Motion carried.

#### INITIAL CONSULTATION CONCORDIA PROPERTY WOODLAND DRIVE

Town Plan Commission advised that a conditional use permit would be preferable to a rezone. The JPC members agreed and directed applicant to come back with formal submittal.

#### PEACEFUL VALLEY PARKWAY DISCUSSION

Dean Grosskopf asked for this agenda item. He raised concerns with the size of the roadway, speed limits and stop signs. The Commission took no action.



#### **ADJOURN**

5)00M4
Motion Van Dinter, second Pellino, to adjourn the meeting at 7:31 p.m. Motion carried.
Submitted By: Tracy Meinholz, Recording Secretary
Approved:



Village of Waunakee Planning/Zoning Department 500 W. Main Street Waunakee, WI 53597 Phone (608) 850-8500 Fax (608) 849-5628

# **Rezoning Application**

1.	LOCATION OF PROPERTY 6265 WOODLAND DRIVE WAUNAKEE, WI 53597
2.	LEGAL DESCRIPTION (METES & BOUNDS OR PLAT & LOT)  BEING THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 18, TOWNSHIP OF MORTH, RANGE 9 EAST, TOWN OF WESTPORT, DANE COUNTY, WISCONSIN.
3.	ZONING CHANGE: FROM _A-1EZ TO _G-1
4.	PROPOSED USE OF PROPERTY PUBLIC SCHOOL
DIVISIO	I 40 COPIES OF A SITE PLAN (10 FULL/30 11X17) SHOWING ANY PROPOSED LAND NS, PLUS VEHICULAR ACCESS POINTS AND THE LOCATION AND SIZE OF ALL EXISTING OPOSED STRUCTURES AND PARKING AREAS.
5.	TYPE OF RESIDENTIAL DEVELOPMENT (IF APPLICABLE)
	TOTAL DWELLING UNITS PROPOSED N/A NO. OF PARKING STALLS N/A
	TYPE OF NON-RESIDENTIAL DEVELOPMENT (IF APPLICABLE) PUBLIC SCHOOL  TOTAL TENNANTS PROPOSED N/A NO. OF PARKING STALLS 134
6.	CURRENT OWNER OF PROPERTY: WAUNAKEE COMMUNITY SCHOOL DISTRICT MAILING ADDRESS: 905 BETHEL CIRCLE WAUNAKEE, WI 53597-1637
7.	PHONE: EMAIL:
1.	CONTACT PERSON: STEVE SUMMERS  MAILING ADDRESS: 905 BETHEL CIRCLE WAUNAKEE, WI 53597-1637
	PHONE: (608) 849-2012 EMAIL: ssummers@waunakee.k12.wi.us
STATE A	DERSIGNED CERTIFIES THAT HE/SHE HAS FAMILIARIZED HIMSELF/HERSELF WITH THE AND LOCAL CODES AND PROCEDURES PERTAINING TO THIS APPLICATION. THE SIGNED FURTHER HEREBY CERTIFIES THAT THE INFORMATION CONTAINED IN THIS ATION IS TRUE AND CORRECT.  (OWNER OR OWNER'S AUTHORIZED AGENT'S SIGNITURE)
FOR VIL	LAGE USE ONLY:
	ECEIVED: FEE PAID: <b>\$ 345.00</b> T NUMBER:

#### **Petition Request for Rezoning**

Property Address: 6265 Woodland Drive

Waunakee, WI 53597

Site Legal Description: BEING THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 18, TOWNSHIP 8

NORTH, RANGE 9 EAST, TOWN OF WESTPORT, DANE COUNTY, WISCONSIN.

**Owner:** Waunakee Community School District

905 Bethel Circle

Waunakee, WI 53597-1637

**Architect**: Eppstein Uhen Architects, Inc.

333 East Chicago Street Milwaukee, WI 53202

**Civil**: Point Of Beginning

5709 Windy Drive

Suite D

Stevens Point, WI 54482

#### **Basis for Rezoning Request**

The property at 6265 Woodland Drive has been owned by the District for several years, and was purchased with the intent of developing future school sites as population trends and needs for expanded facilities were needed. In November 2014 constituents of the Waunakee Community School District voted to approve two separate referendum questions to address student enrollment growth and identified facilities/operational needs. The approved scope of work includes the first phase of a master planned development for this site. The 40 acre property is close to the constituent population is serves, has good transportation access via Woodland Drive, and provides ample space for facility expansion not available in more developed areas of the district.

The property is presently zoned A - 1EZ. In order to develop the site for school use, the property must be rezoned to G-1 to meet with compliance requirements of the Zoning Ordinance.

#### Proposed Use and Development Information

The initial phase of development consists of a new Intermediate School and associated site improvements. The present population of 5<sup>th</sup> and 6<sup>th</sup> grade students in the combined Intermediate/Heritage Elementary School building at 303 South Street will be transferred to the new Intermediate School upon the project's completion.

The scope of the project consists of a new two story Intermediate School building designed for a capacity of 700 students and associated site improvements. The building instructional support spaces, mechanical equipment areas, toilet rooms/fixtures, cafeteria, gym, and outdoor activity areas are planned for an optimum student capacity added by a future expansion of the building.

#### ITEM #1.

Waunakee Community School District New Intermediate School Petition request for Rezoning

eu:a Project No. 31417-04

The site will be re-graded and developed to provide the following.

- 1. New site and building utility infrastructure.
- 2. Storm Water Management features.
- 3. Vehicular access from Woodland Drive.
- 4. Site drives for vehicular circulation and parking areas.
- 5. Paved and natural turf play areas.
- 6. Landscaping, both plantings and hardscape features.
- 7. Natural turf practice and competition athletic fields.

The proposed site utility infrastructure and Storm Water management design are sized to accommodate all projected increased capacity loads and ultimate projected pervious/impervious outdoor areas calculated for implementation of future master plan projects. The project specific site improvements associated with each future phase of work will be implemented as they come on line. The proposed site grading design provides building pad areas for a future Intermediate School addition at its planned location. The building pad for a future new Middle School building will be graded and developed at a later date. The initial phase of development for the new Intermediate School project is submitted herein.

Additional phases of development are planned for future implementation as needed over a period of five to ten years after completion/occupancy of the initial Intermediate School project.

The next phase of the site master plan development is an addition to the new Intermediate School building. It will provide additional classrooms and other instructional area capacity to serve an additional 125 students. The total final capacity of the expanded Intermediate School Building is planned for 825 students. The first phase building instructional support spaces, mechanical equipment areas, toilet rooms/fixtures, cafeteria, gym, and outdoor activity areas are planned for the optimum 825 student capacity use.

The final phase of the site master plan is the construction of a new District Middle School. An area north and east of the Intermediate School building is reserved for the development of an 825 student Middle School building with associated site improvements.

#### **New Building Information**

The proposed new Intermediate School building is primarily a two story structure with an integrated single story component. The single story section includes the Gymnasium, cafeteria, music rooms, and building support areas. The two story section is the primary building element, and is articulated to break-up the building's mass and express the instructional areas within. Areas included are all classroom and associated instruction spaces, instructional support and resource areas, the Library, Art Rooms, and the Administrative Office and Student support areas.

Building materials selected for the building exterior reflect and interpret the contextual cues Waunakee's agricultural heritage holds, recognizing the mix of old and new throughout the community. The building's horizontal form recalls elements of earlier prairie forms, and is grounded with a base of brick and masonry materials. Glass is abundant with glazed window and wall areas designed to optimize natural lighting strategies within the building, and to provide views of the surrounding countryside for the building occupants. The glazed wall sections are complimented by alternating panel areas of metal and reinforced cement composite panels. The Color palette for the face brick and wall panels are subdued natural hues, with deeper accents at roof lines and feature walls. Mechanical equipment is fully enclosed in a rooftop penthouse, with a

Waunakee Community School District New Intermediate School Petition request for Rezoning

eu:a Project No. 31417-04

minimal number of exposed exhaust fan caps and small package environmental control units out of view on the roofs.

#### Site Design Information

The traffic flow through the proposed site is designed to provide separation between buses and parents dropping students off and picking them up. A bus loop is located at the east/southeast side of the new building, for ease of entering and exiting the site without conflict of other traffic. The parent drop off is located at the front of the building near the main entrance (north side facing Woodland Drive), and a parking lot is provided north of the drop off for staff and visitors. A "loop connection" is provided for fire truck accessibility to the complete perimeter of the building. A depressed sidewalk, at the west end of the bus loop, will complete the loop and provide a means for a fire truck access from the bus loop to the paved playground surface.

The new building will be served by sanitary sewer and water from Waunakee utilities. A 10" sanitary sewer main will be extended into the site, from Aldora Lane at Woodland Drive, for serving the proposed Intermediate School, and potentially serving the future Middle School. An 8" water line will be extended into the site from Woodland Drive, and will provide service to the New Intermediate and future Middle School. Additionally, there will be multiple hydrants proposed off of this line for Fire Protection purposes.

#### New Building Area – Phase One

First Floor: 102,796 SF Second Floor: 46,901 SF

Rooftop Equipment Penthouse: 2,814 SF Total Building Area: 152,512 SF

#### Total Site Area (New Intermediate Only):

Total Site = 40 acres

Impervious Area = 102,796 SF Building + 383,379 SF Pavement & Sidewalk = 486,175 SF Total

impervious.

Pervious Area = 1,256,225 SF

#### **Storm Water Management:**

The project will consist of over one acre of land disturbance, resulting in the necessity to obtain a Notice of Intent permit from the Wisconsin DNR. The project will incorporate a series of storm sewer catch basins and a network of storm sewer that will convey storm water runoff into the proposed storm water management systems. There are two ponds designed to accommodate the development of the Intermediate School, as well as, the future Middle School. One pond system is a dry detention pond located centrally on the parcel just north of the proposed Intermediate School building. This will be implemented to provide an additional means of detaining storm water flows. In addition, a wet detention pond is also designed, in the southwest corner of the site, for purposes of both detention and treatment of the storm water runoff. Based on the final computations, these ponds will provide rate control for rainfall events up to and including the 100 year, 24 hour rainfall event, and they will provide treatment exceeding 80% total suspended solids removal, based on the average annual rainfall.



Village of Waunakee Planning/Zoning Department 500 W. Main Street Waunakee, WI 53597 Phone (608) 850-8500 Fax (608) 849-5628

# Site Plan Application

PROJECT LOCATION	6265 WOODLAND DRIVE, WAUNAKEE WI				
APPLICANT	WAUNAKEE COMMUNITY SCHOOL DISTRICT				
ADDRESS	905 BETHEL CIRCLE, WAUNAKEE WI				
AGENT/CONTACT PERSON (If different from above) ADDRESS	GARY G. WOODWARD, EPPSTEIN UHEN ARCHITECTS, INC.  333 E. CHICAGO ST., MILWAUKEE WI 53202				
EMAIL ADDRESS	garyw@eua.com				
CONTACT PHONE #	414-291-8107				
LEGAL DESCRIPTION	BEING THE NORTHEAST 1/4 OF THE NORTHWEST 1/4 OF SECTION 18, TOWNSHIP 8 NORTH, RANGE 9 EAST, TOWN OF WESTPORT, DANE COUNTY, WISCONSIN.				
PROJECT TYPE	☐ MULTI-FAMILY	□ COMMERCIAL	☐ INDUSTRIAL		
	XX NEW □ A	DDITION			
<ol> <li>BUILDING AND SITE PLANS SUBMITTED TO THE VILLAGE OF WAUNAKEE PLAN COMMISSION FOR ARCHITECTURAL DESIGN REVIEW SHALL FOLLOW THE PROCEDURES LISTED BELOW.</li> <li>Applicant reviews Site Plan guidelines and Submittal Requirements (see attachments).</li> <li>Applicant submits application fee of \$320 and packet by 12:00 noon four (4) weeks prior to the Plan Commission meeting. Plan Commission meetings are regularly scheduled for the last Monday of the month.</li> <li>Applicant attends the Plan Commission meeting for action on the Site Plan.</li> <li>It is Village policy that all costs incurred by outside professional staff members will be charged to the applicant (see Village Ordinance 106-51 (c)).</li> <li>The Village Engineer shall forward copies of the Site Plan to the following for review and comment:         Village President, Village Administrator, Planning Consultant, Engineering Consultant, Attorney, Police Chief, Water &amp; Light Superintendent, Recreation Director, Streets Forman, Parks Supervisor, Fire Inspector, Building Inspector, EMS Director and School Superintendent.</li> </ol>					
THE UNDERSIGNED CERTIFIES CODES AND PROCEDURES PE THAT THE INFORMATION CON SIGNED: (OWNER OR	RTAINING TO THIS APPLIC	LICATION. THE UNDERSIGN	ED FURTHER HEREB		
FOR VILLAGE USE ONLY:					
DATE RECEIVED: FEE PAID: RECIEPT NUMBER:					



#### VILLAGE OF WAUNAKEE PLAN COMMISSION MINUTES

A regular meeting of the Waunakee Plan Commission was held Monday, March 30, 2015, at the Waunakee Village Hall, 500 W. Main Street, Waunakee, WI.

#### **CALL TO ORDER**

Meeting called to order at 6:00 p.m.

#### **ROLL CALL**

Members Present: John Laubmeier, Steve Kraus, Gary Herzberg, Pat McGowan, and Brad Zeman.

Members Absent: Mark McGuire, Bill Pellino.

Also Present: Kevin Even, Roberta Baumann, Randy Guttenberg, and Gary Woodward.

#### APPROVAL OF MINUTES

Motion Herzberg, second Kraus, to approve the minutes from the January 26, 2015 meeting. Motion carried.

#### **PUBLIC COMMENT**

None

#### **NEW BUSINESS**

RECOMMENDATION TO THE JOINT PLAN COMMISSION, WOODLAND DRIVE SCHOOL SITE PLAN AND REZONE FROM A1-EX TO G-1, TOWN OF WESTPORT

Motion Herzberg, second Zeman, to recommend approval to the Joint Plan Commission with the following comments:

- 1) Comments from Strand Letter dated March 26, 2015 (see attached)
- 2) Request a limited Traffic Impact Analysis
- 3) Resolve sewer issues with Waunakee Utilities
- 4) Comments Outlined by Village Engineer at meeting (see attached)
- 5) Recommendation that the property annex when surrounding area develops and is annexed.

Motion carried.

#### **ADJOURN**

## ITEM #1.

Motion Herzberg, second Kraus, to adjourn the meeting at 7:30 p.m. Motion carried.
Submitted By: Tracy Meinholz, Recording Secretary Approved:



#### Village Engineer Comments from March 30, 2015 Plan Commission Meeting:

- 1) Turn Lanes?
- 2) Signage Details
- 3) Tech issues:
  - a. Sidewalk
  - b. 8' to 10' Path Width
  - c. Adequate Bike Racks
- 4) Play Area-Adequate Space
- 5) Parking-Exceeds and has overflow
- 6) Grading Concerns
  - a. Reasonable Play Fields (slope)
- 7) Sewer/Water/Storm Technical Issues
- 8) Stormwater by Dane County Using Town Standard
- 9) Landscape Exceeds Points
- 10) Lighting Photometrics-Good Cut-off
- 11) Building Materials and Elevations for Review
- 12) Review of Ball Field Lighting
- 13) Annex to Village when surrounding area develops and is annexed

#### ITEM #1.



Strand Associates, Inc.º

910 West Wingra Drive Madison, WI 53715 (P) 608-251-4843 (F) 608-251-8655

March 26, 2015

Mr. Kevin Even, P.E. Village of Waunakee 500 W. Main Street P.O. Box 100 Waunakee, WI 53597

Re: Waunakee Intermediate School Woodland Drive Site Plan

Dear Kevin,

We received site drawings C000 through C108 and landscape drawings L001 and L002 dated March 20, 2015. We have reviewed these drawings for conformance with your ordinances and have the following comments.

#### C101 and C102-Layout Plan

The driveway and parking layout attempts to separate passenger vehicles from bus traffic. This is accomplished by having a separate bus entrance on the east end of the site and passenger car entrance with median on the west side. While the plan works well for the intermediate school, some of the drives will need to be shared by busses and passenger vehicles once the Middle School is constructed. We do not have any concerns with the layout.

There are no improvements shown to Woodland Drive, such as turning lanes or turning bay. We understand the school district will be performing a traffic analysis to determine any needs for these types of improvements to Woodland Drive.

A signage plan should be provided showing internal circulation guidance for passenger vehicles and busses including any one-way drive designations and bus-only designations.

The entry sidewalk from Woodland Drive to the first driveway should be considered to be an 8- to 10-foot path instead of the 6-foot sidewalk shown, because there will likely be bicyclists using this route.

Truncated dome panels should be added at all sidewalk/path crossing of drives and roadway. There are some provided where curb ramps are planned, but they should be considered for all flat crossings as well.

There are two bike racks planned that will provide 14 spaces for bikes. This covers less than 2 percent of the students/teachers. More bike racks should be considered now, or a plan should be in place to add more in the future should the demand be greater.

Strand Associates, Inc.º

Mr. Kevin Even, P.E. Village of Waunakee Page 2 March 26, 2015

Poles with netting backstops are proposed for the two ends of the lacrosse field. The netting as shown will be too close to the field (5 feet) for safe play to occur. We suggest that the space between the end line and netting be reviewed with other facility owners to come up with the proper separation.

There are 137 parking stalls provided of which 7 are accessible to those with disabilities. There are also paved areas south of the school intended as playground surface, but also for use as overflow parking for events occurring after regular school hours. Parking calculations were not provided, so we determined the proper amount. Village of Waunakee (Village) ordinances require one parking stall for every two employees for school housing students too young to drive. Assuming the ratio of students to employees is 5:1 (based on numbers provided by the district for the existing Middle and Intermediate schools), this would mean there would be a requirement for at least 140 stalls (700 students) in this first phase. The number provided is just short of this. Because they provide other areas for future parking, the amount provided is acceptable with the condition that additional stalls be provided when the demand exceeds what is available. Parking will not be available on Woodland Drive.

Perforated underdrain tile piping is shown on the asphalt pavement details. This piping should be tied in to the area storm sewers to be effective. The applicant should show the locations of the proposed drain tile in the plan views of the site, either on C101/C102, or on the Utility sheets C107/C108.

#### C103 and C104–Grading Plan

The existing terrain generally falls from north to south. The grading plan generally follows the natural topography, except that a low point is being created on the entry drive south of Aldora Lane. An overland flow route from this area to the south is provided that will prevent any localized flooding from reaching the first floor elevation of the school. There is also a large depression east of the drive that will serve as storage for some flooding.

We have some concerns with the grading plan. In several areas, runoff from the site is intended to be routed over driveways and parking lots, much like what occurs at the existing Middle School north parking lot today. Our opinion is that runoff from field and grass areas should be prevented from collecting on or crossing drives and pavements, as water can be very detrimental to the life of the pavements and can be hazardous during freeze/thaw cycles. A few key areas where this appears to occur is where the lacrosse field drains to the west side of the boulevard, at the low point of the east-west drive that parallels and is adjacent to Woodland Drive, and the west side of the north parking lot adjacent to the school building. There are reasonably sized grass areas adjacent to these paved areas to provide ditching and collection of stormwater and snow melt, requiring a minor amount of storm sewer piping, as was provided on the west side of the lacrosse field. We strongly recommend they consider providing culverts, stormwater inlets, and raising the paved areas to keep them from being conveyors of stormwater runoff from areas that are not paved.

Basketball hoops are shown at the southwest end of the playground area. Checking the grading plan, the ground slopes downward at a 4:1 slope just beyond the playground area toward the proposed pond, 16 feet below. Though the 4-foot-tall fence planned near the top of the slope, the fence is located 2 feet below the elevation of the pavement. Our concern is that stray shots will have enough bounce to clear the short fence and end up in the pond. We suggest this fencing be reconsidered before implementation.

Mr. Kevin Even, P.E. Village of Waunakee Page 3 March 26, 2015

Regarding the baseball/softball field, there are a number of issues. First, there are no player benches shown. If player benches and player screening fence are intended to be provided at some time, the grading plan should be modified, as the bottom of a steep slope lies just at the north edge of the backstop, leaving no flat ground for those future items. Second, the grading plan for the field does not follow acceptable playing requirements, mainly the infield as shown is not level. If this is to be used as a competitive play field, the grading plans should be adjusted. Finally, the right field corner of the field drops off at a 3:1 slope. If the district had planned to install an outfield fence at some point, the fence would not be a consistent distance from home plate. If the goal is to make this a regulation play field, the grading plan should be adjusted.

Finally, we recommend that curb and gutter be extended around the radius of the pavement of the southeast parking lot, as is proposed at the southwest area of the drive/parking areas on the site.

#### C107 and C108-Utility Plan

The utility plans shows proposed storm sewer, water main, and sanitary sewer locations. Sanitary sewer and water service comes from the Aldora Lane area of Woodland Drive, while stormwater from the site is collected and routed from the north part of the site to the south side.

Regarding the water main service, the applicant intends to connect to the existing 10-inch water main on Woodland Drive, extending 8-inch piping to the south to serve both schools. The pipe is intended to have 7.5 feet of ground cover above the top of the pipe to prevent freezing.

Waunakee Utilities considers all water main piping and appurtenances in the Woodland Drive right of way to belong to the utility. All water service south of the south right of way would belong to the schools. To accomplish a clear delineation of ownership, we recommend applicant install ductile iron water main from the existing tee in Woodland Drive to the south right of way, then install a valve, before continuing with the 8-inch PVC piping to serve its site. The new valve would be the start of the private facilities.

We have a few suggestions for the water service installation. First, the water main should not be directly below the storm sewer inlet ST No. 1. This could potentially damage the water service. Next, the water service should be at least 1.5 feet clear of storm sewer piping when water is below storm. It appears this is not met where crossing ST No. 1. The applicant should consider using the same valves as Waunakee Utilities for consistency. Finally, we recommend Storz nozzles be installed on the fire hydrants on-site to allow the Fire Department quick hose connection ability.

A water service valve/meter vault is shown near the lacrosse field. Waunakee Utilities would need to perform confined space access to read the meter; therefore it prefers that a fire hydrant be installed at this location for field irrigation. A portable hydrant faucet with meter and backflow preventer can be used to provide water for the playing field, while not charging the school district for sewer use on that same water.

Regarding storm sewers, as we mentioned in the grading section, we recommend the storm sewer system be expanded/redesigned in tune with a modified grading plan that uses grass areas for stormwater routing, storage, and collection, instead of using pavements for the same. We also recommend a minimum of 1-foot sumps in stormwater inlets, as is Village practice.

RKS:plh\S:\MAD\1600--1699\1602\701\WRD\2015 Site Plan Comments\Intermediate School\Woodland Drive Intermediate School.docx

Strand Associates, Inc.º

Mr. Kevin Even, P.E. Village of Waunakee Page 4 March 26, 2015

Our understanding is that since this development is in the Town of Westport, the stormwater management review and Erosion Control review is being provided by Dane County Land Conservation.

Regarding the sanitary sewer, Waunakee Utilities considers all sewer service piping south of Woodland Drive right of way to be privately owned facilities. To make this a clean separation of ownership, we recommend a manhole be installed on the service line at the south right of way line of Woodland Drive.

Next, the applicant proposes a 10-inch-diameter sewer service. Downstream of the school, there is over three-quarter mile of smaller 8-inch public sewer pipe. The perceived need for a 10-inch pipe on its site is based on the fixture counts of the two schools, as regulated by the Department of Safety and Professional Services (SPS). SPS code and the Wisconsin Department of Natural Resources (WDNR) code, which regulates public sewers, differ somewhat, so we are not too surprised that SPS code requires a larger pipe. The WDNR code guidelines suggest there will not be capacity issues downstream (assuming the flow diversion discussed separately is made at Holiday Drive and Eric Lane).

We peeked at the SPS code, and it appears to require a minimum slope of 0.3 percent for private interceptors 8 inches in diameter and greater. The applicant may want to check with SPS to confirm its private interceptor design will meet the SPS code.

There has been much discussion about this site being naturally draining to the south, which makes sewer service challenging. The sewer as proposed is very shallow over much of its length; therefore, the applicant is intending to insulate the entire pipe line from Aldora Lane to the buildings. Ground cover over the sewer at the worst case appears to be just under 3 feet from the pavement to the top of the pipe, which puts the insulation very close to the stone base course pavement layer in some areas. This is much shallower than typical sewer services in Wisconsin. The applicant may want to consider a more rigid pipe for locations below pavement where shallow. Also, it is important that the sewer extension to the future Middle School from its current location is checked to confirm adequate depth is available and cover is provided, unless the plans to pump the Middle School flow to the sewer serving the Intermediate School. The applicant should consider installing a portion of the sewer piping to the east at this time so as not to disturb the Intermediate School sidewalk, landscaping, and paving at a later date.

#### L100 and L101-Landscaping

Landscaping code requires 15 points per parking stall. There are 134 parking stalls, thus 2010 points are provided. Various plants are worth certain amount of points. While calculations were not provided, it is evident that the plan will exceed the number of points required. There also appears to be enough shade trees provided to exceed the code requirements. Our only recommendation is the applicant consider not planting trees directly over the utilities on-site. It appears there are one or two locations where trees are located over the shallow sanitary sewer referred to earlier.

#### E100-Site Plan-Electrical

This drawing shows the photometric plan for the site lighting and a fixture schedule. The Village ordinances require that no greater than 3 foot-candle light intensity exist at any property line. Drawing

RKS:plh\S:\MAD\1600--1699\1602\701\WRD\2015 Site Plan Comments\Intermediate School\Woodland Drive Intermediate School.docx

#### **ITEM #1.**

Strand Associates, Inc.º

Mr. Kevin Even, P.E. Village of Waunakee Page 5 March 26, 2015

E100 confirms this requirement is met. All fixtures also appear to have cutoff shades and direct light downward only.

Sincerely,

STRAND ASSOCIATES, INC.®

R. Kent Straus, P.E.

c: Todd Schmidt, Administrator (via e-mail)

Bryan Kleinmaier, Stafford Rosenbaum (via e-mail)

Mike King, TKG Planning (via e-mail)

Ed Freer, JJR (via e-mail)

#### **Tracy Meinholz**

From:

Kevin Even

Sent:

Friday, March 27, 2015 8:42 AM

To:

Tracy Meinholz

Subject:

FW: Zoning and Site Plan Review Waunakee Intermediate School

#### Kevin A Even, P.E.

Village Engineer / Director of Public Works Village of Waunakee 500 West Main Street Waunakee WI 53597 (608) 850-8500 (608) 849-5628 FAX (608) 849-6276 Direct

Email: <u>keven@vil.waunakee.wi.us</u> web page: <u>http://www.vil.waunakee.wi.us/</u>

From: Eileen Kelley [mailto:plan545454@yahoo.com]

**Sent:** Friday, March 27, 2015 7:52 AM **To:** tmeinholtz@waunakee.com

io: umeinnoitz@waunakee.co

Cc: Kevin Even

Subject: Fwd: Zoning and Site Plan Review Waunakee Intermediate School

#### Sent from my iPad

#### Begin forwarded message:

From: Eileen Kelley <<u>plan545454@yahoo.com</u>> Date: March 26, 2015 at 5:23:23 PM CDT

To: tmeinholtz@vil.waunakee.wi.us

Cc: keven@vil.waunakee.wi.us, "twilson@townofwestport.org"

<twilson@townofwestport.org>, edfreer@smithgroupjir.com, Kent.Straus@strand.com, Mike

King <<u>plan.m.king@gmail.com</u>>, Eileen Kelley <<u>plan545454@yahoo.com</u>> Subject: Zoning and Site Plan Review Waunakee Intermediate School

#### Introduction

The proposed 40-acre school site has been designated "future school site" in both Village and Town plans for several years, and is designated as "future school site" in the Waunakee - Westport Joint Planning Area Comprehensive Plan.

The proposed zoning, G-1 Institutional District is appropriate for a school. The proposed plan

#### ITEM #1.

complies with required setbacks and the 45 foot height limit.

Circulation, Layout and Parking

The site plan is well thought out and excellent. The on-site circulation plan for vehicles and pedestrians includes includes several features to protect students and other pedestrians. Some thought will need to be put into potential off-site parking and student/pedestrian circulation along Woodland Drive and Aldora Lane.

The site plan recognizes that many students will be dropped off at school by parents and many other students will arrive at school via a school bus. The separation of the bus traffic from the parent drop-off is a good safe arrangement. The boulevard entrance and exit and the separation of sidewalks from driveways are very good ideas.

We should also think about off-site vehicle and student circulation. Students crossing public streets in front of schools is a common location for vehicle/ pedestrian crashes. The limitation of student crossings of Woodland Drive should guide decisions on parking and traffic regulations for Woodland Drive and Aldora Lane. Because informal off-site pick up locations are less safe the Town and Village should consider prohibiting parking on both sides of Woodland Drive and a portion of Aldora Lane.

The 134-space staff and visitor parking lot exceeds code requirements and appears to be adequate. It would be nice to know more about how the "hard surface play area" and the "overflow/event parking" will work. It appears to be an excellent approach.

Landscaping and Street Trees

The landscaping plan for the staff/visitors parking lot and the front of the school is well done and appears to meet the required points for landscaping of parking lots. The code requirements for landscaping are focused on parking lots with the intent to brake up seas of unsightly asphalt.

The south side of Woodland Drive and the long stretches of internal driveways have no street trees or other ornamentation. Street trees should be considered for the south side of Woodland Drive and the parallel internal driveway. The site is essentially on the prairie on the edge of town. The site should have many more street trees. It is not clear to me if the Villages subdivision requirements for street trees would apply here.

#### Recommendation

Subject to the Plan Commissions deliberation on the issues raised in this and other staff memos approval of the rezoning and the site plan subject to appropriate conditions would be appropriate.

TKG Planning LLC Michael King

Sent from my iPad

#### **ITEM #1.**



To: Kevin Even

Tracy Meinholz

From: Randy Dorn

Dave Dresen Tim Herlitzka

RE: Tech Staff Meeting Comments – Woodland Drive School

Date: March 25, 2015

This memo provides comments for the Woodland Drive School submittal.

#### Sewer

We have had several discussions with the School District (District) regarding sewer matters as the site is located in an area where no sewers currently exist. The original plan for sewer for this general area includes having the sewer flow in a southeasterly direction, crossing Highway Q, and traveling through the Kilkenny Subdivision. Since no sewers have been constructed yet between the proposed school site and the Kilkenny area, the option of having the sewer flow north to the existing sewers on Aldora Lane and beyond has now been explored.

There are several items related to the Aldora Lane option including an over-capacity issue on this line and enhancements to the existing sewer system are needed.

As a result of discussions with the District, a tentative cost-sharing agreement is in place regarding construction of an expansion to our current sewer system. The agreement has not yet been executed but both parties have indicated conceptual support for it.

The contract stipulates that consideration should be given to having the school initially send flow to the north on the Aldora Lane sewer but then possibly require a connection to the sewer that would flow through the Kilkenny Subdivision once the connecting sewers are constructed.

#### Water

An existing water main is located on Woodland Drive in front of the proposed school. The District will be required to make a connection to this main.

The plans currently call for a separate water line to be used for watering athletic fields. We are continuing to work with the District's engineer on how best to meter this line so the District doesn't have to pay sewer charges on this water usage.

#### **Electric**

We have the following comments regarding this project:

- Power currently exists on the northeast corner of the site and an extension of power will be needed from that point. The District will be required to pay for this extension.
- We would like to know the proposed voltage, load calculations, and location of the electric service.
- An overhead electric line currently exists along the property on Woodland Drive. We would not
  be able to place this line underground without being compensated for this if requested by the
  District to do so.
- Depending on the proposed route for the electric lines on the property, electric easements might be needed.

We encourage the District to contact Dave Dresen, Waunakee Utilities Electric Superintendent, at (608) 849-8111 to discuss the details of the electric matters associated with this project.



# WAUNAKEE INTERMEDIATE SCHOOL 6265 West Woodland Drive Waunakee, WI



eppstein uhen : architects

# **DESIGN DEVELOPMENT**

3/20/2015

314017-04

OVERALL SITE PLAN
LEMOLITICH PLAN
LAYOUT PLAN
LAYOUT PLAN
GRADIES PLAN
EFFORCE CONTROL PLAN
UTILITY PLAN
LANGSCAPE PLAN
LANGSCAPE PLAN
LANGSCAPE PLAN
LANGSCAPE PLAN

GENERAL GD00

WAUNAKEE INTERMEDIATE SCHOOL

6265 West Woodland Drive Waunakee, WI

ISSUANCE AND REVISIONS

DESIGN DEVELOPMENT

DATE DESCRIPTION

KEY PLAN

ARCHITECTURAL **EPPSTEIN UHEN ARCHITECTS, INC.** 

333 East Chicago Street Milwaukee, WI 53202 Phone: (414) 271-5350

CIVIL

5709 Windy Drive, Suite D

Stevens Point, WI 54481 PHONE: (715) 344-9999

**STRUCTURAL** 

FAX: (715) 344-9922

PROJECT CONTACT: DIRECT PHONE: (000) 000-0000 EMAIL ADDRESS:

PROJECT CONTACT: James Lundberg, Project Manager DIRECT PHONE: (000) 000-0000 iiml@pobinc.com

FRST FLOOR FLAN - OVERALL SECOND FLOOR PLAN - OVERAL ROOF FLAN - OVERALL OVERALL EXTERIOR ELEVATION 3D REPRESENTATIONS 30 REPRESENTATIONS 3D BUILDING SECTIONS

SITE PLAN ELECTRICAL

PIERCE ENGINEERS, INC

FAX: (608) 256-7306

Brian Riewestani. PE (608) 729-1408 bir@pierceengineers.com

10 West Millin Street, Suite 205 Madison, WI 53703 PHONE: (608) 256-7304

**POINT OF BEGINNING** 

PROJECT CONTACT. DIRECT PHONE: EMAIL ADDRESS:

**MECHANICAL** FREDERICKSEN ENGINEERING, INC

12308 Corporate Pkwy. Suite 400 Mequon, WI 53092 PHONE: (262) 243-9090 FAX: (262) 243-9233

PROJECT CONTACT: DIRECT PHONE: EMAIL ADDRESS:

DIRECT PHONE: EMAIL ADDRESS:

Randy All, Project Engineer (000) 000-0000 randya@fei-hvac.com

**ELECTRICAL/PLUMBING MUERMANN ENGINEERING** 

116 Fremont Street Kiel, WI 53042 PO Box 235 PHONE: (920) 894-7800 FAX: (920) 894-7916

PROJECT CONTACT: DIRECT PHONE: EMAIL ADDRESS:

Curt Krupp, President (920) 894-7800 curt@me-pe.com

-23

**SYMBOL LEGEND** 

E esd Ess estation insulation & British system & British & B

**CALLOUTS TAGS** XXX WALL TITLE --- VIEW NAME OOO DOOR - VIEW SCALE (000 000) KEYNOTE ◬ © FURNITURE 000 EQUIPMENT

DETAILS

XX

(B)-(A)-1 2

**GRAPHICS** 

NORTH ARROW

DIMENSION REFERENCES

TYPE CEILING

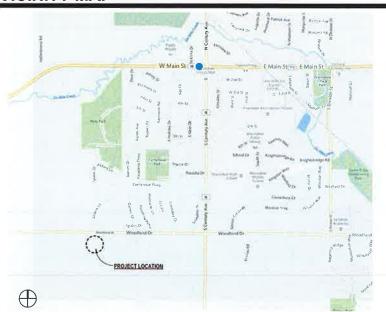
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VEND venting machine VERT ventual vent

**VICINITY MAP** 



OWNER SIGN-OFF SCHEMATIC DESIGN DOCUMENTS

THE <u>UNDERSIGNED CLIENT</u> APPROVES THE OVERALL DESIGN CONCEPT OF THE BUILDING PROGRAM, UNIT MIX, UNIT COUNT, PARKING RATIO, FLOOR-TO-FLOOR HEIGHTS, ARCHITECTURAL CHARACTER, SITE PLAN, AND PRELIMINARY FLOOR AND UNIT PLAN DESIGN

IF THERE ARE SUBSTANTIAL CHANGES TO THE PROJECT SCOPE AFTER CLIENT SIGN-OFF, CHANGES WILL BE SUBJECT TO ADDITIONAL SERVICES

THE ARCHITECT IS HEREBY AUTHORIZED TO PROCEED TO DESIGN DEVELOPMENT

EPPSTEIN UHEN ARCHITECTS, INC

TEM

PROJECT MANAGER PROJECT NUMBER 314017-04 3/20/2015

INDEX

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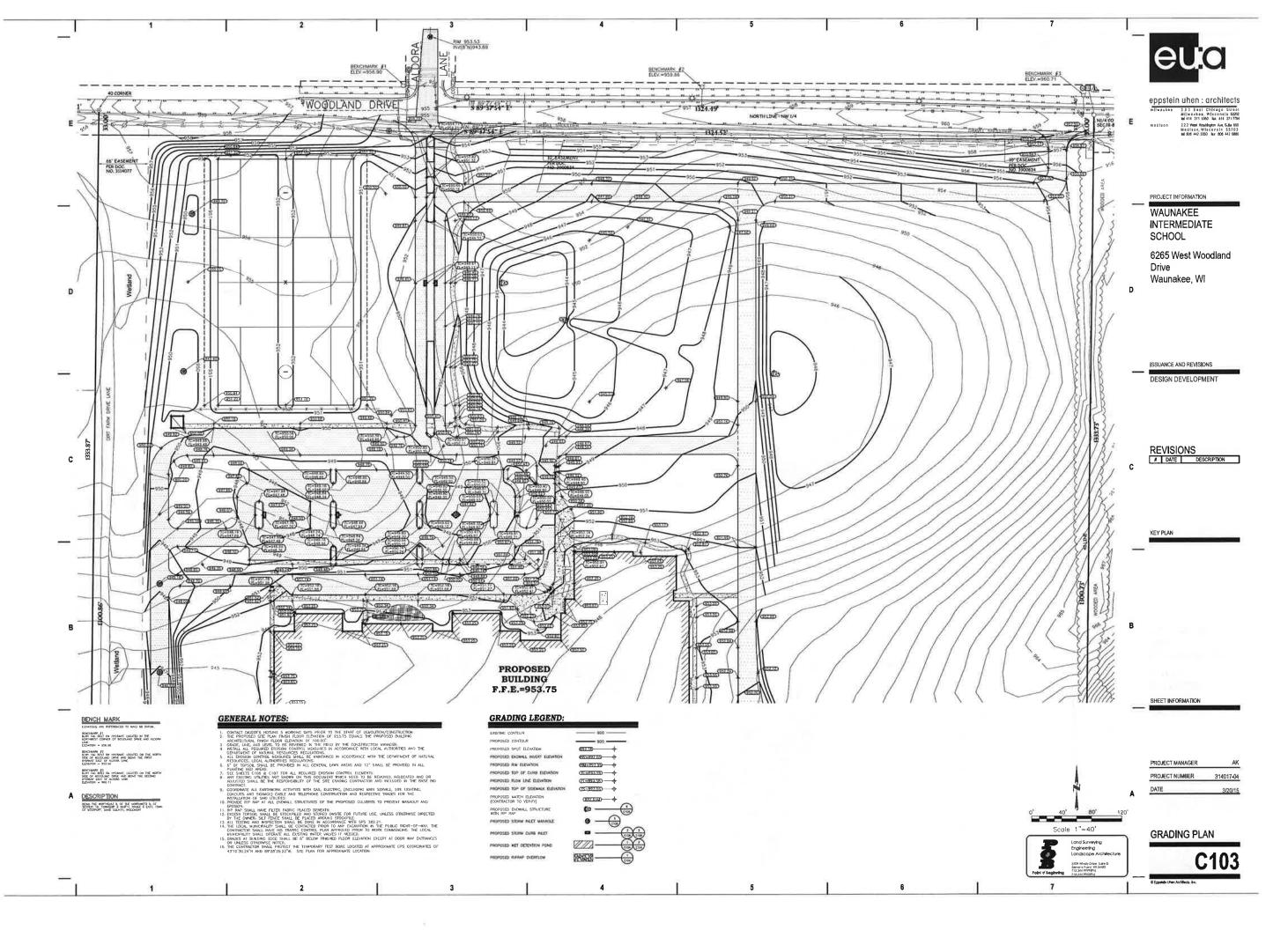
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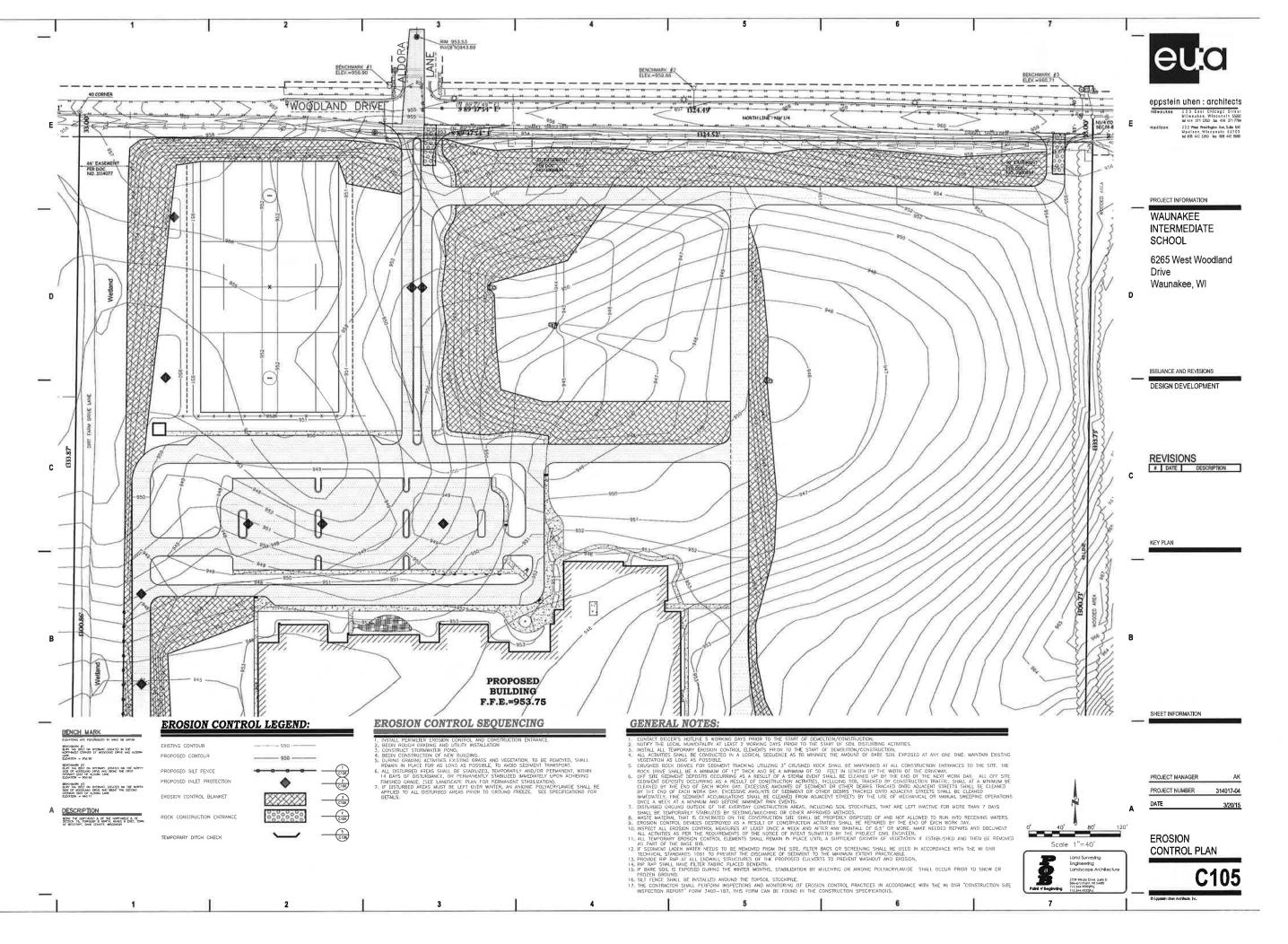
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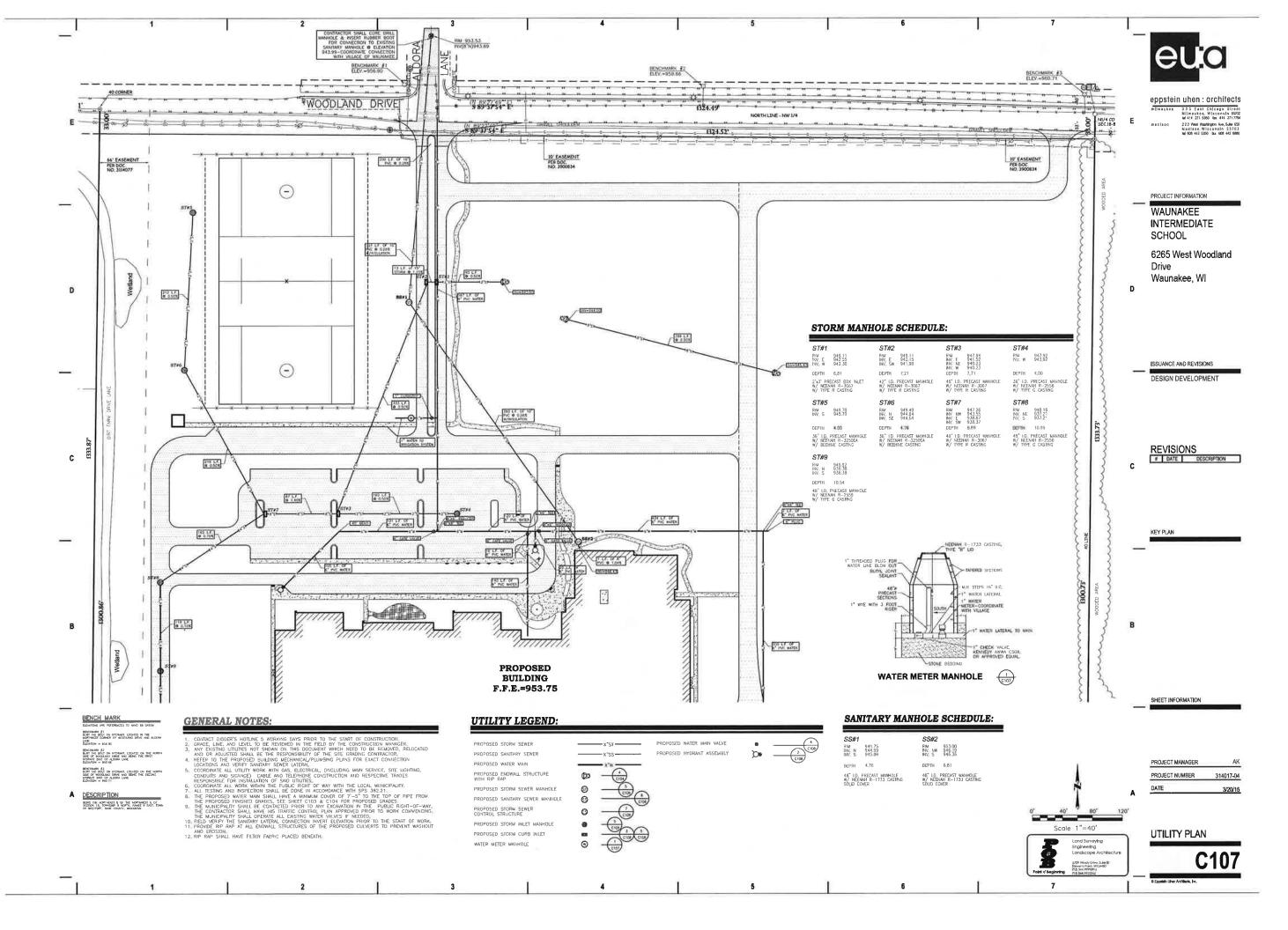
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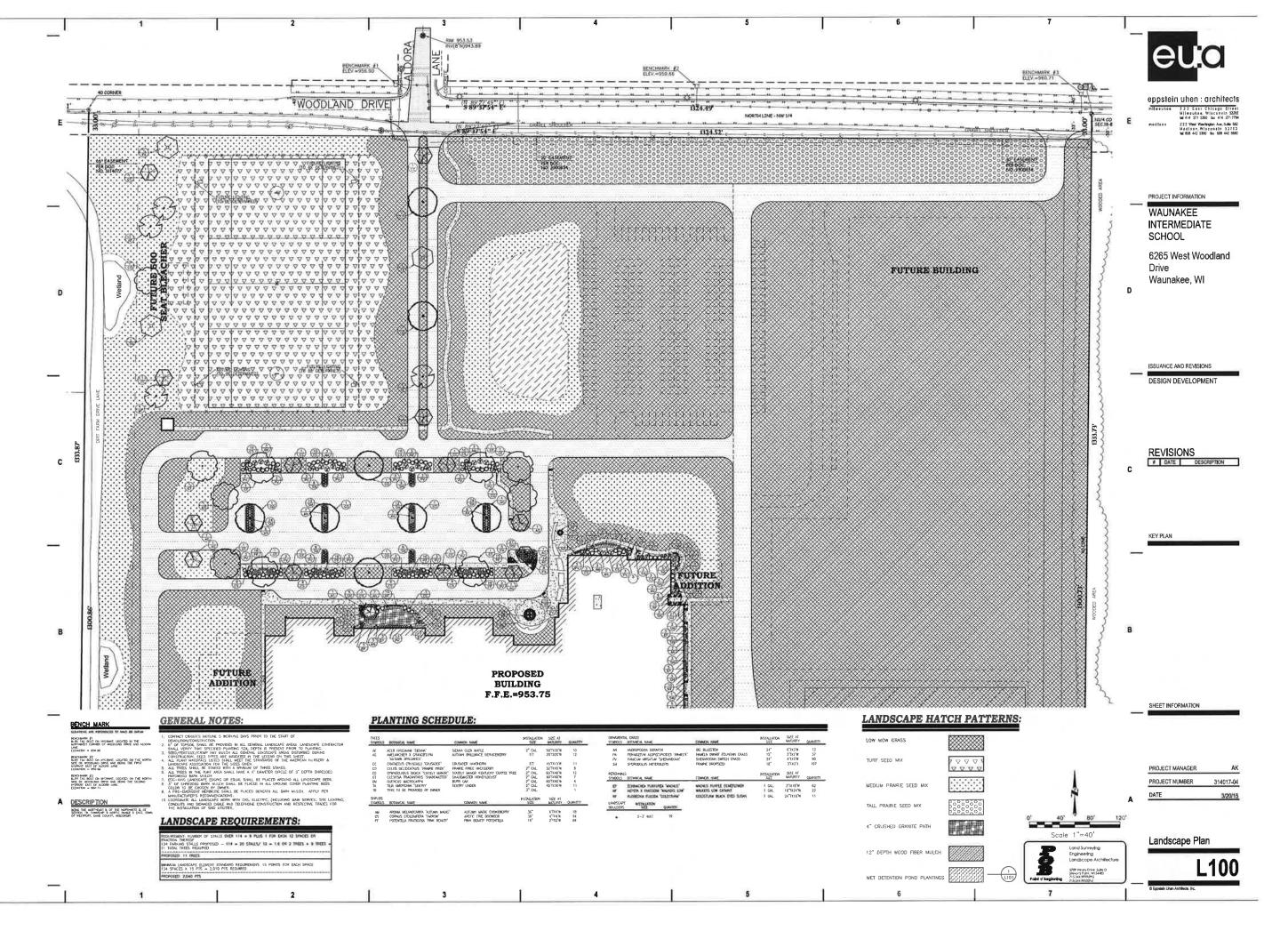


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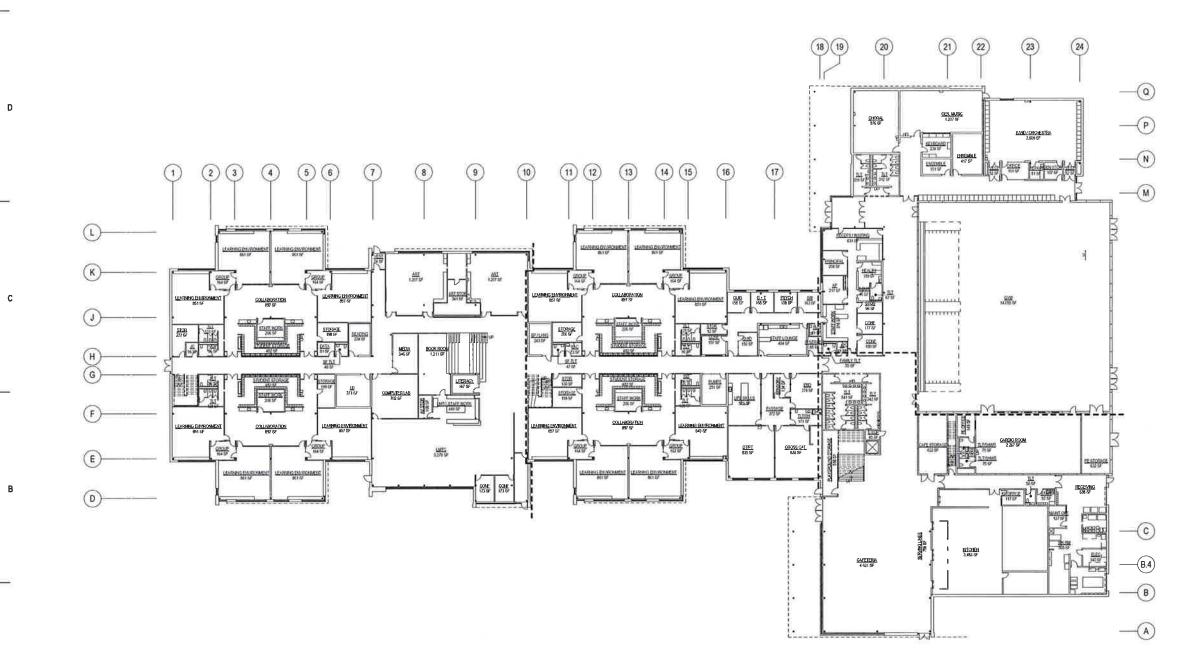
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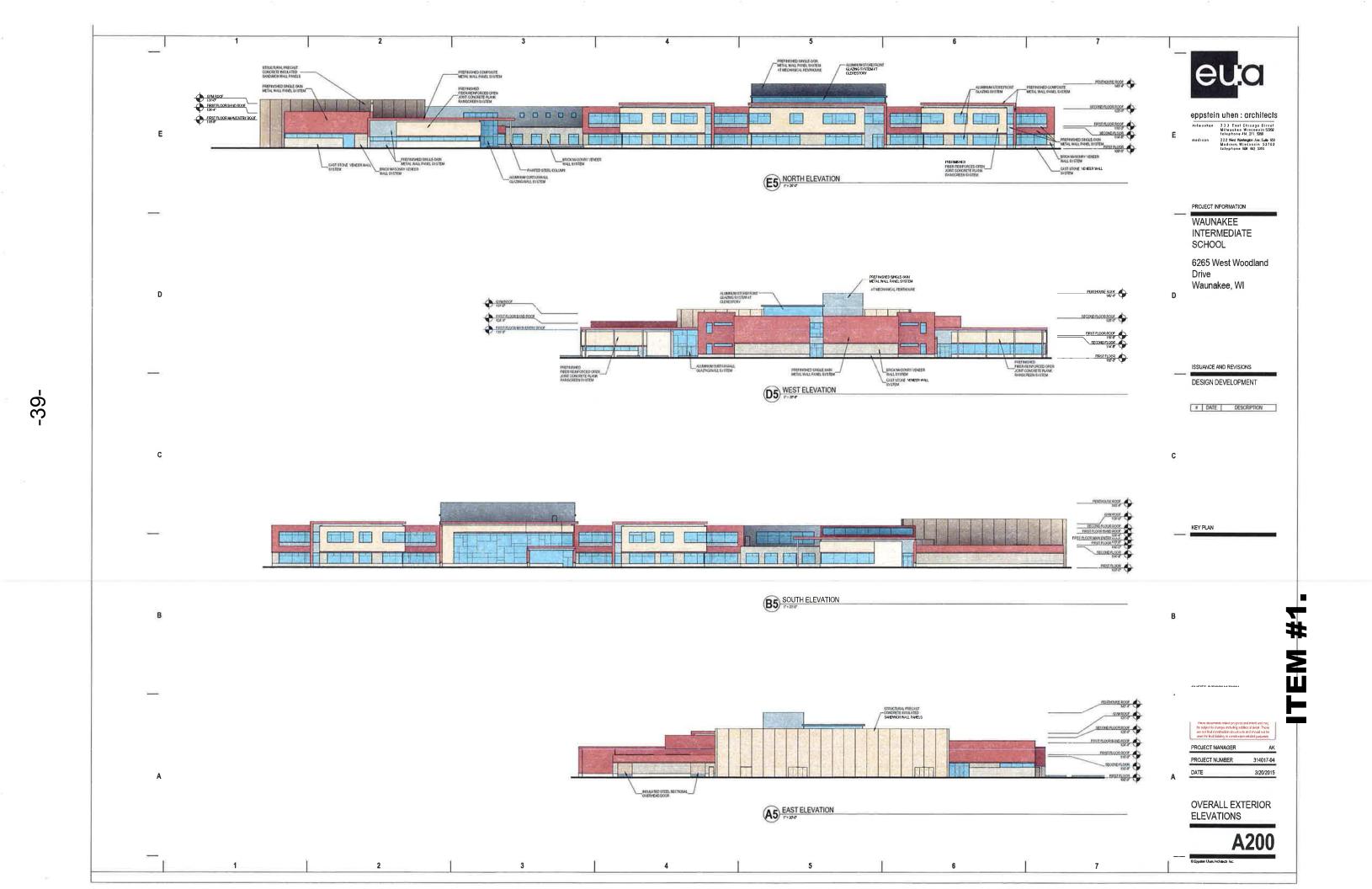
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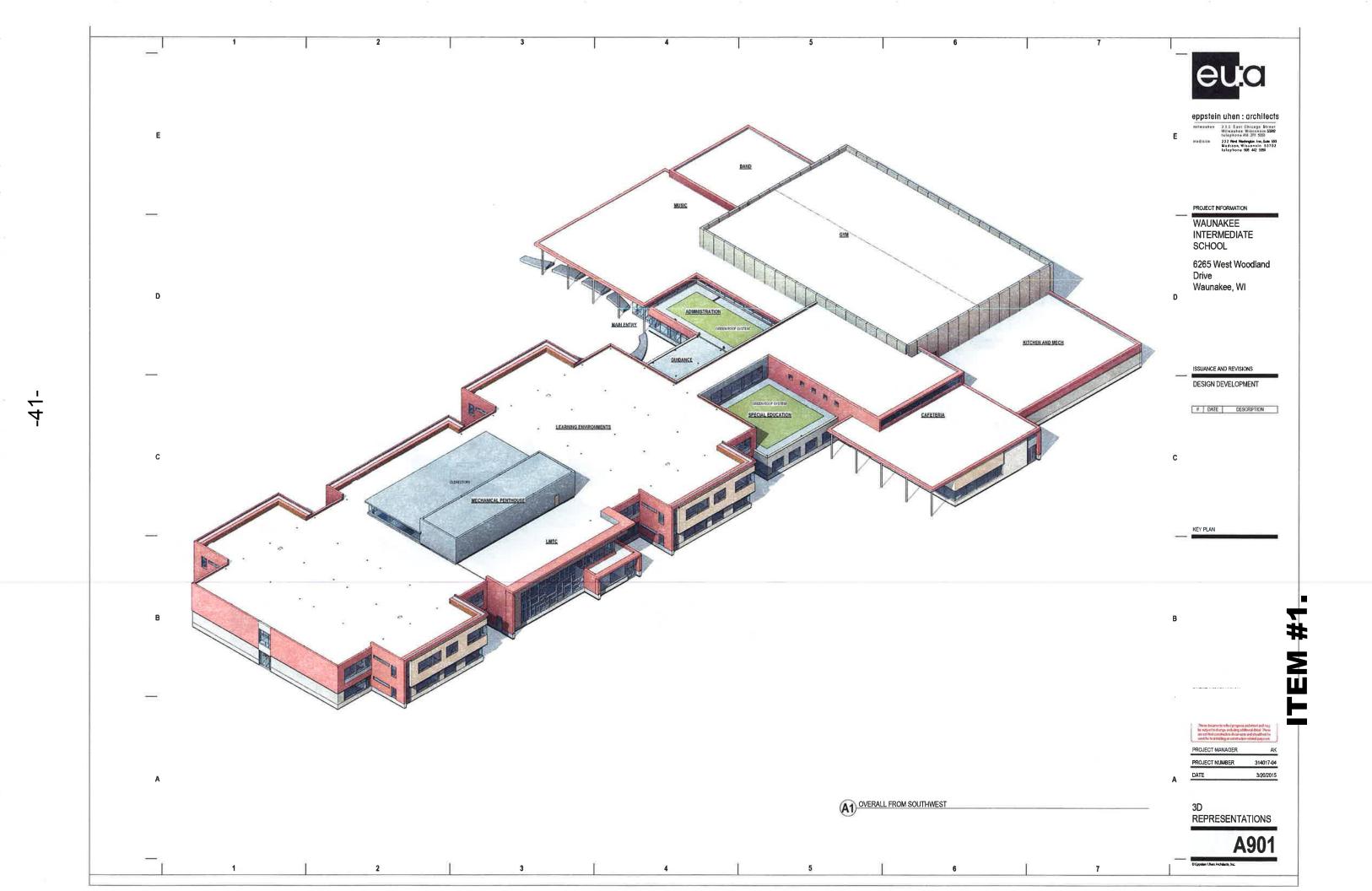
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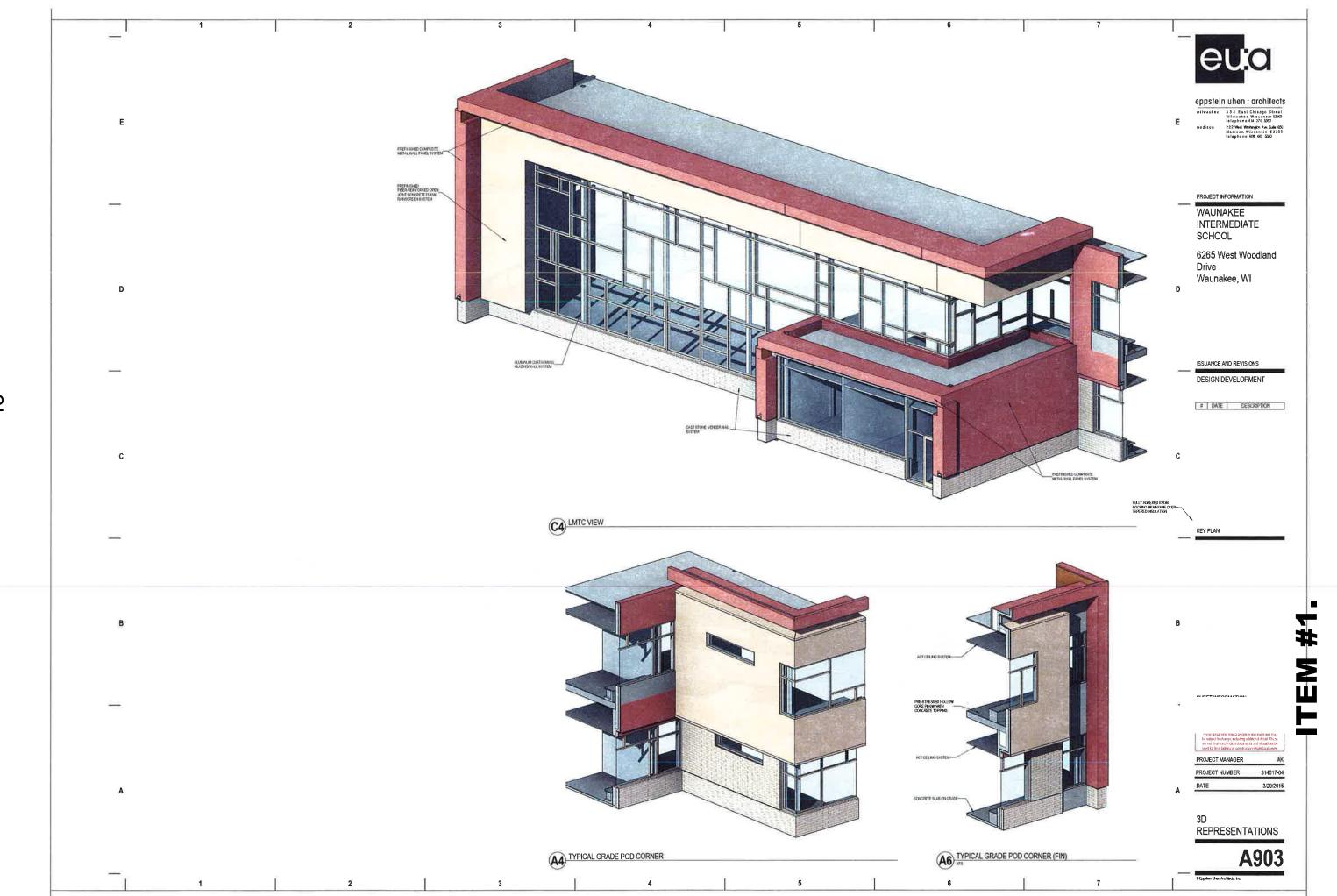
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**TEM #1** 

eppstein uhen : architects 333 East Chicago Street Milwaub ee Wisconsin SSID telephone 41 271 539 222 Well Wisconsin 58703 Hadison Wisconsin 58703 Lelephone 56 422 550

PROJECT INFORMATION WAUNAKEE INTERMEDIATE SCHOOL

6265 West Woodland

ISSUANCE AND REVISIONS DESIGN DEVELOPMENT

KEY PLAN

# DATE DESCRIPTION

Drive Waunakee, WI

314017-04 PROJECT NUMBER

A DATE 3/20/2015

EXTERIOR BUILDING AND SITE IMAGERY

A905









D

SITE PLAN - ELECTRICAL

E

D

A

-46-

WAUNAKEE INTERMEDIATE SCHOOL SITE FIXTURE SCHEDULE

15W LEDRSOOK WUNIT -

SISW LEDYSSOOK WILINIT

N NOTES: COLOR TO BE SELECTED BY ARCHITECT FROM RAL COLOR CHART AND STANDARD AVAILABLE FINISHES.

ERICR RECESSED LED DOWNLIGHT - 6" ROUND

EXTERIOR LED WALL PACK GRAZER DOUBLE LED AREA LIGHT W/20 POLE - TYPE 2

LED AREA LIGHT - TYPE 3

LED AREA LIGHT - TYPE 4

LED AREA LIGHT - TYPE S

PI 20 SOLIARE STEEL LIGHT POLE - SINGLE MOUNT

LP2 20 SQUARE STEEL LIGHT POLE - DOUBLE 180° MOUNT

LAMPTYPE LAMPGTY, MANUFACTURER C

SOW LEDHOOOK WILINT MICRAWEDISON CLEON AS OF LED SWOOK

NA NA COOPER SSS-4-A-20-S-X-N-1

NA NA COOPER SSS-4A3S-SXN-2

- GENERAL NOTES:

  1 UNLESS SYMM OTHERWISE, ALL WIRRIG SHOWN IS CIPMS AND HIS GROUND IN 1º PVC.
- INSTALL PULL CORD IN ALL EMPTY CONDUITS.
- INSTALL PULL CORD IN ALL EMPTY CONDUITS.

  PROVIDE CONCRETE BASE ROUGH-IN PER DETAIL (5)
- LINESS SHOWN OTHERWISE, ALL CONDUITS BURED 2'4' RELOW PRISHED CHACK.

  PROVIDE SITE LICHTING CONTROL PAREL PER DETAL.

  E CI IS RESPONSIBLE FOR ALL WORSE REQUIRED TO BRADE SITE EXAMATION AND TO BOOK TO GROWN. CONDUING WITE RESPONSIBLE OF CORE ON COMMICTED SHER ACE.
- ALL EXTERIOR LIGHT POLES TO BE MOUNTED A MINIMUM OF 3'-0" FROM CURB OR SIDEWALK EDGE OR WHERE DIRECTED BY SITE ARCHITECT, TYPICAL OF ALL POLE SHOWN ON SITE.

BEGA 2380LED-K4-XX

BEGA 3514LED 545 KE XX



eppstein uhen : architects

milwawker, Wiscanski S200 Helphon Mt. 27, 300 madison 227 West Make S0 Hadisək Wiscanski S270 Hadisək Wiscanski S270 Hadisək Wiscanski S270 Hadisək Wiscanski S2703 Hadisək Wiscanski S2703



Solid planning, superior solutions #0 Bo 28 ( #55mm) to Ga. WEED I Plan BE 28 ( #55 pa EE 14 ft)

PROJECT INFORMATION

WAUNAKEE INTERMEDIATE SCHOOL

6265 West Woodland Drive Waunakee, WI

ISSUANCE AND REVISIONS

DESIGN DEVELOPMENT

# DATE DESCRIPTION

KEY PLAN



SHEET INFORMATION

PROGRESS DOCUMENTS NOT FOR CONSTRUCTION

PROJECT MANAGER CFK 314017-04 PROJECT NUMBER DATE 3/20/2015

> SITE PLAN -**ELECTRICAL**

> > E100



Village of Waunakee Planning/Zoning Department 500 W. Main Street Waunakee, WI 53597

Conditional Use

## COCH WAZOO	Phone (608) 850-8500 Fax (608) 849-5628	Permit Application		
APPLICANT	James Moeller			
DDRESS 1255 Dantmouth Dr Wownaker				
CONTACT PHONE # EMAIL ADDRESS	Jim. moeller@csmtruck.com			
PROJECT LOCATION	6265 Woodland	Dr. Warnakee		
ZONING CLASS	G-(			
CONDITIONAL USE PERMIT REQUESTS SUBMITTED TO THE VILLAGE OF WAUNAKEE PLAN COMMISSION SHALL FOLLOW THE PROCEDURES LISTED BELOW.				
<ol> <li>Applicant meets with staff.</li> <li>Applicant submits application fee of \$ 350 and packet by 12:00 noon four (4) weeks prior to the Plan Commission meeting. Plan Commission meetings are regularly scheduled for the fourth Monday of the month.</li> <li>Staff meets to review the request.</li> <li>It is Village policy that all costs incurred by outside professional staff members will be charged to the applicant (see Village Ordinance 106-51 (c)).</li> <li>Applicant attends Public Hearing at Plan Commission meeting and action is taken.:         <ul> <li>a. Notice of Public Hearing shall be given by publication of a Class 2 Notice under WI statutes in the official Village newspaper.</li> <li>b. Owners of properties within one hundred (100) feet of affected property shall be notified at least five (5) days prior to the date of Public Hearing.</li> </ul> </li> </ol>				
THE UNDERSIGNED CERTIFIES THAT HE/SHE HAS FAMILIARIZED HIMSELF/HERSELF WITH THE STATE AND LOCAL CODES AND PROCEDURES PERTAINING TO THIS APPLICATION. THE UNDERSIGNED FURTHER HEREBY CERTIFIES THAT THE INFORMATION CONTAINED IN THIS APPLICATION IS TRUE AND CORRECT.  SIGNED:  OPTO POLICY (OWNER OR OWNER'S AUTHORIZED AGENT'S SIGNITURE)				
FOR VILLAGE USE ONLY:  DATE RECEIVED:  RECIEPT NUMBER:	FEE PAID:			



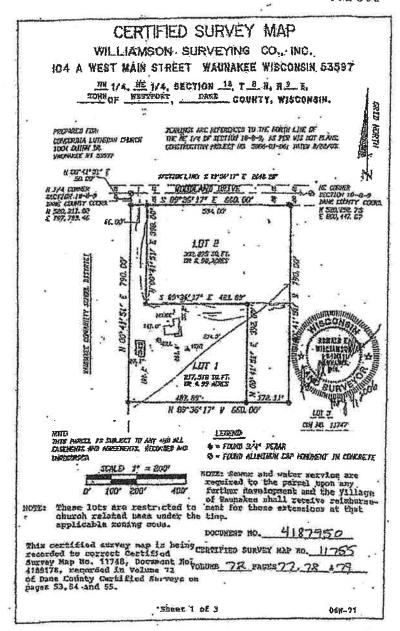
Village of Waunakee Planning/Zoning Department 500 W. Main Street Waunakee, WI 53597 Phone (608) 850-8500 Fax (608) 849-5628

Rezoning Application

1.	LOCATION OF PROPERTY	6265 Woodland Dr Town of Westport			
2.	LEGAL DESCRIPTION (METES & BOUNDS OR PLAT & LOT)	parce 1 #0809 -181-8650-0			
3,	ZONING CHANGE:	FROM $G-1$ to $A-1$			
4.	PROPOSED USE OF PROPERTY	single family home site			
DIVISIO		LL/30 11X17) SHOWING ANY PROPOSED LAND NTS AND THE LOCATION AND SIZE OF ALL EXISTING NG AREAS.			
5.	TYPE OF RESIDENTIAL DEVELOPM	ENT (IF APPLICABLE)			
	TOTAL DWELLING UNITS PROPOSE	ED NO. OF PARKING STALLS			
	TYPE OF NON-RESIDENTIAL DEVEL	OPMENT (IF APPLICABLE)			
	TOTAL TENNANTS PROPOSED	NO. OF PARKING STALLS			
6. CURRENT OWNER OF PROPERTY: South WI Dist of Lutheran church - Missouri Synoch Mailing ADDRESS:					
	PHONE: 608 257	EMAIL:			
7. CONTACT PERSON: Neil Halleen Opitz Realty					
	MAILING ADDRESS: 502 N. Eav Claine Ave, Madison PHONE: 608 257-0111 EMAIL: nh@opitzrealty-com				
	PHONE: 408 497 OHI	EMAIL: MNWO DITE TENTY - COM			
STATE UNDER	AND LOCAL CODES AND PROCEDUR SIGNED FURTHER HEREBY CERTIFIE ATION IS TRUE AND CORRECT.	HE HAS FAMILIARIZED HIMSELF/HERSELF WITH THE RES PERTAINING TO THIS APPLICATION. THE ES THAT THE INFORMATION CONTAINED IN THIS  CP TZ Rody w HORIZED AGENT'S SIGNITURE)			
FOR VII	LAGE USE ONLY:				
	ECEIVED:	FEE PAID: <u>\$ 345.00</u>			

The legal description of the subject property is: Lot 1 CSM 11771 C572/121 & 123 - 5/24/2006 F/K/A Lots 1 & 2 of Certified Survey Map No. 11755 as recorded in Vol. 72 of Certified Survey Maps, Page 77, as #4187950, in the office of the Register of Deeds for Dane County, Wisconsin (11.97 Acres).

001 399



This request for the parcel of land on Woodland Drive, #0809-181-8650-0, is that either a Conditional Use permit, or a full rezoning be obtained in order that a single family home and an outbuilding be permitted to remain on the property. The parcel is currently zoned G-1.

The parcel consists of 11.97 acres of primarily undeveloped land. Approximately half is currently tilled, and a single family home and nearby outbuilding sit on the parcel. The applicant would continue to use this as single-family home site, keeping its use essentially the same. The applicant would eventually remove the existing house and outbuilding and build a new home and outbuilding. The tilled land would probably be turned into a prairie planting. So, the proposed use is nearly identical to the current use.

There is currently a well and septic that serves the home, and the use of the private sanitary system and well would be continued rather than hooking into the city water and sewer.

# CERTIFIED SURVEY MAP

WILLIAMSON SURVEYING CO., INC. 104 A WEST MAIN STREET WAUNAKEE WISCONSIN 53597

NW 1/4, NE 1/4, SECTION 18, T 8 N, R 9 E, DANE TOWN OF WESTPORT . \_ COUNTY, WISCONSIN.

PREPARED FOR CONCORDIA LUTHERAN CHURCH 1004 QUINN DR. WAUNAKEE WI 53597

BEARINGS ARE REFERENCED TO THE NORTH LINE OF THE NE 1/4 OF SECTION 18-8-9, AS PER VIS DOT PLANS, CONSTRUCTION PROJECT NO. 5886-01-06; DATED 8/22/03.

N 00°41'51" E 50, 00' SECTION LINE: \$ 89°36'17" E 2648.28 N 1/4 CORNER WOODLAND DRIVE NE CORNER SECTION 18-8-9 SECTION 18-8-9 ₹ S 89°36′17″ E 660.00′ DANE COUNTY COORD. DANE COUNTY COORD. N 520, 311, 02 E 797, 799, 46 N 520, 292, 75 E 800, 447. 67 LOT 2 8 LDT 1 AREA = 11.97 ACRES 790, OR 521, 393 SO. FT. SCHOOL LOT 3 CSM NO. COMMUNITY 5 11747 A VENT LIIT\_1 N 89°36'17" W 660.00'

NOTE THIS PARCEL IS SUBJECT TO ANY AND ALL EASEMENTS AND AGREEMENTS, RECORDED AND UNRECORDED.

> SCALE: 1" = 200' 100'

NOTE:

This parcel is restricted to church related uses under the applicable zoning code. MINIMINI

LEGEND:

- = FOUND 3/4" REBAR
- = FOUND ALUMINUM CAP MONUMENT IN CONCRETE

LUT 3 CSM NO. 11747

Sewer and water service are required to the parcel upon any further development and the Village of Waunakee shall receive reimbursement for those extensions at that time.

DOCUMENT NO. 4195097

CERTIFIED SURVEY MAP NO. 1177

VOLUME 72 PAGES / 2 ),

06W-71-1

Sheet 1 of 3



GRID

NDRTH

CERTIFIED SURVEY IVIAT
WILLIAMSON SURVEYING CO., INC. SCONSIN 53597

RONALD E. WILLIAMSON 104 A WEST MAIN STREET WAUNAKEE WISCONSIN

NW 1/4, NE 1/4, SECTION 18, T\_8 N, R 9 6 5

TOWN OF WESTPORT , DANE COUNTY, WISCONSIN. WAUNAKEE.

DESCRIPTION:

A parcel of land located in the NW 1/4 of the NE 1/4 of Section 18, T8N, R9E, Town of Westport, Dane County, Wisconsin being more particularly described as follows:

All of Lots 1 and 2 of Certified Survey Map No. 11755, Document No. 4187950, recorded in Volume 72 of Dane County Certified Surveys on pages 77, 78 and 79.

#### SURVEYOR'S CERTIFICATE

I, Ronald E. Williamson, Registered Land Surveyor, hereby certify that in full compliance with the provisions of Chapter 236.34 Wisconsin Statutes, the subdivision regulations of Dane County and by the direction of the owner listed below, I have surveyed divided and mapped the property described above and that this ceritfied survey map is a correct representation thereof.

> Williamson Surveying Co. Inc. by Ronald E. Williamson

President

#### OWNER"S CERTIFICATE

As owner, The South Wisconsin District of The Lutheran Curch-Missouri Synod hereby certify that they caused the land described on this certified survey map to be surveyed, divided and mapped as represented on the certified survey map. They also certify that this certified survey map is required by S.75.17(1)(a) Dane County Code of Ordinances to be submitted to the Dane County Zoning and Land Regulation Committee for approval.

WITNESS the hand and seal of said owner on this /6 day of 2006.

> Representative The South Wisconsin District of The Lutheran Church-Missouri Synod

STATE OF WISCONSIN) SS DANE COUNTY)

Personally came before me this to day of MM, 2006 the name william M. Hora to me known to be a representative of The South Wisconsin District of The Lutheran Church-Missouri Synod and acknow-, 2006 the named ledged that he executed the foregoing instrument as such representative of said The South Wisconsin District of The Lutheran Church-Missouri Synod and by its authority.

PUS

Dane County, Wisconsin

My commission expires Sheet 2 of 3

Seal

CERTIFIED SURVEY MAP
WILLIAMSON SURVEYING CO., INC. RONALD E.
104 A WEST MAIN STREET WAUNAKEE WISCONSIN 53597
NW 1/4, NE 1/4, SECTION 18, T 8 N, R 9 E, WW. 1/4
TOWN OF WESTPORT , DANE COUNTY, WISCONS MURY
Approved for recording per Village Board, Village of Wauankee on this Ala day of May , 2006.
Miles B Man
TOWN BOARD RESOLUTION:
ADDODOTION.
Resolved that this certified survey map is hereby approved for recording this 4th day of May, 2006.
Thousand M. D.
Resolution No. 06-02 Thomas G. Wilson, Town Administrator
a ·
«
Ye.
Refer to building site information contained in the Dane County
Soil Survey.
Approved for recording our bases
Approved for recording per Dane County Zoning and Land Regulation Committee action of May 4, 2006
Norbert Scribner, Representative
The state of the s
r ·
* la:
Received for recording this 24 day of May, 2006 at 12:41 o'clock P.M. and recorded in Volume 72 of Dane County Certified Surveys on pages 121, 122 and 123.
Jane Light by Caroly I droud
DOCUMENT NO. 4195097 Register of Deeds
CERTIFIED SURVEY MAP NO. 11771
Sheet 3 of 3 06W-71-1

WOODLAND DRIVE EXIST. S 89°36'17" E 660.00' L [] T 1

AREA = 11.97 ACRES OR 521,393 SQ.FT. NEW BARN ъртчках. 60° × 100 N 89°36'17" W 660.00'

> LDT 3 C.S.M. NO. 11747



LOT 3

C.S.M. N□. 11747

LEGAL DESCRIPTION

LOT I (11.91 ACRES OR 521,393 SQ. FT) BASED ON CERTIFIED SURVEY MAP \*1111 BEING PART OF THE NW 1/4 OF THE NE 1/4 OF SECTION 18, TOWNSHIP 8 NORTH, RANGE 9 EAST, TOWN OF WESTPORT, DANE COUNTY, WISCONSIN.

SETBACKS

FRONT: ASSUMED 20'-0' (T.B.D.) SIDES: ASSUMED 8'-0', MIN. (T.B.D.) BACK: ASSUMED 20'-0' (T.B.D.)

SITE PLAN

SCALE: I" = 50'-0"

Moeller Residence Woodland Drive Waunakee, WI 53597 1 0 0 0

MICHAEL F. SIMON BUILDERS EST. 1893



#2  $\Delta 1.1$ 



Village of Waunakee and Town of Westport

# **Joint Plan Commission**

A special meeting of the Waunakee/Westport Joint Plan Commission was held January 10, 2006, Village Hall, Waunakee, WI.

#### **CALL TO ORDER**

Chairperson Sipsma called the meeting to order at 6:00 p.m.

#### Members Present:

Dean Grosskopf, John Van Dinter, Ken Sipsma, Pat McGowan, Phil Willems, George Liegel.

### Also Present:

Kevin Even, Tracy Meinholz, Gary Epping, Dan Freiburger, Jeff Corder, Michael Spahn.

#### **APPROVAL OF MINUTES**

Motion McGowan, second Liegel, to approve the minutes from the December 13, 2005 meeting. Motion carried.

### **PUBLIC HEARING & DISCUSSION/ACTION**

#### **CONCORDIA LUTHERAN CHURCH - REZONE & CSM**

Mr. Even explained that the public hearing was not properly noticed for last months meeting and would actually take place at this meeting.

Mr. Sipsma re-opened the public hearing at 6:02 p.m.

There were no comments from the public

Mr. Sipsma closed the public hearing at 6:04 p.m.

Mr. Even presented a memo prepared by himself and Mr. Wilson of Westport, listing suggested conditions of approval. Mr. Sipsma made a correction to item No. 4 changing it to "no further development without approval of the JPC". Representatives from the church were present and stated they were agreeable to the conditions, and would work with the current property owners.

Motion by Grosskopf, second McGowan, to recommend approval of the 12 acre rezone from A-I to G-I, and the remaining 62 acres rezoned from County A-I to Village A-I, and approval of the CSM with the following conditions:



- 1. Require the applicant to submit one CSM for the house and church land or sign an acceptable form of agreement to require to the land be combined into one lot within 3 months of purchase of the property.
- 2. Execution of a "Restrictive Use Agreement" acceptable in form by the Village and Town attorney that would restrict the property to church related uses
- 3. The remaining land (62 acres) combined into one lot via a CSM acceptable to Village Engineer and Town Attorney
- 4. Execution of a deed restriction acceptable to the Village Engineer and Town Attorney that would restrict the property to no further development without approval of the JPC
- 5. Conditioned upon an agreement requiring that sewer and water be connected to the property upon development and that the Village receive reimbursement for sewer and water extensions that were made for the property as part of the Woodland Drive project in 2004
- 6. That the property be subject to the "0" water runoff policy as previously required by the JPC
- 7. The property is subject to Town Design review and Village site plan approval
- 8. That all fees including MMSD and special assessments be paid in full
- 9. Any necessary highway improvements be made that are recommended by the Village and Town Engineer
- 10. 100' Right of Way dedication for Woodland Drive.
- 11. Satisfaction of all standard Town and Village requirements
- 12. Any other issues added by the Commission at the meeting

Motion carried unanimously.

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-	 	м	IV

Motion Van Dinter, second McGowan, to adjourn the meeting at 6:11 p.m. Motion carried.	
Submitted By: Tracy Meinholz, Recording Secretary	
Approved:	

# **ITEM #2.**



Village of Waunakee 500 W. Main Street P.O. Box 100 Waunakee, WI 53597 (608) 850-8500 fax (608) 849-5628

# **MEMO**

To:

Joint Plan Commission

From:

Kevin Even, P.E.

Date:

January 6, 2006

RE:

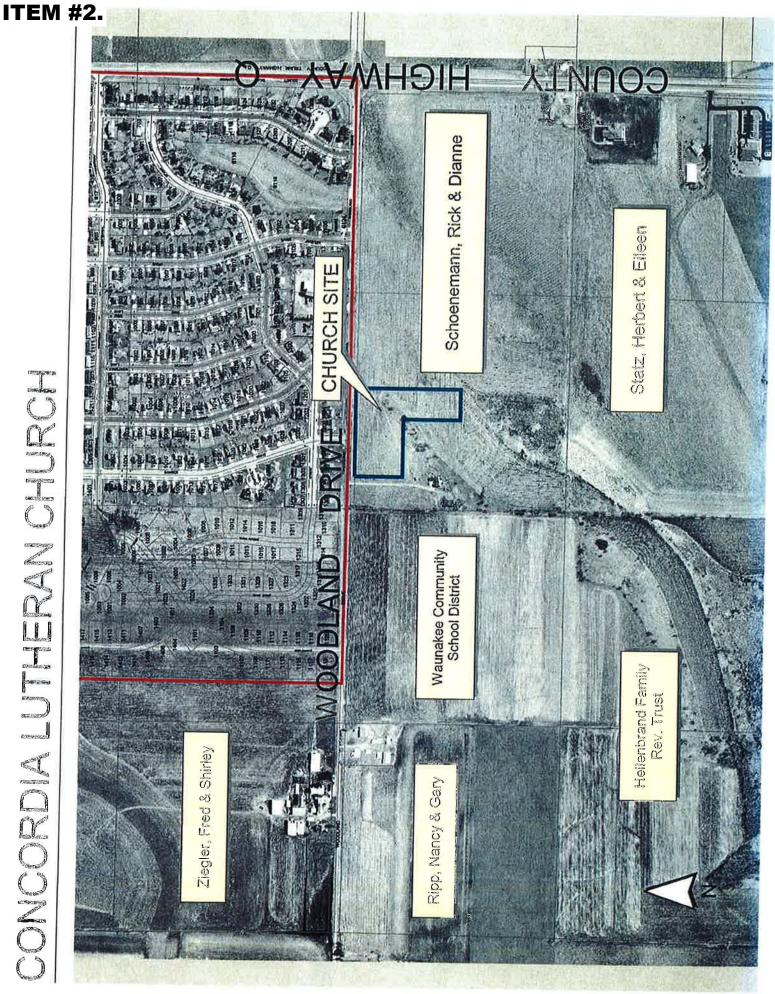
**Concordia Lutheran Church Proposal** 

The following is the staff recommended motion for the Concordia Lutheran Church proposed CSM and Rezone Request.

Motion to recommend approval of the 12 acre rezone from A-I to G-I, and the remaining 62 acres rezoned from County A-I to Village A-I, and approval of the CSM with the following conditions:

- 1. Require the applicant to submit one CSM for the house and church land or sign an acceptable form of agreement to require to the land be combined into one lot within 3 months of purchase of the property.
- 2. Execution of a "Restrictive Use Agreement" acceptable in form by the Village and Town attorney that would restrict the property to church related uses
- 3. The remaining land (62 acres) combined into one lot via a CSM acceptable to Village Engineer and Town Attorney
- 4. Execution of a deed restriction acceptable to the Village Engineer and Town Attorney that would restrict the property to further development without approval of the JPC
- Conditioned upon an agreement requiring that sewer and water be connected to the property upon development and that the Village receive reimbursement for sewer and water extensions that were made for the property as part of the Woodland Drive project in 2004

- 6. That the property be subject to the "0" water runoff policy as previously required by the JPC
- 7. The property is subject to Town Design review and Village site plan approval
- 8. That all fees including MMSD and special assessments be paid in full
- 9. Any necessary highway improvements be made that are recommended by the Village and Town Engineer
- 10. 100' Right of Way dedication for Woodland Drive.
- 11. Satisfaction of all standard Town and Village requirements
- 12. Any other issues added by the Commission at the meeting



### **TOWN OF WESTPORT**

As you know, after hearing your concerns and the concerns of our neighbors regarding our 2013 River Road winery proposal, we decided to withdraw the proposed project in August of 2013. We have spent the last couple of years reflecting on these concerns, and believe that our new proposal, with a focus on our small family agricultural setting and proposed business, will be met with community support. We are confident that you will find that our new project, which is very different in size and operation from our prior proposal, epitomizes the spirit of the family agricultural business. By greatly reducing the scale of the project, we have eliminated the need for investors.

Under our new proposal we would like to locate a new agricultural building on our River Road 5.69 acre "agricultural" parcel. The driveway would enter off River Road more than 160 feet away from the nearest property line to the North. The drive would enter into our pine tree line to access a small parking area concealed in the trees. From that point there would be a driveway up to the building for deliveries and pickups. The building would be located just above our pine trees not far from our home. This building would have two levels approximately 40ft x 80ft each. The lower in ground level would house the vineyard, orchard and wine making equipment, and the upper ground level would provide additional storage and an area for people to sample and purchase our products.

We plan to operate this as a small-scale family agricultural business on our vineyard setting with the new building located near our home and surrounded by our fruit crops. Besides our own products, we would like to offer locally made goods such as cheeses, sausages, crackers and breads as well as other items such as nuts, olives and fruits to complement our products.

# **ITEM #1.**

Aside from the small offerings referenced above, we have no plans of a restaurant on this site. We would anticipate a small retail area for wine and food-related novelty items. Our plans include a quaint outdoor trellis and patio area for enjoying our artisan wines in a unique vineyard setting, making this part of our guests' agricultural experience. Like many vineyards, we plan to offer educational vineyard and winery tours. We anticipate being open to the public daily from 10:00 am to 6:00 pm seasonally with a possible 7:00 pm close on Friday and Saturday during the summer months.

As many of you have seen, we continue to expand our vineyard along River Road as well as our apple, plum, cherry and aronia berry orchards. We currently have over 725 vines many of them 7+ years old. In the near future, we expect to more than triple that amount on our property. This will give us several acres of estate grown grapes, which is more than most of the current Wisconsin wineries have growing on their winery sites. All of these fruits are very hardy for our location and make great juices and wines. We have been cultivating them and slowly expanding since 1990. Through sustainable practice and care we have received an excellent yield from these perennials year after year.

Besides the fruit which will be harvested from our own property a small amount of fruit will come from other local Wisconsin vineyards. Fruit from off-site vineyards and orchards would be brought to our property in bins on pickup trucks and small trailers, similar to what we have done for years. We may complement our local fruit with some out-of-state fruit, and anticipate that this would comprise of 2 to 6 truck deliveries a year. These would arrive during the harvest season.

As you can see, we have taken the feedback from the Town of Westport, the Village of Waunakee, and most importantly, or neighbors very seriously. We have greatly reduced our project to a scope which is in-line with the spirit of a family agricultural business. We are confident that we are now proposing a project that you and our neighbors can enthusiastically support.

Of course, we encourage you to reach out to us with any questions or concerns you continue to have. We are committed to making this project something our community can be proud to support.

Sincerely,

David Korb and Family

Drumlin Ridge Farm Vineyards LLC

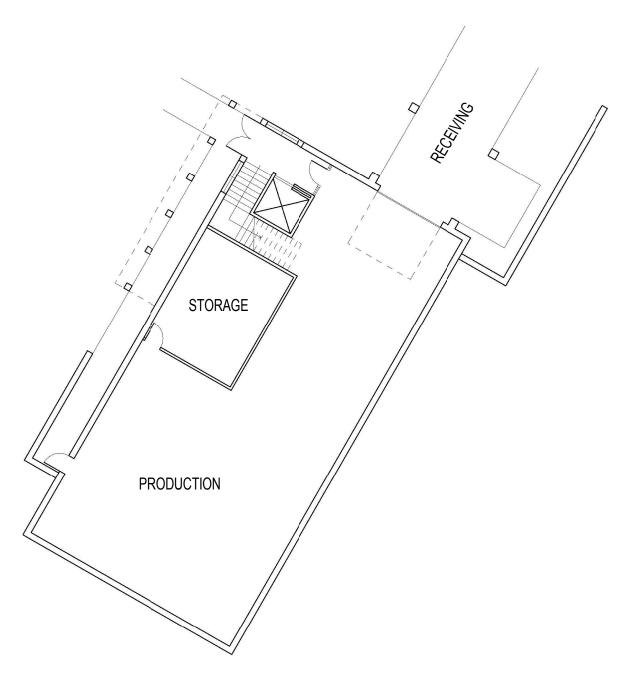
Drumlin Ridge Winery

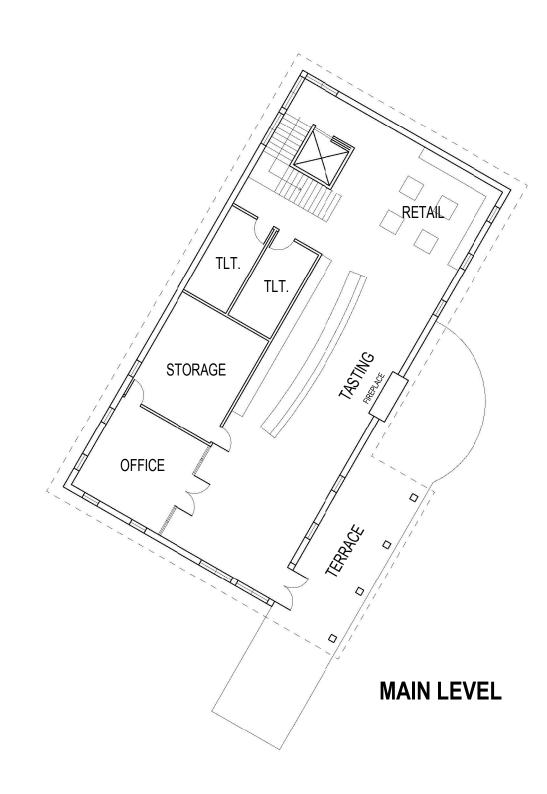
brok@tds.net

608-251-6870 Cell

608-849-9466 Home







**GROUND LEVEL** 













## **ITEM #1.**

# **Tracy Meinholz**

From: Tom Wilson <twilson@townofwestport.org>

Sent: Wednesday, April 08, 2015 10:16 AM

To: Kevin Even; Tracy Meinholz
Cc: Michelle; Robert Anderson

**Subject:** FW: Drumlin Ridge Neighbor Letter update

**Attachments:** Drumlin Ridge Winery Neighbor Letter draft 3-29-15.docx

Maybe something for the JPC packets, including the email. Thanks.

----Original Message-----

From: David Korb [mailto:brok@tds.net]
Sent: Wednesday, April 08, 2015 8:31 AM

To: Tom Wilson

Cc: William F White (22246)

Subject: Drumlin Ridge Neighbor Letter update

Tom,

We were out of town from March 23 to the 28th so I waited and mailed the neighbor letter on Saturday the 28th of March. I have attached the letter for your review. Prior to sending out the letter I spoke with our neighbors Dick and Pat Teslaw explaining I would like to bring back my plan in a small family agricultural setting. Pat stated "We never had a problem with small" but Dick standing next to her made no immediate comment. I asked them if it would be alright to meet and show them the project when we return from our trip. So I emailed them on the 28th and received no response. Then that week Pat stopped when I was working in front of our shed. She stated she didn't want me to think they were ignoring me but Dick takes a long time to decide on anything. I ended up showing Pat the proposal of the building plans and gave her a copy as well as a bottle of wine. I also asked Pat if she has ever been to a winery and tasting room, she said she recently visited Fawn Creek in the Dells and enjoyed it. She also stated that Fawn Creek has an outside music stage and would be having a Jazz festival. I told her we have no plans or space for such events.

I also reached out to Mark and Mary Ripp on March 28th with an email prior to them receiving the letter. I asked them if we could get together and I could show them our plans. I also told them I would be planting additional vines along River Road and asked if they had a preference to my planting trees along the lot line as a buffer from past suggestions or leaving it open to the vine rows. Mary stated she and Mark talked and would like to see the Sunsets to the west and prefer no additional trees. She also said they would get back to me on a time to meet after Easter.

I talked with Connie Blau, Dale and Kari Ripp and Bob Maksen they all stated they have no problem and like the plans.

Have you received any calls or comments on the project?

Any questions please let me know.

Thanks,
David Korb
Drumlin Ridge Farm Vineyards LLC
brok@tds.net
608-251-6870 Cell
608-849-9466 Home

Dear Neighbor,

Thank you for your feedback regarding our prior proposal to the Town of Westport and Village of Waunakee for a winery on our property. We took your concerns very seriously and decided, after the August 2013 meeting, that it was time to re-think our family business. We decided not to proceed with our prior plan and to part ways with the investor. As a result, we have gone back to the agricultural roots that started our passion for winemaking in the first place.

After much consideration, we have decided to pursue a new proposal for an agricultural building on our property, near our home and surrounded by our fruit crops. Under this new plan, the building would be significantly smaller. We anticipate that it will have two levels, approximately 40ft x 80ft each. The lower in ground level would house vineyard, orchard and wine making equipment and the upper ground level would provide additional storage and an area for guests to sample and purchase our products.

In addition we would like to offer a few other locally made products, such as cheeses, sausages, crackers and breads. Aside from these small offerings, we have no plans for a restaurant on this site. We would also like to have a small retail presence with wine and food related novelty items. Our plans include a small outdoor trellis and patio area for enjoying our offerings and our unique vineyard setting, making this part of our guest's agricultural experience. We anticipate that we would be open to the public daily from 10:00 am to 6:00 pm seasonally with a possible 7:00 pm close on Friday and Saturday during the summer months.

As you have likely seen, our family continues to expand our vineyard as well as our apple, plum, cherry and aronia berry orchards. All of these fruits make great healthy juice and wine and have grown well on our property. We have been slowly cultivating them and expanding since 1990.

# **ITEM #1.**

Most of the fruit needed for our family business would be harvested from our own property, with a small amount of fruit coming from other local Wisconsin vineyards and occasionally supplemental fruit from out-of-state. Fruit from off-site vineyards and orchards would be brought to our property in bins on pick-up trucks and small trailers, similar to what we have done for years. This activity would only occur during the harvest season.

We appreciate your taking the time to read this letter, and wish to extend an invitation to you to call or email with any questions and concerns. We believe that you will see this new and improved articulation of our dream as complementary of our current agricultural use of our property. Most importantly, after great consideration of the concerns expressed regarding our prior plan, we are confident that this new project is one you can enthusiastically support.

Sincerely,

David Korb and Family

Drumlin Ridge Farm Vineyards LLC

brok@tds.net

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